



Livingston County, Kentucky Board of Education Special Meeting

November 18, 2019 6:00 PM

North Livingston Elementary School Library,

1372 US HWY 60 East

Burna, KY 42028

Attendance Taken at 6:00 PM:

Present Board Members:

Mr. Dennis Fleet

Mr. David Kitchens

Mrs. Christine Thompson

Mrs. Terry Watson

Mr. Joseph Wood

1. Call to Order

The regular school board meeting scheduled for November 11th became a special called meeting due to the 8:00 PM bridge closures and a special called meeting was scheduled for 6:00 PM on November 11th to accommodate the time constraints. The November 11th special called meeting was then cancelled due to adverse weather conditions resulting in the scheduling of the November 18th special called meeting.

2. Recognitions - Live RED Recognitions

2.a. Student(s)

Discussion:

Student recognitions presented by Mr. Tad Mott.

2.b. Staff

Discussion:

Staff recognitions presented by Mr. Victor Zimmerman.

2.c. Live RED Report

Discussion:

LiveRED Report presented by Mr. Victor Zimmerman.

3. Public Comment

4. Consent Items

Order #440 - Motion Passed: A motion to accept the consent items passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

- 4.a. Minutes of Previous Meetings**
- 4.b. Payment of General and Title Program Claims**
- 4.c. School-Wide Fundraisers**
- 4.d. Travel Requests**
- 4.d.I. Student Travel**

5. Facilities

5.a. BG1 for LCMS Electrical Outlets

Discussion:

This project is to add a three-phase electrical panel to accommodate approximately 16 additional circuits; one circuit for about 16 rooms/classrooms; each room/circuit to include new receptacles/outlets to accommodate technology devices.

Order #441 - Motion Passed: A motion to approve BG1 for BG# 20-138 passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

5.a.I. Approve Electrical Contractor Bid

Order #442 - Motion Passed: A motion to accept the bid from DC Electric for BG20-138 passed with a motion by Mr. David Kitchens and a second by Mr. Joseph Wood.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

5.b. BG1 for LCMS Gym Floor

Discussion:

This BG1 is for a new gym floor at the middle school. The existing linoleum floor is in poor condition and is becoming a safety hazard.

Order #443 - Motion Passed: A motion to approve the BG1 for BG#20-065 for a new middle school gym floor passed with a motion by Mrs. Terry Watson and a second by Mr. Dennis Fleet.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes

Mr. Joseph Wood Yes

5.c. BG1 for Hydronic Piping at LCHS

Order #444 - Motion Passed: A motion to approve the BG1 to replace the damaged Hydronic Piping at LCHS for BG#20-148 passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

5.d. Selection of Architect

Discussion:

Urban Fabric will present during the December school board meeting. CMS has a prior obligation for December 16th. The board was in consensus to invite CMS to present at the board meeting on January 13, 2020.

6. Treasurer's Report & Finance Update

Discussion:

Ms. Mary Dunning and Mrs. Jill Duncan presented the Treasurer's Report and Finance Update.

Order #445 - Motion Passed: A motion to accept the Treasurer's Report and Finance Update passed with a motion by Mr. Dennis Fleet and a second by Mr. Joseph Wood.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

7. Audit Report for FY2019

Discussion:

Finance Officer Mary Dunning presented the audit report in behalf of Auditor Kim Ham who had a prior obligation.

Order #446 - Motion Passed: A motion to accept the Fiscal Year 2019 Audit Report passed with a motion by Mr. David Kitchens and a second by Mrs. Christine Thompson.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes

Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

8. Grant Writer's Report

Discussion:

Grant Writer's Report presented by Mrs. Chrissy Dockins.

9. Transportation Report

Discussion:

Transportation Report presented by Mrs. Amy Ramage on behalf of Mrs. Sue Campbell.

9.a. Mechanic Position

Discussion:

The job description for the Mechanic has been slightly adjusted to reflect the following adjustments (underlined): Minimum Qualifications: High school diploma or GED Certificate or demonstrated progress toward obtaining a GED as required by Kentucky law and one year experience in general automotive repair or comparable.

Licenses and Other Requirements: Valid Kentucky commercial driver's license with proper endorsements. Receive and pass the bus driving inspection training.

It is also recommended that the pay scale be adjusted to correspond directly with the pay scale of the bus drivers.

Order #447 - Motion Passed: A motion to adopt the recommended job description and pay scale for the Mechanic passed with a motion by Mr. Dennis Fleet and a second by Mrs. Terry Watson.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

10. Technology Report

Discussion:

Mrs. BJ Fern was unable to attend the board meeting. She submitted the following information regarding the KETS Offer of Assistance. What is KETS Offer of Assistance? The Kentucky Department of Education (KDE) provides a yearly funding source based on Adjusted Average Daily Attendance (AADA) as reported on the Superintendent's Annual Attendance Report (SAAR). Districts must match or escrow these funds for up to three years KRS 157.665 and KRS. 157.655 establishes that in order to be eligible, districts are requested to develop a plan for the expenditures of KETS funds, (Technology Plan), report on the use of these funds/participate in the Technology Readiness Survey (TRS) annually. Along with the other reports, the most important is the Technology Activity Report (TAR). After the TAR is completed, and signed by the Superintendent, then emailed to KDE. The TAR lists all the technology related expenses the district

purchased from all funding sources in a fiscal year. I referenced this report last month. The state will issue dollar amounts KETS Funds, usually in two to three offers in a fiscal year. KETS funds are the majority of funding sources the technology department utilizes to replace and purchase tech related hardware, peripherals, and equipment. All KETS funded purchases must meet specific guidelines and fall under certain commodity codes (listed in the TAR report). The Superintendent and Board Members must approve the First Offer of Assistance. The Superintendent can approve following offers. If you have any questions, or would like more information on technology related reporting or funds, please contact me. BJ Fern EdTech Leader

10.a. FY-2020 KETS Offer of Assistance

Order #448 - Motion Passed: A motion to accept the School Facilities Construction Commission (SFCC) FY-2020 KETS offer of assistance passed with a motion by Mr. David Kitchens and a second by Mrs. Christine Thompson.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

11. Healthy Schools Program District Report

Discussion:

According to this report, our school district is implementing the Healthy Schools Program at a higher rate than the national averages.

12. KSBA First Degree Scholarship

Discussion:

On behalf of the Livingston County Board of Education, two students have been nominated from Livingston County to be considered for the KSBA First Degree Scholarship. Eligible students are those who would be the first members of their immediate families (parents, guardians, siblings) to receive a degree from an institution of higher education. Eligibility must be affirmed and signed by the high school guidance counselor and the school district's board chairperson and superintendent. The final scholarships will be awarded based on a drawing conducted by the KSBA Board of Directors in November. The two students nominated from Livingston County were also determined by a drawing and forwarded to KSBA. The students are Thomas George and Sheyenna Stytz.

13. Acknowledge Personnel Report

14. 2020-2021 Staffing Allocation Procedure Approval

Discussion:

From KDE: Good afternoon! We are in receipt of your recently amended 2020-2021 SBDM staffing policy for your school district. Our review of the amended policy indicates compliance with the requirements of the school council allocation regulation (702 KAR 3:246). We appreciate the work of your school board in creating this policy and your timely submission. I have attached your original

staffing allocation along with a letter stating that you are compliant for the 2020-2021 school year.

15. Updated Contract for Substitute Teachers

Discussion:

As recommended by the school board's attorney, bullet number 6 was updated with the underlined and italicized words: The substitute teacher shall keep such records and reports as requested by his or her immediate supervisor, superintendent, or superintendent designee, and furnish same to the immediate supervisor, District Superintendent or designee at regular periods designated by him or her, state law, the lawful rules and regulations of the State Board for Elementary and Secondary Education, and the lawful rules and regulations of the Board.

Order #449 - Motion Passed: A motion to approve the updated contract for substitute teachers passed with a motion by Mr. Dennis Fleet and a second by Mr. Joseph Wood.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

16. Surplus

Order #450 - Motion Passed: A motion to acknowledge the surplus items passed with a motion by Mr. David Kitchens and a second by Mr. Joseph Wood.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

17. Dual Credit MOA with WKCTC

Discussion:

This is to acknowledge the receipt of the signature page for the Dual Credit MOA with WKCTC.

18. Memorandum of Agreement with Midway University

Discussion:

This is to acknowledge the receipt of the signature page for the Dual Credit MOA with WKCTC.

Order #451 - Motion Passed: A motion to approve the Memorandum of Agreement with Midway University Teacher Education Program passed with a motion by Mr. Dennis Fleet and a second by Mrs. Christine Thompson.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

19. Adjournment

Order #452 - Motion Passed: A motion to adjourn meeting passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

Chairperson	Date
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Superintendent	Date
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