



## **PROGRESS MEETING AGENDA**

RE: Spencer Co. H.S. Academic and Athletics Buildings  
for the Spencer Co. Board of Education  
BG 17-236  
SCB Project No. 1744

DATE: December 11, 2019, 10:00 a.m.

## **CONTRACT AMOUNT AND TIME**

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 8	\$51,015.44
Present Contract Amount	\$5,197,868.44
Current Percent Complete	86%

Contract Date: August 15, 2018  
Substantial Completion: October 1, 2019.  
Final Completion: October 31, 2019.

### **1 Schedule**

- A. Work Completed in Past 14 Days
  - 1. Isaac Tatum reported the following:
    - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 14 Days
  - 1. Isaac Tatum reported the following:
    - a. Refer to Isaac Tatum hand out.

### **2. Shop Drawings**

- A. Shop Drawings from Contractor to Architect/Engineer
  - 1. All shop drawings submitted has been reviewed.
- B. Color Selections
  - 1. Epoxy floor color chart has been submitted for selection.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. Total to date requested days due to weather is 63 days.

8. **ASI's / RFI's**

- A. The is currently 5 ASI to date. None issued since last meeting.  
B. RFI Nos. 1-25 have been submitted all but RFI 25 have been answered.

9. **Proposal Requests**

- A. No new Proposal Request issued since last meeting

10. **Change Orders**

- A. No new Change Order issued since last meeting.

11. **Pay Requests**

- A. Pay Application No. 12 has been submitted for review.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

14. **New Business**

- A. Owner Comments

2.

3.

B. General Contractor Comments

1.

2.

3.

C. Subcontractors' Comments

1.

2.

3.

D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

A. TBD