

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING  
NOVEMBER 21, 2019  
6:00 P.M.**

**REGULAR BOARD MEETING**

The Christian County Board of Education met at the Board of Education Central Office on Glass Avenue on Thursday, November 21, 2019, 6:00 P.M. for a Regular Board Meeting.

**BOARD MEMBERS PRESENT:**

Ms. Linda Keller, Chairperson

Mr. Tom Bell, Vice-Chair

Mr. Jeff Moore

Ms. Susan Hayes

Mr. Lindsey Clark

Ms. Mary Ann Gemmill, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney; Administrators, Media and Guests

**BOARD MEMBERS ABSENT:**

**ACTION/ITEMS**

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**RECOGNITIONS:**

- A) Special Olympics Team
- B) Chris Dudley – The Harry J. Cowherd Center for Excellence Award
- C) October High Attendance Staff Award Elementary Division – Crofton Elementary School  
October High Attendance Staff Award Middle School Division – Hopkinsville Middle School

October High Attendance Staff Award High School  
Division – Christian County High School

October High Attendance Student Award Elementary Division –  
Millbrooke Elementary School

October High Attendance Student Award Middle School  
Division – Hopkinsville Middle School

October High Attendance Student Award High School  
Division – Christian County High School

- D) Student of the Month: Roslynn Bell, Sinking Fork Elementary School will be rescheduled due to student illness.

**INVOCATION  
PLEDGE  
CALL TO ORDER**

The Invocation was given by Ms. Hayes, with the prayer by Mr. Clark, followed by the Pledge of Allegiance. Ms. Keller called the meeting to order at 6:12 P.M.

**#66 APPROVAL  
OF AGENDA**

Motion by Ms. Hayes, second by Mr. Bell, to approve the Agenda with the following addition:

*Discussion/Approval 2020-2021 School Year Calendar –  
1<sup>st</sup> Reading*

(a copy of which is attached and the terms of which are incorporated by reference.)

Voting yes: Ms. Hayes, Mr. Bell, Mr. Moore,  
Mr. Clark, Ms. Keller

Voting no: NONE

**COMMUNICATIONS/  
VISITORS AND  
OPEN FORUM**

NONE

**PRESENTATIONS: ENERGY SAVINGS REPORT**

Mr. Brad Hawkins, Chief Operations Officer, introduced Clayton Smith, Account Executive from Harshaw Trane to give the board a Powerpoint update of Energy Savings (a copy of which is attached to the minutes.)

Mr. Smith reviewed background prior to the project, project summary and the scope of work that was completed and energy saving results. The verified cumulative three year energy savings is \$987,128 which exceeded the guarantee by 12%.

**INSTRUCTIONAL UPDATE: JUNIOR ACHIEVEMENT**

Tracey Leath, District Assessment Coordinator, presented a PowerPoint update of Junior Achievement (a copy of which is attached to the minutes).

Ms. Leath reviewed the programs of Economics for Success and Its My Future that are currently being taught to 7<sup>th</sup> and 8<sup>th</sup> grade students in the district. Junior Achievement and CCPS fundraise together for the materials needed to teach the classes. All classes are additional unfunded mandates on the District, however, Junior Achievement volunteers are currently teaching the courses.

**COMMITTEE REPORTS**

**Mr. Moore**

He stated the PBIS committee met yesterday. The committee set goals at the beginning of the year and the implementation of those goals is going very well. The committee expects all schools to have either a Silver or Gold Status by the end of the year. Mr. Moore thanked the members of the committee for their hard work.

Mr. Bell

He stated the Student Service Excellence word of the month is Accountable. Mr. Bell then read the definition of accountability. He stated we are trying to be accountable in all aspects at CCPS.

Ms. Hayes

Ms. Hayes stated all is going well on the Wellness Committee.

Mr. Clark

Mr. Clark stated he spoke to Senator Westerfield before the meeting and he relayed no news but wanted the board and Ms. Gemmill to know if there are any concerns to contact him. Mr. Clark stated Representative Myron Dossett has reached out to House Leadership to eliminate mandates such as requirements for architectural reviews when they are not needed, leaving those funds in the district's budget to be spent on teachers and students. Mr. Dossett also urged districts to look at other unnecessary mandates that should be eliminated and relay those to him. Mr. Clark stated that board members will meet with legislators in the near future to discuss district concerns.

Ms. Keller

Ms. Keller stated the Calendar Committee met yesterday and will be bringing the 2020-2021 calendar to you tonight for approval.

**#67 DISCUSSION/  
APPROVAL  
REQUEST  
FOR  
PROPOSAL  
TO BID FOR  
WAN FIBER  
SERVICE**

Motion by Mr. Moore, second by Mr. Clark, to approve Request for Proposal to Bid for WAN Fiber Service (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller

Voting No: NONE

- #68 DISCUSSION/ APPROVAL ADDENDUM TO THE CODE OF ACCEPTABLE BEHAVIOR AND DISCIPLINE** Following a presentation by Melanie Barrett, Director of Pupil Personnel, motion by Mr. Bell, second by Mr. Clark, to approve the Addendum to the Code of Acceptable Behavior and Discipline (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Mr. Clark, Mr. Moore,  
Ms. Hayes, Ms. Keller
- Voting No: NONE
- #69 DISCUSSION/ APPROVAL RENEWAL OF MOWING CONTRACTS FOR CALENDAR YEAR 2020** Following discussion from the board, motion by Mr. Moore, second by Mr. Clark, to approve the Renewal of Mowing Contracts for Calendar Year 2020 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,  
Ms. Hayes, Ms. Keller
- Voting No: NONE
- #70 DISCUSSION/ APPROVAL CHANGE ORDER FOUR (4) IN THE AMOUNT OF \$22,293.00 FOR GATEWAY ACADEMY/BREATHITT CENTER RENOVATIONS/ ADDITIONS** Motion by Mr. Bell, second by Ms. Hayes, to approve Change Order Four (4) in the Amount of \$22,293.00 for Gateway Academy/Breathitt Center Renovations/Additions (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Ms. Hayes, Mr. Moore,  
Mr. Clark, Ms. Keller
- Voting No: NONE

- #71 DISCUSSION/ APPROVAL CONTRACT BETWEEN JKS ARCHITECTURE AND CHRISTIAN COUNTY PUBLIC SCHOOLS FOR SOUTH CHRISTIAN ELEMENTARY SCHOOL REROOF PROJECT**
- Motion by Mr. Moore, second by Mr. Clark, to approve Contract between JKS Architecture and Christian County Public School for South Christian Elementary School Reroof Project (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Mr. Clark, Ms. Hayes, Mr. Bell, Ms. Keller
- Voting No: NONE

- #72 DISCUSSION/ APPROVAL 2020-2021 SCHOOL YEAR CALENDAR- 1<sup>ST</sup> READING**
- Motion by Ms. Hayes, second by Mr. Clark, to approve the 2020-2021 School Year Calendar – 1<sup>st</sup> Reading (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Hayes, Mr. Clark, Mr. Moore, Mr. Bell, Ms. Keller
- Voting No: NONE

- #73 CONSENT AGENDA**
- Motion by Mr. Bell, second by Mr. Clark, to approve the following Consent Agenda:
- (All exhibits are attached to the minutes)

**A) Financial Matters:**

- 1. Approval of Monthly Financial Reports and Authorize Payment of Bills**
- 2. Other**

- B) Approval of Minutes of Regular Board Meeting held October 17, 2019 and Board Meeting held November 7, 2019**
- C) Approval School Related Trip Request by Christian County High School to Lexington, KY on February 13-17, 2020**
- D) Approval School Related Trip Request by Christian County High School to Nashville, TN on January 3-4, 2020**
- E) Approval School Related Trip Request by Christian County High School to Cape Girardeau, MO on December 20-21, 2019**
- F) Approval School Related Trip Request by Christian County High School to Columbia, KY on January 24-25, 2020**
- G) Approval School Related Trip Request by Christian County High School to Crestwood, KY on January 17-18, 2020**
- H) Approval School Related Trip Request by Christian County High School to Pikeville, KY on January 31 – February 1, 2020**
- I) Approval School Related Trip Request by Christian County High School to Murfreesboro, TN on November 1-2, 2019 (Emergency Approval)**
- J) Approval School Related Trip Request by Christian County Middle School and Hopkinsville Middle School to Murray, KY on November 25, 2019**
- K) Approval School Related Trip Request by Christian County Middle School to Louisville, KY on November 7-9, 2019 (Emergency Approval)**
- L) Approval School Related Trip Request by Gateway Academy to Louisville, KY on December 7, 2019**
- M) Approval School Related Trip Request by Gateway Academy to Owensboro, KY on December 14, 2019**
- N) Approval School Related Trip Request by Gateway Academy to Hartford, KY on February 1, 2020**
- O) Approval School Related Trip Request by Gateway Academy to Owensboro, KY on February 15, 2020**
- P) Approval School Related Trip Request by Gateway Academy to Indianapolis, IN on November 7-9, 2019 (Emergency Approval)**
- Q) Approval School Related Trip Request by Gateway Academy to Murray, KY on November 7, 2019 (Emergency Approval)**

- R) Approval School Related Fund Raiser Request by Christian County High School, Athletic Account, Drinks and Food, November 22 and December 20, 2019 (Emergency Approval)**
- S) Approval School Related Fund Raiser Request by Christian County High School, Step Team, Sponsorship Letter, November 1-30, 2019 (Emergency Approval)**
- T) Approval School Related Fund Raiser Request by Christian County High School, Beta, Magical Holidays, October 15-31, 2019 (Emergency Approval)**
- U) Approval School Related Fund Raiser Request by Christian County High School, PBIS, Sponsorship Letter, November 6 – December 20, 2019 (Emergency Approval)**
- V) Approval School Related Fund Raiser Request by Christian County High School, Bassin' Colonels, Beef Sticks, October 22, 2019 – May 2020 (Emergency Approval)**
- W) Approval School Related Fund Raiser Request by Christian County High School, Bassin' Colonels, Logos on Jerseys, October 22, 2019 – May 2020 (Emergency Approval)**
- X) Approval School Related Fund Raiser Request by Christian County High School, Bassin' Colonels, Popcorn, October 22, 2019 – May 2020 (Emergency Approval)**
- Y) Approval School Related Fund Raiser Request by Christian County Middle School, Cheer, Concession, November 22, 2019 – May 2020**
- Z) Approval School Related Fund Raiser Request by Freedom Elementary School, Papa Johns, November 2019 (Emergency Approval)**
- AA) Approval School Related Fund Raiser Request by Freedom Elementary School, Fall Festival, November 1, 2019 (Emergency Approval)**
- BB) Approval School Related Fund Raiser Request by Freedom Elementary School, Academic Team, Spirit Cards, November 1 – December 31, 2019 (Emergency Approval)**
- CC) Approval School Related Fund Raiser Request by Gateway Academy, T-Shirts, October 15, 2019 – April 2020 (Emergency Approval)**
- DD) Approval School Related Fund Raiser Request by Hopkinsville High School, Baseball, Thanksgiving BBQ, November 13-15, 2019 (Emergency Approval)**
- EE) Approval School Related Fund Raiser Request by Hopkinsville High School, Baseball, Large Sign Sales, 2019-2020 School Year (Emergency Approval)**



- FF) Approval School Related Fund Raiser Request by Hopkinsville High School, Baseball, Sign Sales, 2019-2020 School Year (Emergency Approval)**
- GG) Approval School Related Fund Raiser Request by Hopkinsville High School, Baseball, Program Ads, February 1 – March 15, 2020**
- HH) Approval School Related Fund Raiser Request by Hopkinsville High School, Four Seasons Lunch, February 3-21, 2020**
- II) Approval School Related Fund Raiser Request by Hopkinsville High School, Baseball, Super Bowl BBQ, January 3-24, 2020**
- JJ) Approval School Related Fund Raiser Request by Hopkinsville High School, Baseball, February 1- June 30, 2020**
- KK) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Holiday Bazaar Booths, November 2 – December 24, 2019 (Emergency Approval)**
- LL) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Kickball Tournament, November 15 – 16, 2019 (Emergency Approval)**
- MM) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Fall Festival, October 26, 2019 (Emergency Approval)**
- NN) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Spirit Night Restaurants, October 21, 2019 – June 30, 2020 (Emergency Approval)**
- OO) Approval School Related Fund Raiser Request by Hopkinsville High School, Band, Sonic Spirit Night, November 8, 2019 (Emergency Approval)**
- PP) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Pork Sandwich, January 2020**
- QQ) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Meat Sale, December 2019**
- RR) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Meat Sale, June 2020**
- SS) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Chili and Bean Soup, February 2020**
- TT) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Team Shirt Sale, February 17 – March 2, 2020**
- UU) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Midnight Madness, February 15, 2020**

- VV) Approval School Related Fund Raiser Request by Hopkinsville High School, Softball, Shirt Sale, February 17 – March 2, 2020
- WW) Approval School Related Fund Raiser Request by Hopkinsville High School, Holiday Crafting Class, December 1, 2019
- XX) Approval School Related Fund Raiser Request by Hopkinsville Middle School, Cheer, Pancake Breakfast, December 2019
- YY) Approval School Related Fund Raiser Request by Hopkinsville Middle School, Boys Basketball, Concessions, November 2019 – January 2020 (Emergency Approval)
- ZZ) Approval School Related Fund Raiser Request by Hopkinsville Middle School, 8<sup>th</sup> Grade T-Shirt Sale, January – May 2020
- AAA) Approval School Related Fund Raiser Request by Hopkinsville Middle School, Archery, Country Meat Beef Jerky, December 1-20, 2019
- BBB) Approval School Related Fund Raiser Request by Hopkinsville Middle School, Candy Grams, February 2020
- CCC) Approval School Related Fund Raiser Request by Hopkinsville Middle School, KYA, The Sock Shop, November 1-15, 2019 (Emergency Approval)
- DDD) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary, Christmas Ornaments, November – December 2019 (Emergency Approval)
- EEE) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary, T-Shirt Sales, November 2019 – February 2020
- FFF) Approval School Related Fund Raiser Request by Millbrooke Elementary School, Kona Ice, April 2020
- GGG) Approval School Related Fund Raiser Request by Millbrooke Elementary School, Valentine Candy Gram, February 2020
- HHH) Approval School Related Fund Raiser Request by Sinking Fork Elementary School, Pictures with Santa, December 2019
- III) Approval Shortened School Day Request
- JJJ) Approval Shortened School Day Request
- KKK) Acknowledgment Receipt of Month Three (3) Attendance
- LLL) Acknowledgement Receipt of Personnel Matters/Reports

**MMM) Establish Next Special Board Meeting/Workshop for December 5, 2019, 6:00 P.M. in the Cafeteria at Christian County Middle School and Regular Meeting for December 19, 2019, 6:00 P.M. in the Board Room at the Central Office.**

**NNN) Other**

**Voting Yes: Mr. Bell, Mr. Clark, Ms. Hayes,  
Mr. Moore, Ms. Keller**

**Voting No: NONE**

**INDIVIDUAL BOARD  
MEMBER AND  
SUPERINTENDENT  
COMMENTS**

**MR. BELL**

Mr. Bell was impressed that the staff had higher attendance percentages than the students and that shows leadership. Mr. Bell stated the Veteran's Day parade was wonderful and the bands and JROTC performances were excellent. He reminded everyone that basketball season is approaching. Meet the Tigers was last week and meet the Colonels will be tomorrow night. Mr. Bell wished everyone a Happy Thanksgiving.

**MS. HAYES**

Ms. Hayes looked at the faces in the audience and is proud of the people who attend that are not presenting or do not have to be there and their attendance is much appreciated. She is very proud of the staff.

**MR. MOORE**

Mr. Moore thanked the Administrators for their hard work and thanked Mr. Dudley for going above and beyond for his students and families. That is what we need in this District.

**MR. CLARK**

Mr. Clark congratulated Chris for his outstanding job. He stated he met Mr. Dudley once at Freedom and he understands that Family Youth Resource Service Center employees have a very rewarding job, but it can also be very heartbreaking. He appreciates everyone who attends the meetings and their professionalism.

**MS. KELLER**

Ms. Keller is very proud of the district for their energy saving efforts with Trane. She thanked Mr. Dudley for his hard work. She congratulated HHS Football for their outstanding performance this season. Ms. Keller read a letter from Ms. Gemmill announcing her retirement at the end of the 2019-2020 school year (a copy of the letter is attached to the board minutes.) Ms. Keller thanked Ms. Gemmill for her years of service at CCPS. She noted that they have been through a lot and she thanked Ms. Gemmill for taking the courage to stand up to the many challenges that CCPS has had and that no other Superintendent was willing to do. She thanked her for leading the District by choosing the correct people to put in place and the principals that are in place that are moving our District forward. Ms. Keller thanked Ms. Gemmill for giving the board ample notice of her retirement as it is a lengthy process to hire a superintendent.

**MS. GEMMILL**

Ms. Gemmill stated she put a lot of thought into the letter and the work they did together, but no one accomplishes much alone. She worked with the board and a team. Who she has had on her team made all the difference. She attended Administrators Academy this morning and was crying during that meeting listening to principals speaking about continuous improvement, data driven results, etc and they did a masterful job. Ms. Gemmill stated several of our leaders have been videotaped and asked to go to state conferences to share the work going on in Christian County and she is so proud. She stated just because they lost the campaign to get new facilities for our high school students doesn't mean we lost. It was the first time the board and the superintendent stated to the community that we need help. She stated the votes were clear, no one wants to pay more taxes, but it doesn't mean that we still don't need new facilities. We have to search for other ways. Ms. Gemmill stated she would not be a lame duck and will continue to work hard with everyone to get ready for the new superintendent and administrators. Ms. Gemmill named

Jessica Addison the interim Chief Instructional Officer as Ms. Wilcox has been ill and will not be returning to work. Ms. Gemmill states everyone is working hard and will continue to do so.

**#74 ADJOURN**

Motion by Mr. Clark, second by Mr. Bell, to Adjourn  
(7:27 P.M.)

Voting Yes: Mr. Clark, Mr. Bell, Mr. Moore,  
Ms. Hayes, Ms. Keller

Voting No: NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_