**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **December 2019**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 ***Classified:***

Panther Academy:

* Brittany King, Instructional Assistant

 Nutrition Services:

* Heather Young, Cafeteria Manager, Elizabethtown High
* Renada Matthews, Kitchen Worker, Elizabethtown High

*Extra Service Assignment*:

* John Daugherty, Assistant Track Coach, Elizabethtown High

**2. Approved the employment of the following individuals, effective for the 2019-2020 school year:**

 ***Certified:***

District:

* Heather Kol, Substitute
* Brad Luebbert, Substitute
* Naikee Riley, Substitute
* Janet Hurst, Substitute
* Chad Hart, Substitute

 Extra Service Duty:

* Jamie Billings, Co-Volleyball Coach, TK Stone Middle

 ***Classified***

 District-wide:

* Deborah Sizemore, Classified Substitute
* Kenya McDonald, Classified Substitute

 Panther Academy:

* Ashley Jury, Preschool Teacher

 Nutrition Services:

* Sara Pike, Substitute Nutrition Worker

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2019- 2020 school year:**

**5. Approved the transfer of the following employees for the 2019-2020 school year:**

 Sarah Higdon from 3rd shift Custodian at TK Stone to 2nd shift Morningside and

 Helmwood Heights Elementary

 Katie Campbell from Assistant Cafeteria Manager at Morningside to Cafeteria Manager at

 Elizabethtown High

**6. Approved increase in employment for the following employees and corresponding increase in salary for the 2019-2020 school year:**

1. **Approved the following leave requests as submitted by the following employees:**

T.K. Stone Middle School

Dawne Swank, Principal, Requesting a Family and Medical Leave of Absence

December 10, 2019 - December 26, 2019. Intermittant FMLA December 27, 2019 - April 14, 2020.

Helmwood Heights Elementary

Rose Pike, School Nutrition Services Worker, Requesting a Medical Leave of Absence

November 21, 2019 - January 6, 2020.