M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

 **Ms. Karen Byrd, Chairperson**

 **Board Members**

**FROM: Eric McArtor, Deputy Superintendent,**

**Linda Schild, SFO, Director Finance**

**Phil Sheehy, Director Human Resources**

**DATE: December 4, 2019**

**RE: Stipend for Classified Personnel Working at CSI Schools**

In keeping with our custom of aligning compensation practices between certified and classified personnel, it is proposed that classified personnel working at a CSI school receive a 3.5% annual stipend in addition to their regular rate of pay. This is in line with the stipend approved for certified personnel who work at a CSI school.

Budget impact is approximately $25,000 annually.

It is recommended that this stipend be approved as proposed.