M E M O R A N D U M

**TO: Dr. Randy Poe, Superintendent**

**Ms. Karen Byrd, Chairperson**

**Board Members**

**FROM: Jehan M. Ghouse, Purchasing Administrator**

**DATE: November 22, 2019**

**RE: Declaration of Surplus Vehicles**

**Bob Barrix, Transportation Director, requests that the vehicles shown below be declared as surplus and approved for disposal. They are deemed to be in poor condition and not economically feasible to repair.**



**All items being disposed are documented and kept on file in the Finance Office for review.**

**I request the Board declare these vehicles as surplus and approve the disposal of the vehicles through advertised auction, as presented.**