**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, October 28, 2019**

**Spencer County High Media Center**

**Board Members Present:**

Ms. Sandy Clevenger, Board Chair

Ms. Janet Bonham, Vice Chair

Ms. Debbie Herndon

Dr. Lynn Shelburne

Ms. Jeanie Stevens

**Others Present:** Superintendent Chuck Adams, Chuck Abell, Mark Thomas, Steve Rucker, Todd Russell, Stephen Webb, Tim Giles, Mary Lynn Martin, Jim Oliver, Rose Nash, Pete Clevenger, Michele Barlow and others.

**ORDER #62**

**CALL TO ORDER**

Ms. Sandy Clevenger called the meeting to order at 6:30 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Ms. Sandy Clevenger read the Statement of Board Mission and Welcomed visitors

**ORDER #63**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to adopt the October 28, 2019 with the modification of adding “GRANTS” as Item 8L under Action with Discussion.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**RECOGNITIONS:**

Going the Distance Award: Tim Giles

**CITIZENS AND DELEGATIONS**

N/A

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

1. Academic Spotlight: SCHS Drama Students “The Curious Incident of the Dog in the Night Time” – Won Outstanding Performance for the North West Regional Festival for the Kentucky Theatre Association
2. Academic Report: Fall Map Scores, Chuck Abell
3. Superintendent’s Report: Chuck Adams

**ACTION WITH DISCUSSION**

**ORDER #64**

**APPROVAL OF BOARD MINUTES**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Jeanie Stevens to approve the September 23 and October 3, 2019 minutes as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #65**

**CONSTRUCTION INVOICES**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the construction invoices as presented below.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | BG 17-236  SCHS Academic/Athletic Complex | BG 19-362  Culinary Lab | BG 17-261  Bus Garage | BG 19-371  Early Learning Center |
| Isaac Tatum Construction | $651,161.66 |  |  |  |
| Atlas Enterprises | $ 2,769.00 |  |  |  |
| IMI | $ 11,073.25 |  |  |  |
| Siskin Steel | $ 3,156.88 |  |  |  |
| Sportsfield Specialties | $ 9,000.00 |  |  |  |
| ECE Southeast LLP | $ 2,621.90 |  |  |  |
| Extreme Network | $ 6,498.54 |  |  |  |
| Lynn Imaging |  | $ 3,997.85 |  |  |
| Sherman Carter Barnhart | $ 5,347.11 | $ 1,213.92 | $10,251.12 | $43,310.78 |

**ORDER #66**

**ANNUAL NEEDS ASSESSMENTS 2019-2020**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to approve the three year renewal of Lexia Learning for TES, SCES, and SCMS and renewal of Reading Plus for SCHS with Academic Edge in the amount of $98,888.40.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #67**

**KETS FIRST OFFER OF ASSISTANCE**

Based on final FY 2019 statewide ADA figures, our first offer of assistance in FY2020 is in the amount of $24,244.00. The accepted state technology fund offers of assistance must be matched equally by the Board of Education or can be escrowed for up to three years.

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to accept and equally match the FY2020 KETS Offer of Assistance at the present time as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #68**

**CHANGE ORDER #8 SCHS ATHLETIC COMPLEX – REVISE LIGHT POLE BASE**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Jeanie Stevens to approve the Change Order # 8 at SCHs Academic/Athletic Complex to raise the base height of lights in the parking lot with an increased contract sum of $4,549.03 as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #69**

**REVIEW/APPROVE AWARD OF CONTRACT OF BG # 19-362 SPENCER COUNTY HIGH SCHOOL CULINARY ARTS LAB RENOVATION PROJECT TO CHURCHILL MCGEE CONSTRUCTION**

A motion was made by Ms. Debbie Herndon and seconded by Dr. Lynn Shelburne to approve the construction contract with Churchill/McGee for the Culinary Arts Lab at SCHS as presented

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #70**

**REVIEW/APPROVE THE BG-2, BG-3 AND DESIGN DEVELOPMENT DOCUMENTS FOR BG # 17-261 SPENCER COUNTY BUS GARAGE PROJECT FOR SUBMITTAL TO THE KENTUCKY DEPARTMENT OF EDUCATION**

A motion was made by Dr. Lynn Shelburne and seconded by Ms. Janet Bonham to approve the BG2 and BG3 (design development and cost opinion) for the bus compound as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #71**

**REVIEW/APPROVE THE BG-2, BG-3 AND DESIGN DEVELOPMENT DOCUMENTS FOR BG # 19-371 SPENCER COUNTY EARLY LEARNING CENTER PHASE 1 RENOVATION AND ADDITION FOR SUBMITTAL TO THE KENTUCKY DEPARTMENT OF EDUCATION.**

A motion was made by Ms. Debbie Herndon and Dr. Lynn Shelburne to approve the BG2 and BG3 (schematic design and cost opinion) for the Early Learning Center as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #72**

**SCHS PURCHASE OF RADIOS WITH RCS COMMUNICATIONS**

A motion was made by Ms. Jeanie Stevens and seconded by Dr. Lynn Shelburne to approve the purchase of radios, antenna system, and technical services for the SCHS through RCS Communications as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #73**

**WATER CONTRACT WITH CITY OF TAYLORSVILLE FOR HOOK UP AT SCHS ATHLETIC COMPLEX**

A motion was made by Ms. Jeanie Stevens and seconded by Ms. Janet Bonham to approve the standard contract with the City for water access to the Academic/Athletic Complex as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #74**

**APPROVAL TO PURCHASE KITCHEN EQUIPMENT FOR SCES FOOD SERVICE PROGRAM**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the purchase of kitchen equipment at Spencer County Elementary as requested - Fund 51.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #75**

**GRANTS**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the 21st Century New Grant at Spencer County High School; the 21st Century Grant at Taylorsville Elementary, and the Kentucky Academic Standards (KAS) Implementation Grant as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #76**

**ACTION BY CONSENT**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to approve the Action by Consent items as presented.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
6. Field Trip Approvals (Overnight and Out-of-State)
   1. SCHS All History Students/Italy Greece Trip
   2. SCHS Eastern KY University
   3. SCHS Boys Basketball – Overnight – Danville KY
   4. SCHS Boys Basketball – Overnight – Pike Co. KY
   5. SCHS Dance Team – Pigeon Forge TN
   6. SCHS KTA – Overnight Trip
   7. SCHS Spanish Class – Costa Rica
   8. SCMS Choir – Overnight – UofK
   9. SCMS Dance Team – Pigeon Forge, TN
   10. TES Derby Dinner Playhouse
7. Fundraiser Approvals

Spencer County Middle School:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| MSD | Gift Wrapping | November – December | Activities for MSD students, food trips, and supplies | Adults/Students |
| MSD | Coffee Cart | October – May | Funds for students, Christmas shopping with students. Field trip lunches, field trips, transportation | Adults/Students |
| Choir Club | Century Resources | Oct 29 – November 15 | Choir Trips, Music, Equipment, T-shirts, Accompanist, Registrations | Adults/Students |
| Boys Soccer | BW3’s % Sales | February date to be determined | Soccer practice equipment and gear for players | Adults/Students |
| Boys Soccer | Movie Night at Keystone | February or March Date to be determined | Practice Equipment, Soccer Game Meals, Uniforms for those needing assistance | Adults/Students |

High School Athletic Boosters:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Athletic Boosters  Girls Basketball | Skills Clinics | November 27 | Equipment, apparel and tournament fees | Adults/Students |
| Athletic Boosters  Girls Basketball | Shoot-A-Thon | Nov – December | Practice jerseys, equipment, apparel, and tournament fees | Adults/Students |
| Athletic Boosters  Boys Basketball | Spirit Wear | Nov – January | Boys Basketball program, new uniforms, basketballs | Adults/Students |
| Athletic Boosters  Boys/Girls Basketball | Meet the Bears | November | Uniforms, Practice Gear and Tournament/Travel Fees | Adults/Students |
| Athletic Boosters Bass fishing | Sponsorship | School Year | Fuel, Entry Fees | Adults/Students |
| Athletic Boosters  Bass Fishing | Tournaments | Oct 27 and  March 21 | Fuel, Entry Fees | Adults/Students |

Spencer County High School Fundraisers

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Yearbook | Senior/Business Ads | October – May 2020 | Yearbook Class, cameras, lenses, camera accessories, external hard drive. Computers/accessories, staff shirts, advertising, materials, photo props, education materials | Adult/Students |
| Dance | Noodles (Pasta) | November 2019 | $500 dance expenses | Adults/Students |
| Boys Basketball | Split the Pot | Nov – Feb Home Boys Basketball Games | Team Apparel | Adults Only |
| FFA Dairy | Donations | Nov – June 2020 | Dairy Trip Expenses.  National Farm Machinery Show | Adults/Students |
| FFA Dairy District | Donations  Staff Only | Nov – June | Dairy Expenses and Scholarships | Staff Only |
| Athletics/Golf | Utility Vehicle Raffle | Nov – May | Funding for Athletics and boys/girls golf team | Adults/Students |
| Swim and Golf | Golf Scramble | October – June | Golf and Swim Team Entry Fees, Gear, Uniforms, Food, Awards, Transportation, Travel Expenses and hotels | Adults/Students |
| FFA  Charity – Angel Tree | Chili for Charity – Senior Community Project - Kelly Baird | November 26 and shop in December | Donations – Chilli | Adults/Students |
| FCCLA | Butter Braid Pastries | October – November | Support Community Service Projects and Chapter Activities | Adults/Students |
| FCCLA | Parents Night Out | December 6, 2019 or alternate date | Support Community Service Projects and Chapter Activities | Adults/Students |
| FCS#2 | Bears Boutique | Oct 29 – May 29 | Support Fashion Interior Design, materials for projects, field trips, equipment etc | Adults /Students |
| Boy/Girls Golf | Hole Sponsorship Signs | Oct – June | Raise money for golf tournaments to offset tournaments | Adults/Students |
| SCHS 2020  Project Graduation | Blaze Pizza | Sept – May 2020 | Project Graduation | Adults/Students |

1. Fee Requests

Spencer County High School Fees

|  |  |  |
| --- | --- | --- |
| Spanish Class | $2,985 | Costa Rica Trip – Spring Break 2021 |
| All History Students | $4,500 | Travel Fee – experience the culture, history etc of Greece and Italy |
| Art Club | $20 | Field Trip – Speed Art Museum |
| Band Club | $150 | EKU Honors Band |

Taylorsville Elementary Fees

|  |  |  |
| --- | --- | --- |
| Chorus | $20 | All District Chorus |

1. Surplus Items
2. Non Resident Contracts
3. Approval of Annual Vendors (Model Procurement)

**COMMUNICATIONS**

1. Board Members
2. SCEA Update
3. Written Communication
   1. Attendance Report
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Health Office Visits
   6. Local Field Trips
   7. Open Records Request
   8. Letter from KDE: “In God We Trust”

**DIALOGUE AND FUTURE AGENDA TOPICS**

**N/A**

**ORDER #77**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Janet Bonham and seconded by Ms. Debbie Herndon to make the agenda dated October 28, 2019 part of the official board minutes.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #78**

**EXECUTIVE SESSION: KRS 61.810 SECTION (1) SUBSECTION (B)**

Spencer County Board of Education will enter into executive session for purposes of deliberation on the future acquisition or sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.

**ORDER #79**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Janet Bonham to return to open session.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #80**

**ACTION: PROCESS TO SELL SURPLUS PROPERTY**

A motion was made by Ms. Debbie Herndon and seconded by Janet Bonham to begin the process of selling the Adult Ed Surplus Property on Main Cross by accepting sealed bids for 30 days at a minimum of $75,000 per bid.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes

**ORDER #81**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Jeanie Stevens to adjourn meeting at 8:16 pm.

Ms. Sandy Clevenger Yes

Ms. Janet Bonham Yes

Ms. Debbie Herndon Yes

Dr. Lynn Shelburne Yes

Ms. Jeanie Stevens Yes