

Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF  
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY  
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: [www.kenton.kyschools.us](http://www.kenton.kyschools.us)

Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

November, 19, 2019

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve** the Memorandum of Agreement between Purdue University Department of Speech, Language & Hearing Sciences and the Kenton County School District for placement of a Speech-Language Pathologist student with KCSD for spring of the 2019-2020 school year.

**APPLICABLE BOARD POLICY:**

**03.3 Student Teachers**

**HISTORY/BACKGROUND:**

Currently students in Purdue University's Speech-Language Pathology program are required to complete an educational externship as part of their training for their college degree requirements. The MOA between Purdue University and the Kenton County School District will allow for the student to complete their educational externship under the supervision of an ASHA certified Speech-Language Pathologist.

**FISCAL/BUDGETARY IMPACT:**

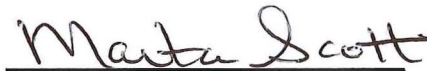
**NA- No cost incurred.**

**RECOMMENDATION:**

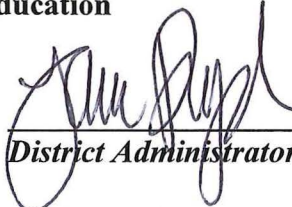
**Approve** the Memorandum of Agreement between Purdue University's Department of Speech, Language & Hearing Sciences and the Kenton County School District for placement of a Speech-Language Pathologist student with KCSD for the spring of the 2019-2020 school year.

**CONTACT PERSON:**

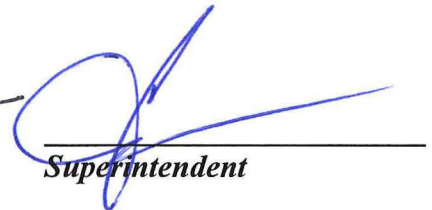
**Marta Scott, Director of Special Education**



**Principal**



**District Administrator**



**Superintendent**

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Carla Egan Shannon Herold Jessica Jehn  
"The Kenton County Board of Education provides *Equal Education & Employment Opportunities.*"

**MEMORANDUM OF AGREEMENT BETWEEN**  
**Kenton County Schools**  
**AND**  
**Purdue University**  
**For and on behalf of its Department of Speech, Language & Hearing Sciences**

THIS AGREEMENT entered into between Kenton County Schools (hereinafter "The Experience Site"), and Purdue University for and on behalf of its Department of Speech, Language & Hearing Sciences, (hereinafter "The College"), shall govern the use of The Experience Site's facilities by the students enrolled in The College's experience programs.

WHEREAS, it is to the mutual benefit of The Experience Site and The College to cooperate in educational programs using the facilities of The Experience Site, located at 1055 Eaton Drive Ft. Wright, KY 41017

WHEREAS, it is in the best interest of the parties hereto to jointly plan for the organization, administration and operation of the educational programs,

NOW THEREFORE, in consideration of the mutual covenants by each party to be kept and performed, it is agreed as follows:

**ARTICLE I - COLLEGE RESPONSIBILITIES**

- A. By the signatures of its representatives on this agreement, The College warrants that each student assigned to serve an experience is enrolled in the Master's of Science Program in Speech-Language Pathology (MS-SLP) program and has successfully completed any curricular prerequisite necessary to participate in the experience and that The College will:
- (1) Notify each student of the right of The Experience Site to require evidence of a complete physical examination within a reasonable period showing general good health.
  - (2) Notify each student of the need for the student to independently participate in Health Care Insurance, or in the alternative, that the student accepts and assumes the risk of loss of health care costs.
  - (3) Inform each student of the need to sign, should The Experience Site request, prior to the start of the practical experience, and abide by, The Experience Site policy concerning the confidentiality of information to which the student will be exposed during the assigned experiential period.
  - (4) Assure The Experience Site that each student is a student in good standing academically with the College.
  - (5) Assure The Experience Site that each student has completed a criminal background check.
  - (6) Within legal limits, and as requested by The Experience Site, The College will require students to provide documentation of the above-mentioned items.
- B. This agreement does not create either an employment or an agency relationship between The Experience Site and any student of The College. The individual students shall be deemed to be volunteers of The Experience Site during the course of the instructional period in the educational programs governed by this agreement.
- C. The standards and philosophy of education, the instruction, and preparation of all instructional schedules and plans, including hours of experience, shall be the responsibility of The College. These standards and plans shall be made available to authorized Experience Site personnel.

- D. The College shall provide, upon request, a certificate of insurance as evidence to The Experience Site that students have coverage under an occurrence policy of professional liability with minimum limits of \$1,000,000 (one million dollars) per incident and \$3,000,000 (three million dollars) aggregate per year.
- E. If employees of The College will be practicing in The Experience Site with the students during the experiential program covered by this agreement, evidence of Worker's Compensation will be provided, upon request, for those employees of The College.
- F. Students shall complete an orientation to the professional program college requirements prior to their practical experience and The College shall require compliance with the policies and procedures of The Experience Site.

## ARTICLE II - EXPERIENCE SITE RESPONSIBILITY

- A. The Experience Site maintains administrative and professional control of students insofar as their presence in The Experience Site affects The Experience Site operation and the direct or indirect care of The Experience Site clients.
- B. The College shall be informed regarding material changes in clinical facilities which may affect the Practical Experience of The College's students.
- C. The Experience Site personnel shall either provide for, or summon emergency care should such care be needed by students for any accident, injury or illness to the students while at The Experience Site and during the course of the student's duties covered by this agreement. The student's health insurance shall be billed for any Emergency Department services at The Experience Site's discretion. Responsibility for follow up care remains the responsibility of the student.
- D. Employees of The Experience Site who have obtained their Master's degree and maintain their CCC-SLP certification may serve as Supervising SLPs of The Experience Site shall evaluate the performance of the students in the clinical setting and shall provide such evaluation information at the request of The College. Specifically, The Experience Site Supervisor will:
  - (1) Maintain CCC-SLP at initiation of, and throughout the Education Externship, including completion of continuing education in clinical supervision as required by ASHA.
  - (2) Provide on-site supervision throughout the Education Externship. Initial supervision of 90-100% is expected with supervision tapering as student gains independence. While ASHA requires a minimum support of 25%, SLHS encourages an average of 50% of hours supervised.
  - (3) Orient the student to the facility/school routine and provide any policy/administrative material concerning school operations to include a faculty handbook for reference.
  - (4) Notify the building level principal of the supervising SLP's commitment to provide clinical education for the assigned student.
  - (5) Provide written and/or verbal feedback to the students on a weekly basis.
  - (6) Update licensure and certification information in SLHS's information tracking system, Calipso.
  - (7) Utilize Calipso for all Mid-term and Final evaluations, and review the evaluations with students. Monitor and approve clinical hours submitted by students weekly, and ensure that hours submitted are direct contact hours only.
  - (8) Communicate with the Purdue Liaison as necessary to fulfill these responsibilities.

In addition, The Experience Site Supervisor is encouraged to:

- (9) Follow the suggested general outline of assignments/experiences detailed in the Educational Externship Handbook.
- (10) Accept the Student Clinician as a colleague-in-training. Include him/her in as many of your daily

responsibilities as possible.

(11) Consider the Student Clinician as a member of the school faculty. Introduce him/her to school staff, include him/her in meetings, and encourage participation in extracurricular activities.

- E. The Experience Site shall retain the right to require the removal from or deny access to its facilities to any student, who, in the sole discretion of The Experience Site may have a detrimental effect on the care of The Experience Site clients. If the student is requested not to return to the clinical setting, such action shall be reported in writing immediately to the liaison person designated by The College for this purpose.
- F. The Experience Site shall make available to The College its policies and procedures which affect the clinical laboratory experience of its students.
- G. The Experience Site shall provide access at reasonable times and with reasonable advance notice to representatives of The College and to representatives of The College's accrediting bodies.
- H. The Experience Site personnel shall orient the students in the policies and procedures of The Experience Site and shall require compliance with those policies and procedures.
- I. The Experience Site shall retain the responsibility and authority for the care of their patients and clients.

### ARTICLE III - JOINT RESPONSIBILITIES

- A. Each of The Experience Site and The College shall designate liaison personnel to assure systematic planning and the exchange of information regarding the students' clinical experience.
- B. The College and The Experience Site agree that, in the event that either becomes aware of a claim asserted by any person arising out of this agreement or any activity carried out under this agreement, the parties shall cooperate in defending the claim, securing evidence and obtaining the cooperation of witnesses.
- C. The maximum number of students assigned to The Experience Site during any instructional period shall be established by mutual agreement no less than thirty (30) days in advance of any students' clinical affiliation with The Experience Site. The Experience Site reserves the right to limit the number of students it accepts for affiliation.
- D. Where areas of difference exist or occur in rules, regulations, or questions of nursing, clinical, medical, or other Experience Site practices, The Experience Site rules, regulations or practices shall prevail and such conflict shall be referred to College and Experience Site liaison personnel.
- E. Students shall have access to the information sources within The Experience Site at the discretion of Experience Site administration.
- F. The students and faculty of The College assigned to The Experience Site shall be made aware that The Experience Site accepts no responsibility for loss or damage to personal property belonging to students or faculty, including vehicles parked in The Experience Site parking lot.
- G. This agreement is executed and delivered in the State of Indiana, and it shall be governed by, construed and administered in accordance with the laws of the State of Indiana.
- H. Contact Persons:

- (1) For the College: Tamar Greenwell, M.S., CCC-SLP  
Clinical Assistant Professor  
Educational Externship Coordinator

715 Clinic Drive, Room 2146  
West Lafayette, IN 47907-2122  
(765)494-3795  
greenwel@purdue.edu

- (2) For The Experience Site: Beth Sewell Scheider  
Lead Speech-Language Pathologist  
1055 Eaton Drive  
Ft. Wright, KY 41017

#### ARTICLE IV - INDEMNIFICATION AND INSURANCE

- A. The College shall assure that each student and each and every faculty member who participates under this agreement is covered by general liability or professional liability insurance, as appropriate - the limits of which are spelled out in this agreement. The College shall provide, upon request, proof of such coverage prior to the start of any participation by either a student or faculty member at The Experience Site.
- B. The College shall indemnify and hold harmless The Experience Site from any and all claims, damages, losses and expenses, including reasonable attorney fees, arising out of any claim for death, bodily injury or property damage or malpractice arising solely from the negligent act or omission of The College its employee(s) or agent(s) under this agreement, for which a final adjudication is made that The College, its employee(s) or agent(s) is solely responsible. Student indemnification is accomplished by professional liability (malpractice) insurance as described in Article I, Paragraph D *supra*.
- C. The Experience Site shall indemnify and hold harmless The College from any and all claims, damages, losses, and expenses, including reasonable attorney fees, arising out of any claim for negligence or malpractice arising solely from the act or omission of The Experience Site, its employee(s) or agent(s) under this agreement, for which a final adjudication is made that The Experience Site, or its employee(s) or agent(s) is solely responsible.

#### ARTICLE V - EFFECTIVE DATE, TERMINATION, AND MODIFICATION

- A. This agreement shall be effective as of the date executed by the last executing party and shall remain in full force and effect unless terminated according to the terms of this agreement. The agreement can be terminated at the will of either party hereto upon giving the other party no less than ninety (90) days written notice of the party's intention to terminate. All students involved in clinical experience at the time of termination shall be permitted to complete the current term of the program.
- B. The Experience Site may terminate the experience period ("rotation") for any individual student at any time for cause, and agrees to inform The College of such termination at the earliest opportunity and agrees to inform The College of the reasons for such termination of a student.
- C. The parties reserve the right to modify this agreement by mutual consent from time to time as conditions warrant.

#### Article VI - WHOLE AGREEMENT

This document represents the entire agreement between the parties regarding the placement of MS-SLP students by The College at The Experience Site.

Approved For The University:

Approved For The Experience Site:

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Name	Date
Title	

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Date
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Sponsored Program Services	Date
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