**SCES**

**SBDM Minutes**

**Monday, November 11, 2019**

**Members Present:**Gina McGinnis, Valorie Atcher, Samantha Dennis, Michelle Noel, Beth Seabolt Brown, and Stephanie Compton

**Guests:**  Melissa Mallory, Katie Dill, and Peggy Hagman

**Secretary:**  Judy Henry

**1. Call the Meeting to Order:**  Ms. McGinnis called the meeting to order at 4:06 pm.

**2. Approval of Agenda:** Motion by Valorie Atcher, second by Samantha Dennis to approve the agenda. Consensus.

**3. Public Comment:** None

**4. Approve Minutes:** (Attachment A) Motion by Beth Seabolt Brown, second by Samantha Dennis to approve the minutes for October 21, 2019. Consensus.

**5. Approval of Budget Reports (MUNIS and School Activity):** (Attachment B) Motion by Valorie Atcher, second by Michelle Noel to approve budget reports for month ending October 31, 2019. Consensus.

**6. Monthly Review:** Enrollment 779

**7. Volunteer Report:** (Attachment C)

October Volunteers – 15

October Volunteer Hours - 131

**8. Principal’s Report:** (Attachment D)

* Ms. McGinnis reported to the council that she has requested an update on the arrival/installation of the new computers for the main computer lab.
* The cost of the Lenovo chrome book is $225.
* The cost of a charging cart is $1062 (Ms.Chesnut is the only one that currently needs a charging cart).
* Total cost for 176 chrome books and 1 charging cart is $40,662. Funding from various accounts total $30,448 leaving a deficit of $10,214. The 2019 Fall Festival had a profit of $21,600. Forty-five staff members worked this event. If each staff member receives $250, then the balance remaining of $10,350.00 would be enough to cover the cost of this technology expense. Motion by Michelle Noel, second by Valorie Atcher to approve that each staff member that worked this event be given $250 and the balance of $10,350.00 be allocated for this technology expense. Consensus.

**9. Committee Reports:**

**Assessment** **Committee** - (Attachment E) Minutes from November 5, 2019

**Curriculum & Instructional Practices Committee** - (Attachment F) Minutes from November 5, 2019

*\*Determination of Schedule for School Day and Week*- Council reviewed policy. No changes were made.

*\*Selection of Extra-Curricular Program* – Council reviewed policy. No changes were made.

\**Field Study Policy –* Motion by Michelle Noel, second by Valorie Atcher to approve the 1st Reading of the Field Study Policy with amendments and additions. Consensus. Appendices of the field study policy will be made available to staff when a request for the triplicate field study form is requested from the school office.

**Climate, Student Services, Wellness & Safety Committee** -(Attachment G) Minutes from November 5, 2019

\**Appropriate Dress for Students Policy* – Motion by Michelle Noel, second by Samantha Dennis to approve 1st Reading of Appropriate Dress for Students Policy with amendments and additions. Consensus.

*\*Determination of Use of School Space During School Day* - Council reviewed policy. No changes were made.

*\*Emergency Management Plan (EMP)* - Council reviewed policy. No changes were made.

Ms. McGinnis informed the council that the maintenance department is aware of the sink hole on the playground. Ms. McGinnis also informed the council that when a teacher feels that the mulch on the playground area in insufficient, to please email her or place a work order for maintenance.

**School Planning & Budget Committee** - (Attachment H) Minutes from November 5, 2019

*\*Student Assignment Placement Policy* - Council reviewed policy. No changes were made. The council recommended that revisions be made to the parent and teacher input feeder forms. Recommendations will be given to Ms. Phillips to revise forms.

*Personnel Decision Consultation Policy* - Motion by Michelle Noel, second by Valorie Atcher to approve 1st Reading of Personnel Decision Consultation Policy with amendments and additions. Consensus.

**10. Approve GT Field Study $15 Fee Request to Actor’s Theatre:** (Attachment I) Motion by Samantha Dennis, second by Michelle Noel to approve GT field study fee request of $15 to Actor’s Theatre. Consensus.

**11. Lexington Legends Education Days:** (Attachment J) Council discussed the Lexington Legends Education Days. Ms. McGinnis will give this information to Ms. Phillips for her to review as a possible career grade level field study.

**12. Review Fall MAP Report:** (Attachment K) Council reviewed the fall MAP report.

**13. Fall Festival:** (Attachment L) The 2019 Fall Festival had a profit of $21,600. Forty-five staff members worked this event. Motion by Michelle Noel, second by Valorie Atcher to approve each staff member that worked this event be given $250 and the balance of $10,350.00 be allocated for technology.

**14. Review Committee Policy:** (Attachment M) Motion by Michelle Noel, second by Valorie Atcher to approve the 1st Reading of the Committee Policy with amendments and additions. Consensus.

**15. 2nd Reading Assessment Policy:** (Attachment N) Motion by Samantha Dennis, second by Beth Seabolt Brown to approve the 2nd Reading of the Assessment Policy with amendments and additions. Consensus.

**16. 2nd Reading School Improvement Planning Policy:** (Attachment O) Motion by Michelle Noel, second by Valorie Atcher to approve the 2nd Reading of the School Improvement Planning Policy. Consensus.

**17. 2nd Reading Curriculum Policy:** (Attachment P) Motion by Michelle Noel, second by Samantha Dennis to approve the 2nd Reading of the Curriculum Policy. Consensus.

**18. Executive Session as Per KRS 61:810, section (1), subsection (f):** All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency shall be public meetings, open to the public at all times, except for the following: Subsection f Discussions or hearings which might lead to the appointment discipline or dismissal of an individual employee, member or student without restricting that employee’s, member’s, or student’s rights to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

Motion by Valorie Atcher, second by Samantha Dennis to go into Executive Session. Consensus

Motion by Valorie Atcher, second by Beth Seabolt Brown to go into Regular Session. Consensus

After consulting with the council, Ms. McGinnis recommended to fill the current vacancy:

Angela Lucian, Custodian

**19. Adjournment:** Motion by Beth Seabolt Brown, second by Valorie Atcher to adjourn the meeting at 5:16 pm. Consensus.

Submitted by:

Judy Henry