

**Mercer County Intermediate School**

**Site Based Decision Making (SBDM) Meeting Minutes  
October 15, 2019 @ 5:15 PM at MCIS**

**Members Present**

Dana Cobb

Mandy Dean

Julie Hammons

Kimberlee Piazza

**Members Absent**

Pam Alcorn

Christina Wilson

**Guest (s)**

Jennifer Broderick

Will Carlton

Benji Mattingly

Mrs. Cobb called the meeting to order at 5:15 pm.

**1. Approve/Revise Council Agenda**

The Council reviewed the proposed agenda for today's meeting. Julie Hammons made a motion to approve the agenda. Kimberlee Piazza seconded the motion. The motion was approved by consensus.

**2. Approve SBDM Minutes from Previous Meetings**

The Council reviewed the minutes from the September 10th meeting. Kimberlee Piazza made a motion to approve the minutes. Julie Hammons seconded the motion. The motion was approved by consensus.

**3. Good News Report/Updates**

- 4<sup>th</sup> grade Fort Harrod field trip was very educational; a treasure in our own back yard.
- We are very proud of our MCES students for their participation in High Attendance Day. We had 98% attendance. Woo Hoo!
- Daytime and after school ESS (SWAG: Students With Amazing Gifts) is up and running!
- 3<sup>rd</sup> grade Agriculture Day at Mercer County Fair Grounds allowed our students to learn about grains & where food comes from, as well as our food's nutritional value and farming practices & farm safety.
- 3<sup>rd</sup> grade Shakertown field trip helped our students to learn about the history and culture of the Shakers, as well as learn about various animals such as pigs, sheeps, donkeys.
- 112 MCIS students took advantage of the dental cleanings held at school (sponsored by FRC).
- 4<sup>th</sup> grade Healthy Kids' Day at the Mercer County Extension Office was great for our students to learn about different types of safety: gun, water, bike, & sun exposure. They also learned about nutrition, exercise, dental awareness, and the importance of drinking water. Our 4<sup>th</sup> graders also learned about bully prevention and Tatu (Teens Against Tobacco Usage) for Tobacco.
- 5<sup>th</sup> grade Old Capitol, KY History Museum, Military Museum, and K State College Visit was such a great experience for our students. They had the opportunity to learn about the history of KY over time and the role KY has played in the US. They observed various KY artifacts. And...They had the opportunity to tour the college campus grounds at K state.

**4. Public Comment**

There was no public comment.

**5. Review & approve financial report & PTO/Title I Parent Advisory Council financial report**

- Teachers always have input on instructional materials needed to implement best practices instruction.

The Council reviewed the financial report for September 2019. Mandy Dean made a motion to approve. Kimberlee Piazza seconded the motion. The motion was approved by consensus. The council also reviewed the PTO/Parent Advisory Council treasurer's report.

**6. Review committee minutes & PTO/Title I Parent Advisory Council minutes**

- The council reviewed minutes from the ELA Writing PLC meeting, Planning, Curriculum, Communication/Parent Involvement, PBIS and Technology committee meetings. They also reviewed minutes from grade level meetings and Math/Science, ELL/Social Studies, Arts & Humanities and SPED department meeting minutes. The council also reviewed the September PTO meeting minutes.

**7. Review & Discuss Student Achievement Report**

- ❖ Common ASSESSMENT Data
- ❖ Fall STAR data, along with 2018-19 KPREP data was presented by Benji Mattingly

**8. Policy report or Review:**

- ❖ Staff has access of MCIS policies on Google Drive
- ❖ Review & revise the by-law to the following policy:  
Extracurricular (M) Kimberlee Piazza made a motion to approve. Mandy Dean seconded the motion. The motion was approved by consensus.  
Writing (M) Julie Hammons made a motion to approve. Kimberlee Piazza seconded the motion. The motion was approved by consensus.

**9. Review Sept. allocation & approve updated SBDM Section 6 budget (including our carry forward money and the money we received in place of the half classified position). (M)**

- Mandy Dean made the motion to approve. Kimberlee Piazza seconded the motion. The motion was approved by consensus.

**10. SBDM reviewed the School Profile Report electronically, and then signed on site. (M)**

- Kimberlee Piazza made the motion to approve. Julie Hammons seconded the motion. The motion was approved by consensus.

**11. New Business:**

- PTO meetings will be held 2<sup>nd</sup> Monday of the month at 5:15pm.
- Conservation posters kick off-early October
- Report Cards-Oct. 21<sup>st</sup>
- Arts & Humanities Family Night in conjunction w/ Book Fair Night –Oct. 28 at 5:30pm
- Book Fair Week-Oct. 28-Nov.1
- Red Ribbon Week-Oct.28-Nov.1
- ER Day ( Curriculum Work for Teachers)- Nov. 1

**12. Set Next Council Meeting Date**

The next SBDM meeting will be on Tuesday, November 12, at 5:15pm in the Media Center.

**13. Adjourn**

Kimberlee Piazza made a motion to adjourn. Julie Hammons seconded the motion. The motion was approved by consensus.