**SUPERINTENDENT'S REPORT ON PERSONNEL ACTIONS**

 **November 2019**

Below are personnel actions taken since the last meeting of the Board of Education:

1. **Accepted the resignation and/or retirement of the following employees:**

 ***Certified:***

 District-wide

* Brenda Gaddie, Substitute
* Paula Crabtree, Substitute

 Elizabethtown High:

* Tyson Harbin, Teacher

 ***Classified:***

Panther Academy:

* Hailie Hamler, Preschool Instructional Assistant

 Helmwood Heights Elementary:

* Melissa Harp, Custodian

 Morningside Elementary:

* Melody Casarez, After School Program Worker

 Panther Academy:

* Justin Hamler, Custodian

 Nutrition Services:

* Christie Huffer, Monitor at Panther Academy
* Ashley Wiser, Worker at Morningside Elementary

 ***Extra Service Assignment*:**

* Cain Alvey, Volleyball Coach at TK Stone Middle

 ***Student Worker:***

 Panther Place Student Worker:

* Shelby Butler

**2. Approved the employment of the following individuals, effective for the 2019-2020 school year:**

 ***Certified:***

District:

* Eric Oliver, substitute

 Elizabethtown High:

* James Boozer, Math Teacher

 Extra Service Duty:

* Kimberly Strange, Academic Coach, TK Stone Middle
* Chase Simmons, Assistant Swim Coach, Elizabethtown High

 ***Classified***

 District-wide::

 Helmwood Heights Elementary:

* Krystal Kennedy, Instructional Assistant, Special Education

 Panther Academy:

* Leslie Clark, Instructional Assistant

 Nutrition Services:

* Samantha Simpson, Substitute
* Renada Mathews, Nutrition Worker, Elizabethtown High
* Tonya Wiglesworth, Nutrition Worker, Elizabethtown High
* Sherry Howard, Monitor, Panther Academy

 ***Student Worker:***

 Valley View Education Center – Panther Place:

* Ross Bishop

**4. Approved the following individuals for Level I Volunteer status for their respective**

 **schools/programs, effective for the 2019- 2020 school year:**

Melissa Flynn

**5. Approved the transfer of the following employees for the 2019-2020 school year:**

**6. Approved increase in employment for the following employees and corresponding increase in salary for the 2019-2020 school year:**

None at this time

1. **Approved the following leave requests as submitted by the following employees:**

 **Helmwood Heights Elementary**

* Allie Yates - Teacher. Requesting a Family and Medical Leave of Absence

 November 2, 2019 - January 1, 2020.

 **Elizabethtown High School**

* Candace Eitutis-Penwell, Nutrition Services Worker. Requesting an Intermittent Medical Leave of Absence/Leave Without Pay October 22, 2019 - TBD.

 **EIS District**

* Derisa Hindle, Workforce Readiness Coordinator. Requesting an Intermittent Family and Medical Leave of Absence October 21, 2019 - TBD.