

Curriculum Specialist

The Curriculum Specialist will serve as a collaborative member of the leadership team and will be committed to continuous improvement through the development of sustainable systems to ensure the mission and vision of the district are reached.

PERFORMANCE RESPONSIBILITIES:

1. Provide support for curriculum and instruction across all Breathitt County Schools by consulting with teachers, locating materials, connecting teachers with curriculum support, and informing teachers of staff development opportunities.
2. Serve as the District Point of Contact for Career and Technical Education (CTE), provide support for CTE data collection and accuracy, and provide curriculum support for CTE Programs of Study
3. Serve as the District ABRI Point of Contact, provide support to principals and school-based teams in their implementation of academic and behavior (PBIS) intervention systems
4. Provide formal and informal professional development to other educators and administrators
5. Analyze and interpret curriculum-based data to improve student outcomes and overall program effectiveness.
6. Assist CAO to:
 - a. Collect and complete required reports on programs and services for students.
 - b. Support teachers in administering and interpreting assessments
 - c. Analyze student test data
 - d. Review and recommend educational materials
 - e. Observe work of teaching staff to evaluate performance, and to recommend changes that could strengthen teaching skills
 - f. Recommend teaching techniques and the use of different or new technologies
 - g. Develop procedures for teachers to implement curriculum
 - h. Train teachers and other instructional staff in new content or programs
 - i. Mentor or coach teachers to improve their skills
7. Participate in activities which lead to continued professional growth including general education professional development.
8. Use electronic programs to manage data and information.
9. Demonstrate competency with soft skills and interpersonal relationships
10. Performs other duties or assumes additional responsibilities as requested by the Superintendent and/or Chief Academic Officer