**TKS SBDM Meeting Minutes**

**October 17, 2019**

The meeting was called to order at 3:35 pm.  Members present were: Shawn Sizemore, Toni Perry, Heather Coogle, Lori Larkin, and Dawne Swank

* Lori Larkin made a motion to approve the agenda and Shawn Sizemore made a second.
* Shawn Sizemore made a motion to approve the October minutes and Toni Perry made a second.
* The September financial statement was approved
* Shawn Sizemore made a motion to approve the budget and Lori Larkin made a second.
* The writing policy was tabled until November meeting
* The dress code was discussed to include shirts with 3 inch shoulder width and  no undergarments showing. Nose studs were also discussed. Nose hoops and facial studs were not included in these possible changes. These two policies will be tabled until staff provides input.
* Phase One: Continuous Improvement Diagnostic and Phase Two - Needs Assessment, School Assurances, and Safety Report were explained and discussed.
* Ms. Swank informed SBDM that Phase Three, which contains the CSIP, will be shared with staff and presented to SBDM in the November meeting.
* Heather Coogle motioned to adjourn the meeting at 4:06.