



**Livingston County, Kentucky Board of Education Regular Meeting**

October 14, 2019 7:00 PM

South Livingston Elementary School Library,  
850 Cutoff Road,  
Smithland, KY 42081

**Attendance Taken at 7:00 PM:**

Present Board Members:

Mr. Dennis Fleet  
Mr. David Kitchens  
Mrs. Christine Thompson  
Mrs. Terry Watson  
Mr. Joseph Wood

**1. Call to Order**

**2. Adopt the Agenda**

**Order #420 - Motion Passed:** A motion to adopt the agenda passed with a motion by Mr. David Kitchens and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**3. Recognitions - Live RED Recognitions**

**3.a. Student(s)**

Discussion: Student recognitions presented by Ms. Becky Dunning.

**3.b. Staff**

Discussion: Presented by Mr. Victor Zimmerman as reported in the LiveRED Report.

**3.c. Live RED Report**

Discussion: Presented by Mrs. Amy Ramage.

**3.d. Octoberfest and Hunters Moon**

Discussion: The district's participation in both the Hunter's Moon Festival and the Octoberfest were good for the community. There is special recognition for the school system's involvement with Octoberfest. There have been multiple compliments and comments ranging from the schools' floats in the parade to the sponsorship of the FBLA that motivated the local businesses to decorate the town. Ashley Rupckey played a significant role with her efforts to coordinate the vendors and follow up with nearly every detail of the planning; she did a wonderful job and represented the school system with pride. The high school's staff, sponsors, and students were also an integral part of the success of this year's Octoberfest.

**4. Public Comment**

Discussion: No public comments to report.

## **5. Consent Items**

**Order #421 - Motion Passed:** A motion to accept the consent items passed with a motion by Mr. Dennis Fleet and a second by Mrs. Terry Watson.

### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

### **5.a. Minutes of Previous Meetings**

### **5.b. Payment of General and Title Program Claims**

### **5.c. District Use of Property Agreements**

### **5.d. School-Wide Fundraisers**

### **5.e. Travel Requests**

#### **5.e.I. Student Travel**

#### **5.e.II. Employee Travel**

## **6. Treasurer's Report & Finance Update**

Discussion: Ms. Mary Dunning and Mrs. Jill Duncan presented the Treasurer's Report and Finance Update. In addition, board members were invited to the upcoming exit-interview for the FY19 audit.

**Order #422 - Motion Passed:** A motion to accept the Treasurer's Report passed with a motion by Mrs. Terry Watson and a second by Mrs. Christine Thompson.

### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

## **7. Working Budget**

Discussion: The working budget has been submitted to KDE. The draft budget for FY21 will be reviewed in January.

**Order #423 - Motion Passed:** A motion to accept the FY2020 working budget passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **8. Kentucky Board of Education Approval of Tax Rates**

Discussion: For informational purposes, on October 2, 2019, the Kentucky Board of Education approved the district's 2019-2020 tax rates.

#### **9. Dental and Vision Plans**

**Order #424 - Motion Passed:** A motion to continue the employee dental and vision plans, through Life Associate, for FY2020 passed with a motion by Mr. David Kitchens and a second by Mrs. Christine Thompson.

##### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **10. Technology Report & TAR**

Discussion: Mrs. BJ Fern presented a technology report to the board.

**Order #425 - Motion Passed:** A motion to approve the 2019 KETS Technology Activity Report passed with a motion by Mr. Joseph Wood and a second by Mrs. Christine Thompson.

##### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **11. KPREP Results**

Discussion: Mrs. Amy Ramage, Chief Education Officer, presented a summary of the 2019 KREP results for the district.

#### **12. Transportation Report**

Discussion: Mrs. Amy Ramage, Chief Education Officer, presented the transportation report on-behalf of Mrs. Sue Campbell.

#### **13. Bus Orders**

Discussion: Due to the accident that resulted in one of the buses being totaled, we need to replace that bus in our fleet. Insurance is covering \$86,585.00. A new bus will cost about \$93,000. The budget includes the yearly purchase of two new buses in an effort to maintain our fleet. Two buses have already been purchased for this year. Board approval is required before new buses can be ordered and purchased. The approval of three buses is being requested. One of the buses will replace the vehicle that has been totaled in the accident. The approval of the other two buses will allow us to move forward with a requisition for the buses that will be invoiced in next year's budget, fiscal year 2021. With advance approval the buses can be ordered in time for them to arrive in the summer of 2020.

**Order #426 - Motion Passed:** A motion to approve the purchase of three buses, with two of the buses being invoiced for FY2021, passed with a motion by Mrs. Christine Thompson and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **14. Acknowledge Personnel Report**

#### **15. Special Education Teaching Position**

Discussion: NLES and SLES are both beyond their maximum special education caseloads creating a need to hire an additional Special Education Teacher in the district. This new position will allow one special education teacher to work as an itinerant staff member to help meet the needs of our special education students on both campuses. This position has been posted and we are actively seeking to have it filled as soon as possible.

**Order #427 - Motion Passed:** A motion to create a position for an elementary certified special education teacher passed with a motion by Mr. Dennis Fleet and a second by Mr. David Kitchens.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **16. Part-time Teacher of the Visual Impaired (.2)**

**Order #428 - Motion Passed:** A motion to create a part time position for a Teacher of the Visually Impaired passed with a motion by Mr. Joseph Wood and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **17. Job Description for Preschool Instructional Assistant**

**Order #429 - Motion Passed:** A motion to accept the job description for class code 7320, Instructional Assistant-Preschool, passed with a motion by Mrs. Christine Thompson and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**18. Staffing Allocation Procedures for FY2021**

Discussion: The 2019 legislative session resulted in the passing of Senate Bill 1. This legislation will slightly affect our staffing allocation procedures and formulas. KRS 158.4416(3)(a) states that a school should employ at least one school counselor for every 250 students. Our current staffing procedure has a ratio of 1:500; the recommended staffing procedure includes a ratio of 1:250. In order to prevent this from adding further financial burdens on the district, it is recommended that the "additional allocation" be reduced to balance the overall impact of the increased counseling allocation

**Order #430 - Motion Passed:** A motion to approve the Staffing Allocation Procedures for FY2021 passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**19. Fees for High School Clubs**

**Order #431 - Motion Passed:** A motion to approve the LCHS club fees, as presented, passed with a motion by Mrs. Christine Thompson and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**20. Facilities**

**20.a. New Construction**

**Order #432 - Motion Passed:** A motion to approve the BG1 for the Bus Garage and Board Office project, BG number 20-085, passed with a motion by Mr. David Kitchens and a second by Mr. Dennis Fleet.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **20.b. Bid Request for LCMS Electrical**

**Order #433 - Motion Passed:** A motion to advertise for bids for the addition of electrical outlets to the middle school passed with a motion by Mr. Joseph Wood and a second by Mrs. Terry Watson.

#### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **21. Non-Resident Contracts/Agreements**

**Order #434 - Motion Passed:** A motion to enter into open-contracts with neighboring school districts passed with a motion by Mr. Dennis Fleet and a second by Mr. David Kitchens.

#### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

#### **22. Commonwealth of Kentucky Contract GOEC CECC**

**Discussion:** This is acknowledgment that we have received the final contract for Livingston County CECC (as we are the fiscal agent for the Early Childhood Council).

#### **23. Audubon Area Community Services Head Start Program Contract FY2020**

**Order #435 - Motion Passed:** A motion to approve the Audubon Area Community Services Head Start Program Contract for FY2020 passed with a motion by Mrs. Christine Thompson and a second by Mrs. Terry Watson.

#### **5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**24. 2019-2020 Preschool Program Approval from KDE**

Discussion: Notification to the board that the KDE has approved the preschool program for our district.

**25. Certification of Head Start Full Utilization**

Discussion: This acknowledges that the KRS requirement that a Certificate of Full Utilization be signed by the district and Head Start has been competed

**26. District Planning Committee**

Discussion: The district planning committee needs to have at least one board member. Once a board member (or board members) has been determined, the board will need to approve the membership of the district planning committee. Mrs. Terry Watson offered to be the board representative on the committee.

**Order #436 - Motion Passed:** A motion to approve the proposed membership of the District Planning Committee passed with a motion by Mr. David Kitchens and a second by Mrs. Christine Thompson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**27. Closed Session pursuant to KRS 61.810(1)(f)**

**Order #437 - Motion Passed:** A motion to go into closed session pursuant to KRS 61.810(1)(f) discussion which might lead to the appointment or dismissal of personnel, passed with a motion by Mrs. Christine Thompson and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

**28. Return to Open Session**

**Order #438 - Motion Passed:** Motion to return to Open Session passed with a motion by Mr. David Kitchens and a second by Mrs. Terry Watson.

**5 Yeas - 0 Nays.**

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

## 29. Adjournment

**Order #439 - Motion Passed:** A motion to adjourn meeting passed with a motion by Mrs. Christine Thompson and a second by Mrs. Terry Watson.

### 5 Yeas - 0 Nays.

Mr. Dennis Fleet	Yes
Mr. David Kitchens	Yes
Mrs. Christine Thompson	Yes
Mrs. Terry Watson	Yes
Mr. Joseph Wood	Yes

---

Chairperson	Date
-------------	------

---

Superintendent	Date
----------------	------