**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**October 25, 2019**

**2:15 P.M.**

Members Present: Carla Kuhn, Melissa Gregory, Emily Ede, Heather Sallie, Kyle Fortune; Tara Cook; Kim Druen, Secretary

Members Absent: Julia Keathley; Laura Rogers

Guests: None

 CALL TO ORDER: The meeting was called to order at 2:20 p.m. by Carla Kuhn.

1. OPENING BUSINESS:

a.) Approval of Agenda: Approved 1st Ede, 2nd Sallie

b.) Approval of September Minutes: 1st Ede, 2nd Gregory

 c.) Public Comment: None

 d.) Good News Report: Mrs. Kuhn stated that Herb Jones has offered to form a partnership with Panther Academy and provide some trick or treat goodies for our little Panthers this coming week. They will also provide food baskets for some of our families at Thanksgiving and possibly have some Angel tree assistance by providing some bicycles to give away at Christmas. Mrs. Kuhn also mentioned that our pumpkin patch and apple orchard field trips were a great success. She discussed that our United Way coin drive is going very well and totals will be available next week. Mrs. Kuhn stated that our enrollment numbers are still holding steady.

2. STUDENT ACHIEVEMENT REPORT/DATA:

 a. Assessing Student Achievement: Mrs. Kuhn stated that we will be looking at Brigance data soon. Ms. Sarah has started pulling students 2 days a week to give more support to help students to continue to make progress. She mentioned the new phonics program is proving to be a helpful resource tool as well.

Mrs. Kuhn continued a discussion with the SBDM concerning the RTL process.

3. SCHOOL IMPROVEMENT PLANNING.

 a. Monthly Review: Mrs. Kuhn reviewed all the goals. The council discussed ideas and changes to be included in the new CSIP. Mrs. Kuhn explained teachers are working on the four square writing PD plan, along with plans for writer notebooks for students, and continuing work and review of gap and growth goals.

 b. Comprehensive School Improvement Plan: Mrs. Kuhn shared that Phase II of the new CSIP process will need to be completed by November 1.

4. BUDGET REPORT:

 a. Section 6: Mrs. Kuhn explained to the council that the board had approved an increase to Panther Academy’s Section 6 budget of $3,463.00 for a total allocation of $22,388.00. The SBDM Council members discussed the needs and changes to the budget.

Approval of budget revisions: 1st: Gregory, 2nd Ede

5. COMMITTEE REPORTS: Mrs. Kuhn provided the following committee reports for review by the SBDM Council: Social and Climate/Special Events Committee; Curriculum and Title I Family Nights Committee; and PBIS and RTB/Character Education Committee.

6. BYLAWS: POLICY REVIEW/READINGS/ADOPTION:

 a.) Writing Policy: Mrs. Kuhn conducted the 1st reading of the writing policy with the council. It was reviewed and discussed with the council. Approval of the writing policy: 1st Gregory; 2nd Ede

7. NEW BUSINESS:

 a.) Reminder-School Responsibilities: Mrs. Kuhn explained that on November 11th we will celebrate and remember Veteran’s Day. We will honor family members of our Preschool and Kindergarten students by inviting them to participate in our pledge and we will have some special goodies for them. We will also have some special guests to share memories and have pictures for display to share with our students.

 b.) Reminder-Two Laws to Review: Mrs. Kuhn mentioned new legislation that requires schools to display in one prominent place “In God we Trust”. She also shared “Student Bill of Rights” with the council.

 c.) Minority Representation: Mrs. Kuhn announced that our minority parent SBDM election was held and Ms. Tara Cook Johnson was elected as our new parent representative. We also were required to elect another teacher representative. The teacher elected was Mrs. Laura Rogers as our new teacher representative.

8. ONGOING LEARNING:

 a.) Assessment and Accountability Update: No comments.

9. UPCOMING DEADLINES: Mrs. Kuhn shared the dates for the phases of the CSIP and the Writing Policy is due December 1st.

10. ADJOURNMENT: TIME: 3:10 P.M. 1st: Sallie; 2nd Ede