M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

**KAREN BYRD, CHAIRPERSON**

**BOARD MEMBERS**

**FROM; DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**DR. JASON RADFORD, ASSISTANT SUPERINTENDENT**

**DATE: NOVEMBER 1, 2019**

**RE: MEMORANDUM OF AGREEMENT BETWEEN BOONE COUNTY SCHOOLS AND TRANSACT COMMUNICATIONS, INC**

Attached please find the memorandum of agreement between Boone County Schools and TransACT Communications, Inc. for TransACT Parent Notices for the ESSA Collection in 6 Languages and GenEd Collection in 21 languages.

I recommend the Board of Education approve this MOA as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**