



## **PROGRESS MEETING AGENDA**

RE: Spencer Co. H.S. Academic and Athletics Buildings  
for the Spencer Co. Board of Education  
BG 17-236  
SCB Project No. 1744

DATE: October 9, 2019, 10:00 a.m.

## **CONTRACT AMOUNT AND TIME**

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 7	\$46,466.41
Present Contract Amount	\$5,193,319.41
Current Percent Complete	65%

Contract Date: August 15, 2018  
Substantial Completion: October 1, 2019.  
Final Completion: October 31, 2019.

### **1 Schedule**

- A. Work Completed in Past 30 Days
  - 1. Isaac Tatum reported the following:
    - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 30 Days
  - 1. Isaac Tatum reported the following:
    - a. Refer to Isaac Tatum hand out.

### **2. Shop Drawings**

- A. Shop Drawings from Contractor to Architect/Engineer
  - 1. All shop drawings submitted has been reviewed.
  - 2. Benches shop drawing has been returned revised and resubmit. Need color selection.
- B. Color Selections

1. VCT, Vinyl base, ceramic tile, athletic floor, door frames, wall paint and coiling door colors have been released.
2. Still awaiting epoxy floor for selection.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. A request for time extension due weather was submitted for June - 6 days. Total to date requested days due to weather is 63 days.

8. **ASI's / RFI's**

- A. There is currently 5 ASI to date. None issued since last meeting.
- B. RFI Nos. 1-23 have been submitted. Currently RFI No. 23 is open.

9. **Proposal Requests**

- A. Proposal Request No. 8 regarding light pole bases has been received. Price submitted is \$4,549.03. GC has agreed to remove their OH&P. Price is fair.

10. **Change Orders**

- A. Change Order No. 7 to add additional sprinklers at the football has been approved by the school board. Price is \$12,604.00.

11. **Pay Requests**

- A. Pay Application No. 11 has been submitted for review.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

**14. New Business**

A. Owner Comments

1.

2.

3.

B. General Contractor Comments

1.

2.

3.

C. Subcontractors' Comments

1.

2.

3.

D. Architect / Engineer Comments

1.

2.

3.

**15. Next Meeting Date**

- A. The next progress meeting will be held on Oct. 23, 2019 at 10:00 a.m. at the job site.