



AIA®

Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Newport High School - Landscaping
at Exterior of Cafeteria
900 East Sixth Street
Newport, Kentucky 41071

REH Project 149-417-D; KDE BG#
18-168

CONTRACT INFORMATION:
Contract For: Total Project

Date: March 1, 2019

OWNER: *(Name and address)*
Newport Independent Board of
Education
30 West Eighth Street
Newport, Kentucky 41071

ARCHITECT: *(Name and address)*
Robert Ehmet Hayes & Associates,
PLLC
2512 Dixie Highway
Fort Mitchell, Kentucky 41017

CHANGE ORDER INFORMATION:
Change Order Number: 001

Date: October 14, 2019

CONTRACTOR: *(Name and address)*
Brentwood Landscape & Design, Inc.
8131 AA Highway
Alexandria, Kentucky 41001

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Change Proposal: Extend paver area toward fenced utility area and reduce landscape bed at request of Newport Fire Department - Add \$4,001.34

Change Proposal: Additional footer depth and width for arbor posts since existng parkng lot concrete was deeper than anticipated - Add \$2,354.26

Change Proposal: Reduce quantity of evergreens along chanlink fence due to extension of pavers in fenced utility area - Deduct \$1,108.52

Change Proposal: Replace delivery ramp to bring walk to paver grade and permit water egress - Add \$1,566.00

| | | |
|--|----|-----------|
| The original Contract Sum was | \$ | 87,242.00 |
| The net change by previously authorized Change Orders | \$ | 0.00 |
| The Contract Sum prior to this Change Order was | \$ | 87,242.00 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | 6,813.08 |
| The new Contract Sum including this Change Order will be | \$ | 94,055.08 |

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Robert Ehmet Hayes & Associates, PLLC
ARCHITECT *(Firm name)*

Brentwood Landscape & Design, Inc.
CONTRACTOR *(Firm name)*

Newport Independent Board of Education
OWNER *(Firm name)*

SIGNATURE

Ehmet Hayes, Member

PRINTED NAME AND TITLE

October 14, 2019

DATE

SIGNATURE

Robert Petracco, President

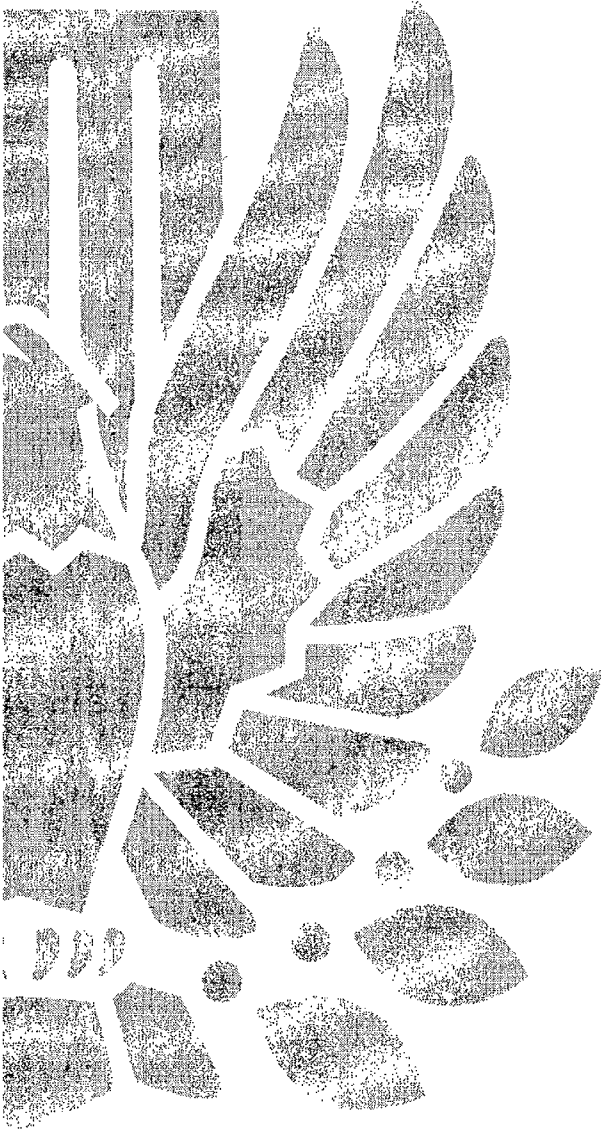
PRINTED NAME AND TITLE

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE



**KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160**

**CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM**

BG #: 18-168
REH #: 149-417-D

Change Order No.: 1 - Landscaping

Change Proposal No.: 1 Landscaping

District: Newport Independent District Code: 026 Facility Name: Newport High School School Code: 070

Project: Landscaping at Cafeteria Time Extension Required: ☐ Yes ☒ No If yes, by ___ day(s)

Date of Change Order: 10/14/19 Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Century Construction, Inc.

Bid Package No.: Total Project

| | | |
|---|----|--------|
| 1. This Requested Change Order Amount + / - | | 4,001 |
| 2. Remaining Construction Contingency Balance: (Including line 1 above) | \$ | 74,782 |
| 3. Change in A/E Fee for this Change Order +/- | | |
| 4. Change in CM Fee for this Change Order +/- | \$ | |

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.**

Contract change requested by: ☐ Local Board of Education ☐ General Contractor ☐ Architect / Engineer

☐ Construction Manager ☐ Code Enforcement Official ☒ Other: Newport Fire Department

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs

☐ Found Condition ☐ Code Compliance ☒ Other: Met Fire Department's request

| | |
|---|--|
| Change Order Description and Justification: | Cost Benefit to Owner: |
| Extend paver area toward fenced utility area and reduce landscape bed at request of Newport Fire Department | Changes satisfied Fire Department's request to gain additional access to the spigot and double doors to the building |

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

| Total Change Order Amt.: | Labor | Materials | Profit & Overhead* | Bond & Insurance |
|-------------------------------|-------|-----------|--------------------|------------------|
| 4,001 | 2,859 | 646 | 496 | |
| % of Total Change Order Amt.: | 72 | 16 | 12 | |
| 100 % | | | | |

***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

☐ Yes ☒ No If no, explain why.
Contractor is on job site; pricing is reviewed by architect/engineer for competitiveness.

| | | | |
|---|------|---|----------|
| Board of Education Designee's Signature – Ramona Malone,, Chairman | Date | Architect's Signature - Joseph Ahrens Hayes | Date |
| Newport Independent Board of Education | | Robert Ehmet Hayes & Associates, PLLC | 10/14/19 |
| | | N/A | |
| Finance Officer's Signature, Tete Turner | Date | Construction Manager's Signature | Date |

KENTUCKY DEPARTMENT OF EDUCATION
702 KAR 4:160

**CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM**

BG #: 18-168
REH #: 149-417-D

Change Order No.: 1 - Landscaping

Change Proposal No.: 2 Landscaping

District: Newport Independent

District
Code: 026

Facility
Name: Newport High School

School
Code: 070

Project: Landscaping at Cafeteria

Time Extension Required: ☐ Yes ☒ No If yes, by ___ day(s)

Date of Change Order: 10/14/19

Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Century Construction, Inc.

Bid Package No.: Total Project

| | | |
|---|----|--------|
| 1. This Requested Change Order Amount + / - | | 2,354 |
| 2. Remaining Construction Contingency Balance: (Including line 1 above) | \$ | 72,428 |
| 3. Change in A/E Fee for this Change Order +/- | | |
| 4. Change in CM Fee for this Change Order +/- | \$ | |

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☐ Architect / Engineer

☐ Construction Manager ☐ Code Enforcement Official ☐ Other:

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs

☒ Found Condition ☐ Code Compliance ☐ Other

| | |
|---|--|
| Change Order Description and Justification: | Cost Benefit to Owner: |
| Additional footer depth and width for arbor posts | This extra depth was required to install arbor posts |

Have contract unit prices been utilized to support the cost associated with this change order?

☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

| Total Change Order Amt.: | Labor | Materials | Profit & Overhead* | Bond & Insurance |
|-------------------------------|-------|-----------|--------------------|------------------|
| 2,354 | 1,398 | 664 | 292 | |
| % of Total Change Order Amt.: | 59 | 28 | 13 | |
| 100 % | | | | |

***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

| | | | |
|--|------|---|------------------|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, explain why _ Contractor is on job site; pricing is reviewed by architect/engineer for competitiveness. | | | |
| Board of Education Designee's Signature – Ramona Malone,, Chairman | Date | Architect's Signature - Joseph Ahrens Hayes | Date 10/14/19 |
| Newport Independent Board of Education | | Robert Ehmet Hayes & Associates, PLLC | |
| | | N/A | |
| Finance Officer's Signature, Tete Turner | Date | Construction Manager's Signature | Date |

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**CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM**

BG #: 18-168
REH #: 149-417-D

Change Order No.: 1 - Landscaping

Change Proposal No.: 3 Landscaping

District: Newport Independent District Code: 026 Facility Name: Newport High School School Code: 070

Project: Landscaping at Cafeteria Renovations Time Extension Required: ☐ Yes ☒ No If yes, by ___ day(s)

Date of Change Order: 10/14/19 Change Order Amount: ☐ Increase ☒ Decrease ☐ Unchanged

Contractor / Vendor Name: Century Construction, Inc.

Bid Package No.: Total Project

| | | |
|---|----|---------|
| 1. This Requested Change Order Amount +/- | | - 1,109 |
| 2. Remaining Construction Contingency Balance: (including line 1 above) | \$ | 73,537 |
| 3. Change in A/E Fee for this Change Order +/- | | |
| 4. Change in CM Fee for this Change Order +/- | \$ | |

Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☐ Architect / Engineer

☐ Construction Manager ☐ Code Enforcement Official ☐ Other:

Contract change reason code: ☐ Reduction of Scope ☐ Expansion of Scope ☐ Improved Plans/Specs

☒ Found Condition ☐ Code Compliance ☐ Other:

| | |
|--|--|
| Change Order Description and Justification: | Cost Benefit to Owner: |
| Reduce quantity of evergreens at chainlink fence | There was not as much space as originally thought. |

Have contract unit prices been utilized to support the cost associated with this change order?

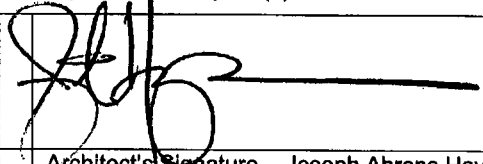
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

| Total Change Order Amt.: | Labor | Materials | Profit & Overhead* | Bond & Insurance |
|-------------------------------|-------|-----------|--------------------|------------------|
| 1,109 | -482 | - 627 | | |
| % of Total Change Order Amt.: | 43 | 57 | | |
| 100 % | | | | |

***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

| | | | |
|---|------|--|------------------|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, explain why Contractor is on job site; pricing is reviewed by architect/engineer for competitiveness. | |  | |
| Board of Education Designee's Signature – Ramona Malone,, Chairman | Date | Architect's Signature - Joseph Ahrens Hayes | Date 10/14/19 |
| Newport Independent Board of Education | | Robert Ehmet Hayes & Associates, PLLC | |
| | | N/A | |
| Finance Officer's Signature, Tete Turner | Date | Construction Manager's Signature | Date |

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**CHANGE ORDER SUPPLEMENTAL
INFORMATION FORM**

BG #: 18-168
REH #: 149-417-D

Change Order No.: 1 - Landscaping

Change Proposal No.: 4 Landscaping

District: Newport Independent

District
Code: 026

Facility
Name: Newport High School

School
Code: 070

Project: Landscaping at Cafeteria

Time Extension Required: ☐ Yes ☒ No If yes, by ___ day(s)

Date of Change Order: 10/14/19

Change Order Amount: ☒ Increase ☐ Decrease ☐ Unchanged

Contractor / Vendor Name: Century Construction, Inc.

Bid Package No.: Total Project

| | | |
|---|----|--------|
| 1. This Requested Change Order Amount + / - | | 1,566 |
| 2. Remaining Construction Contingency Balance: (Including line 1 above) | \$ | 75,103 |
| 3. Change in A/E Fee for this Change Order +/- | | |
| 4. Change in CM Fee for this Change Order +/- | \$ | |

**Note: Change Orders equal to or greater than \$25,000 shall be submitted to KDE with detail cost breakdown.
Attach additional pages if necessary.**

Contract change requested by: ☐ Local Board of Education ☒ General Contractor ☐ Architect / Engineer

☐ Construction Manager ☐ Code Enforcement Official ☐ Other:

Contract change reason code: ☐ Reduction of Scope ☒ Expansion of Scope ☐ Improved Plans/Specs

☐ Found Condition ☐ Code Compliance ☐ Other:

| | |
|--|---|
| Change Order Description and Justification: | Cost Benefit to Owner: |
| Replace delivery ramp to bring walk to paver grade and permit water egress | This change was necessary in order to adjust grades at ramp |

Have contract unit prices been utilized to support the cost associated with this change order?

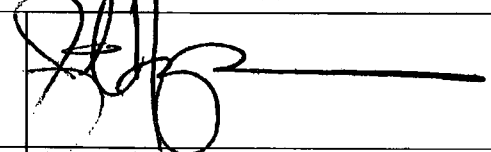
☐ Yes ☒ No If no, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Cost Breakdown:

| Total Change Order Amt.: | Labor | Materials | Profit & Overhead* | Bond & Insurance |
|-------------------------------|-------|-----------|--------------------|------------------|
| 1,566 | 1,566 | - | | |
| % of Total Change Order Amt.: | | | | |
| 100 % | | | | |

***Profit & Overhead shall not exceed 15% of net cost of change order**

Is the cost for this change order supported by an alternate bid or competitive price quote(s)?

| | | | |
|--|------|--|------------------|
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If no, explain why _ Contractor is on job site; pricing is reviewed by architect/engineer for competitiveness. | |  | |
| Board of Education Designee's Signature - Ramona Malone, Chairman | Date | Architect's Signature - Joseph Ahrens Hayes | Date 10/14/19 |
| Newport Independent Board of Education | | Robert Ehmet Hayes & Associates, PLLC | |
| | | N/A | |
| Finance Officer's Signature, Tete Turner | Date | Construction Manager's Signature | Date |