**P*ASSIONATE***

**A*BOUT LOVING TO LEARN***

**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**September 13, 2019**

**2:15 P.M.**

Members Present: Carla Kuhn, Melissa Gregory, Emily Ede, Julia Keathley, Heather Sallie, Kyle Fortune; Kim Druen, Secretary

Members Absent: None

Guests: None

 CALL TO ORDER: The meeting was called to order at 2:15 p.m. by Carla Kuhn.

1. OPENING BUSINESS:

a.) Approval of Agenda: Approved 1st Keathley, 2nd Ede

b.) Approval of August Minutes: 8/23/19 Special Called Meeting 1st Gregory, 2nd Ede

 c.) Public Comment: None

 d.) Good News Report: Mrs. Kuhn stated that the 9th Kindergarten has started and is up and running. She also mentioned that our enrollment numbers in Preschool are still growing. Mrs. Kuhn mentioned that our fall book fair was successful with $5,916.00 in sales with ½ of the proceeds from Scholastic providing classroom resources back to our Panther Academy classrooms. She also mentioned that our Walk-a-thon was very successful with Mrs. Valentine’s class raising the most for this fundraiser. This fundraiser will help with instructional needs, purchasing benches for the new playground and school safety needs for windows which is a long term project.

2. STUDENT ACHIEVEMENT REPORT/DATA:

 a. Assessing Student Achievement: Mrs. Kuhn shared the fall benchmarking data with the council. She mentioned that teachers will be working on the RTL schedules and will be continuing to monitor and review student and group progress.

3. SCHOOL IMPROVEMENT PLANNING:

 a. Monthly Review: Mrs. Kuhn explained that the gap goal strategy is an on going plan for next summer for their cooperative learning strategies PD.

 b. Comprehensive School Improvement Plan: Mrs. Kuhn discussed that Phase I is due. She signed off that we are reviewing the data and assessing the students. She mentioned that by November 1st the School Safety Report, Needs Assessment and School Assurances will be due.

4. BUDGET REPORT:

 a. Section 6: Mrs. Kuhn reviewed the Section 6 budget with the council and explained the few purchases needed to set up the new classrooms as well. Money from art, music and PE were moved in order to allow the new teacher to have instructional funds for her class. She mentioned they will also purchase the ESGI License for the 9th Kindergarten classroom teacher.

5. COMMITTEE REPORTS: Mrs. Kuhn reviewed with minutes from the committee with the council.

6. BYLAWS :POLICY REVIEW/READINGS/ADOPTION:

 a.) Enhancing Student Achievement; Alignment with State Standards: Mrs. Kuhn read, reviewed and discussed the policy with the council. No changes were made to the policies.

 b.) New Requirements for Writing Policy: Mrs. Kuhn conducted a reading of the policy explaining that everything must be included as listed in the rubric. The council reviewed and discussed the criteria from the policy as outlined from the rubric. Mrs. Kuhn will submit this information to KDE.

 c. ) Agenda and Minutes in Bylaws: Mrs. Kuhn reviewed and discussed the agenda and minutes in the bylaws with the council. No changes were noted.

7. NEW BUSINESS:

 a.) School Profile Report: Mrs. Kuhn explained and reviewed with the council the functions and purpose of the School Profile Report. The council members then each signed the School Profile Report.

 b.) Reminder of Other School Requirements: Mrs. Kuhn mentioned that on 9/17 during the morning meeting the kindergarten students will recognize Constitution Day and there are ideas that can be found on the KDE website on ways to recognize and celebrate Constitute Day with the students. We will also recognize Veteran’s Day with the students as it is as state law.

 c.) Hiring: Mrs. Kuhn stated that Brittany Stanton was approved for hire as the 9th Kindergarten classroom teacher and Karah Carroll has been hired as the 9th Kindergarten classroom instructional assistant. She further stated that Justin Hamler has been hired as the 2nd shift custodian for Panther Academy.

8. ONGOING LEARNING:

 a.) SBDM Role in Teacher Quality, Recruitment and Retention: Mrs. Kuhn stated that there is a teacher shortage in the U.S. by 27% and a decrease in Kentucky by 36%. The state is working to make families more comfortable with education and offering a loan forgiveness program for those college students going into the teaching field.

9. UPCOMING DEADLINES: Mrs. Kuhn stated that Phase 2 of the CSIP is due November 2019.

10. ADJOURNMENT: TIME: 3:02 P.M. 1st: Gregory; 2nd Sallie