

**School-Related Student Trip Request Form**

SUBMIT THIS FORM ONE WEEK PRIOR TO THE BOARD MEETING.
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FACULTY MEMBER(S) SPONSORING TRIP: SHARYL IDEN

## TYPE OF TRIP (CHECK ONE):

- ☒ Classroom Field Trip      ☐ Class Trip (i.e., junior, senior), specify \_\_\_\_\_  
☐ Organization/Club Trip, specify \_\_\_\_\_ ☐ Other (athletic, band, if applicable) \_\_\_\_\_

DESTINATION: ED-MAR DAIRY FARM      ADDRESS: 1034 WALTON NICHOLSON RD. WALTON, KY

PHONE: 859-620-1860

- ☐ Out of State    ☒ Out of County    ☐ Within County

☐ Overnight; give name, address, phone of lodging \_\_\_\_\_

DATE(S) OF TRIP: TUESDAY, 10/15    DEPARTURE TIME: 8:30AM    RETURN TIME: 2:30PM

PURPOSE/EDUCATIONAL VALUE: THE DISTRICT IS PARTICIPATING IN THE "FARM TO SCHOOL" WEEK WHERE STUDENTS AND THEIR FAMILIES ARE EMPOWERED TO MAKE INFORMED CHOICES ABOUT FOOD. THE SCHOOL CAFETERIA WILL ALSO BE OFFERING A VARIETY OF FARM FOOD CHOICES DURING THE FARM TO SCHOOL WEEK.

SOURCE OF FUNDING FOR TRIP: PARENTS PAY THE FEE FOR THE FARM AND TRANSPORTATION

*NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.*BILL TRIP EXPENSES TO: ☒ SPONSORING ORGANIZATION ☐ SCHOOL COUNCIL ☐ BOARD ☐ OTHER, SPECIFY \_\_\_\_\_

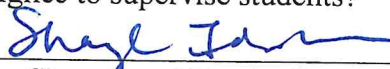
NUMBER OF: STUDENTS: 170      FACULTY SPONSORS: 25      OTHER CHAPERONES \_\_\_\_\_  
 TOTAL # OF PARTICIPANTS: 195

## MODE OF TRANSPORTATION

- ☒ CERTIFICATED COMMON CARRIER; SPECIFY: KENTON COUNTY SCHOOL DISTRICT BUSES  
☐ PRIVATE VEHICLE, AS ALLOWED BY POLICY; SPECIFY DRIVER(S) \_\_\_\_\_

SUPERVISION (ATTACH LIST OF NAMES OF ADULTS ACCOMPANYING STUDENTS ON TRIP.)

Have all chaperones undergone the required records check and been designated by the principal/designee to supervise students?      ☒ Yes    ☐ No

  
 \_\_\_\_\_  
 Signature of Faculty Sponsor

10/9/19  
 \_\_\_\_\_  
 Date

Trip has been <input type="checkbox"/> approved <input type="checkbox"/> disapproved. Reason for disapproval _____ _____ _____ Signature of Board Chairperson      Date
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For overnight and/or out-of-state trips, approval of the Board may be required by policy 09.36.

## RELATED PROCEDURES:

~ 09.36 AP.211, 09.36 AP.23

Review/Revised: 7/11/13