

Memorandum

To: Karen Byrd, Chairperson
Members of the Boone County Schools Board of Education

From: Mike Ford, DPP

Cc: Randy Poe, Superintendent
Eric McArtor, COO/ Deputy Superintendent
Jim Detwiler, CAO/ Deputy Superintendent
Mike Poiry, Assistant Superintendent

Date: September 24, 2019

Re: **Request for a Emergency Day for Conner HS**

In accordance with KRS 158.070 and 702 KAR 7:140, a request for an Emergency Day on August 23, 2019 for Conner High School must be submitted to the Commissioner of Education for consideration. This request must be supported by a Boone County Board of Education Order. If granted, Conner High School will not be required to make up the day. Please review the attached letter to be forwarded to the Commissioner with the Board of Education Order, and I am recommending approval of the August 23, 2019 Emergency Day for Conner High School.