



**Curriculum Department Report to the Board of Education
September 20, 2019**

To: Mr. Middleton, Superintendent
Ms. Malone, Chairperson of the Board
Members of the Board of Education

August 26, 2019 – September 20, 2019

Curriculum Focus of the Month: Updates on School Improvement Work

- The Curriculum Department's monthly focus includes an update on the School Improvement Work currently taking place in the district:
 - **CDIP/CSIP Timeline for 2020 Plans**
 - KDE has released the following timeline for 2020 CDIP/CSIP development
 - **Phase 1: Due October 1**
 - Continuous Improvement Diagnostic
 - **Phase 2: Due November 1**
 - Needs Assessments
 - School/District Assurances
 - Safety Reports
 - **Phase 3: Due January 1**
 - Comprehensive Improvement Plans
 - Closing the Achievement Gap Diagnostic
 - Executive Summary
 - Title I Annual Review
 - Superintendent Gap Assurance
 - We have created a plan to complete all of the required work & this includes multiple School Improvement Work Sessions with school & district leaders
 - All schools & the district have completed & submitted the Continuous Improvement Diagnostic
 - Currently, leaders are working on their Needs Assessments with their teachers
 - Once the test data can be shared with the public, more stakeholders will be involved in this process

Teaching and Learning Initiatives & Highlights

- The Curriculum Department's work focused on these main areas this month:
 - Collaboration with the Education Recovery Staff from KDE
 - Attended various regional meetings as NKCES, including Grants Consortium, Title, & Professional Learning Consortium
 - Conducted a District Instructional Meeting with principals to discuss curriculum, instruction, & assessment plans for professional learning
 - Conducted meetings with Principals & Instructional Coaches to discuss possible instructional resources for RtI
 - Amy continues to assist each of the schools with finalizing renovations for their MakerSpaces and their Media Centers
 - Rachel is collaborating with each school to complete all of their Federal Funds budgets for 2019-2020
 - Carla collaborated with the 21st Century staff to complete budgets and planning for 2019-2020
 - Participated in phone conferences with various companies to investigate possible instructional resources for all schools
 - Participation at the annual Continuous Improvement Summit
 - Attended multiple school level PLC meetings to provide assistance to teachers
 - Conducted meetings with teachers of EL & Gifted learners to plan services for the identified students in each group
 - Participated in multiple PLCs within the schools to clarify expectations and answer any questions or concerns that teacher had about the PLC Protocol, Class Structure, & Lesson Design Form

- Rachel attended the River Cities Hub Network meeting
- Participation in each school's Admin Team meetings
- Conducted an Instructional Coaches Meeting to discuss & plan for the September PLC Day activities for staff
- Participation in Scholastic planning meetings with schools
- Amy conducted Science Program Training for all new teachers
- Participation in Quality Control Day 1 & Day 2 regarding the release of Spring 2019 Test Data
- Conducted a School Improvement Work Session Meeting to begin 2020 CDIP/CSIP work
- Amy & Rachel conducted meetings with NSOI to discuss & begin planning for the new graduation requirements

Respectfully Submitted,

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