

## Status of the Renovation Project at Sebastian Elementary

1. On Aug. 29<sup>th</sup>, KDE notified the district that they had reviewed the construction documents for the facility that were submitted in July of this year and the project was approved to go forward.
2. The Phillip Watts and Will Noble met with the architects to plan bid and construction schedule, culminating in the following dates:
  - a) Thursday, Sept. 12 – Advertise for Bid
  - b) Weds., Sept. 18 – Post Addendum #1 items to include the following:
    - Add Alternate #1 (Front Bus Canopy)
    - Add Alternate #2 (New Sidewalk at South Elevation/Pool Demo Area)
    - Any RFIs received
  - c) Monday, Sept. 23, 3:30p – Pre-Bid Meeting at Sebastian Elementary School for contractors, design team and school district representatives
  - d) Tuesday, Oct. 8, 2:00p – Bid Opening at BCPS Board Office
  - e) Friday Oct. 18th, - THJ board report to Supt. Watts
  - f) Tuesday, Oct. 22, 5:00p – BCS Board Meeting, for consideration and approval of:
    - apparent low bid
    - draft contract between Owner and Contractor
    - Bond Sales (to occur after bid opening)
    - Letter of Recommendation by Architect
  - g) Friday Oct. 18th, - THJ board report to Supt. Watts
3. Project Schedule – The following project schedule was agreed to:
  - October 29, 2019 – Contract Date (dependent on KDE approval of Contract)
  - April 3, 2020 – Substantial Completion Date
  - May 4, 2020 – Final Completion Date (30 days contractual requirement)
  - June 1, 2020 – ‘Drop Dead’ Date (Any work after this point would be subject to liquidated damages of \$300 per day to cover the delay of moving out of LBJ elementary)
4. Critical Phasing of Work:
  - School Hours: 7:20am – 3:15pm
  - Area “A” Work: To take place during Winter Break 19/20 (December 21, 2019 – January 5, 2020). Starting January 6, 2020, the front entrance must be open and accessible to student entry. Work may continue during 2<sup>nd</sup> Shift (after 3:15pm) to complete work as required.
  - Area “B” Work: All work to start on Contract Date and be performed during 2<sup>nd</sup> Shift (after 3:15pm).
  - Area “C” Work: All work to start on Contract Date. All Work that is noise producing and that may disturb adjacent occupied areas will be performed during 2<sup>nd</sup> Shift (after 3:15pm).
5. Direct Purchase Orders (DPO):
  - KDE allows districts to purchase materials in excess of \$5000 per each DPO (materials only) in hopes to save the project the 6% sales tax.