



PROGRESS MEETING AGENDA

RE: Spencer Co. H.S. Academic and Athletics Buildings
for the Spencer Co. Board of Education
BG 17-236
SCB Project No. 1744

DATE: September 11, 2019, 10:00 a.m.

CONTRACT AMOUNT AND TIME

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 5	\$31,867.41
Present Contract Amount	\$5,178,720.41
Current Percent Complete	53%

Contract Date: August 15, 2018
Substantial Completion: October 1, 2019.
Final Completion: October 31, 2019.

1 Schedule

- A. Work Completed in Past 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 30 Days
 - 1. Isaac Tatum reported the following:
 - a. Refer to Isaac Tatum hand out.

2. Shop Drawings

- A. Shop Drawings from Contractor to Architect/Engineer
 - 1. All shop drawings submitted has been reviewed.
 - 2. Scoreboard manufacturer has provided a rendering for verification. The School is currently discussing font types.
- B. Color Selections

1. VCT, Vinyl base, Football pads, Door Frames, Wall paint and Coiling door colors have been released.
2. Still awaiting ceramic tile and athletic floor samples for selection.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. A request for time extension due weather was submitted for June - 6 days. Total to date requested days due to weather is 63 days.

8. **ASI's / RFI's**

- A. There is currently 5 ASI to date. None issued since last meeting.
- B. RFI Nos. 1-19 have been submitted. There is currently no open RFIs

9. **Proposal Requests**

- A. Proposal Request No. 8 regarding light pole bases has been received. Price submitted is \$5,231.00. Price is currently being reviewed.

10. **Change Orders**

- A. Change Order No. 6 to demo existing light has been approved by the school board. Price is \$1,995.00.
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11. **Pay Requests**

- A. Pay Application No. 10 has been submitted for review.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

14. New Business

A. Owner Comments

1.

2.

3.

B. General Contractor Comments

1.

2.

3.

C. Subcontractors' Comments

1.

2.

3.

D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

- A. The next progress meeting will be held on Oct. 9, 2019 at 10:00 a.m. at the job site.