

# HH SBDM August 2019 Minutes

August 13, 2019 3:15 pm

- I. **Opening Business Call to order 3:21, members present: Jessica Turner, Darian Parker, Alaine Owens, Angela Moore, Jenna Walters, Liz Looten**
  - a. Approval of August Agenda and July minutes approved motion/2nd by Alaine/Angela
  - b. Good News Report--Summer School- turned over to schools for summer 2020, Summer PD - many different trainings for teachers, Open House - good turnout, Start of 19/20 school year, Vex Robotics Team - applications home next week, window screens - spots fixed, PTO finished paying, concerned about some times the cafeteria being visible when dark outside, will continue to contact Signorama, vision screening - also dental, coming up , Family Resource - here for one day a week, GT/TP room, EL staff - Elly Clark, new SRO - Joe Schwartz - shared w/ MES & TK
  - c. Public Comment
- II. **Student Achievement Report**
  - a. STAR Fall Benchmark/AIMS Web - benchmark starts w/ STAR next week, AIMS Web after (for bottom 15th percentile)
  - b. beginning of the Year Classroom Assessments - handled by classroom teachers
- III. **School Improvement**
  - a. Balanced Literacy Plan and Station Teaching - started station teaching this week, going well
  - b. Moby Max and Lexia for RtL focus - Getting all student accounts set up
  - c. Continuous Improvement Diagnostic due 10/1 - first KDE report for CSIP, will discuss @ Sept mtg
- IV. **Budget**
  - a. Section 6--adjustments needed - KAAC & KASC dues increased \$20 each, new online only EPES software increased \$142, council motioned/second by Parker/Owens to move \$182 from contingency to balance those line items
  - b. Title 1 - runs on 18 month cycle, July 2018 money runs to December 2019, will use leftover to frontload payroll for STEM Lab & Math Interventionist, also used to purchase literacy/math resources for station teaching
- V. **Committee Reports**
  - a. none at this time
  - b. 19/20 Committees shared at September meeting for approval - overview of standing/ad hoc committees, possibility of changing Science/SS & Grant committee because most of the groundwork for science/ss is already there, not much work moving forward. Programming committee to look at things like ESS, Summer School, mentor programs, Title plan is a possibility as a standing committee. Project committee as ad hoc to organize resources, volunteers for school improvement projects (like painting the gym, etc). Safety committee still important, at least through transition to new classroom locks. Committee configuration approved on motion/2nd by Walters/Parker
- VI. **Bylaw or Policy Review**
  - a. Emergency Management Plan - Helmwood meets/exceeds all new requirements except classroom locks, which district is working on funding for this. Council reviewed & approved EMP on motion/2nd from Moore/Walters
  - b. 4.03 Homework Policy Feedback - busy time of year, some grade levels have not collaborated, tabled until Sept
  - c. new By-Law index, new Policy index, new By-law Table of Contents - reorganized binders
- VII. **Old Business**
  - a. collect training certificates - all experienced members going on Sept 10th, plan to move September SBDM meeting to September 9th to accommodate
- VIII. **New Business**
  - a. decide on a vice-chair - Darian Parker on motion/2nd by Looten/Walters
  - b. consultation for hire - Erin Bailey for Pam Hinton's position as Pam moves to Rdg Interventionist
- IX. **Ongoing Learning**
  - a. KAS Reading/Writing School Leader - KAS instead of Common Core, not major changes, leader is Pam Hinton
  - b. Kagan Lead Teacher - Christy Woosley (already had 5 day training in HCS)
  - c. KAS Social Studies School Leader - Jessica Whitlock
  - d. 5th grade team Social Studies Training - Training at GRREC for all 5th grade teachers
  - e. Vex Robotics Team Leader Training - Liz Looten
  - f. KAS Math School Leaders - Tiffany Davis
- X. **Upcoming Deadlines**
  - a. SBDM training deadlines (experienced--10/28 and new member--7/31)
  - b. KDE Continuous Improvement Diagnostic due 10/1
- XI. **Adjournment - 4:33, motion/2nd by Parker/Walters**