M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

 **KAREN BYRD, CHAIRPERSON**

 **BOARD MEMBERS**

**FROM: DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**MR. CHAD SIMMS, DIRECTOR OF STUDENT ENGAGEMENT**

**DATE: AUGUST 28, 2019**

**RE: MEMORANDUM OF AGREEMENT WITH XELLO**

Attached is a quote prepared for Boone County Schools by Xello for custom web training scheduled for September 18, 2019.

I recommend the Board approve this memorandum of agreement as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**

**Mr. Chad Simms**

**Director of Student Engagement**