



## #ICANHELP Program Agreement

**Organization Name:** Randall K. Cooper High

**Contact Name:** Jeri Giska

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**Size of Audience:**

**School Social Media Sites:**

**Program Date:** Tuesday, October 1, 2019

**Times:** 7:30 am - 2:30 pm  
Full day training

**Specifics to be addressed in the presentation:**

- 3 hours Train the Trainer event for upperclassmen to train freshmen
- Online Curriculum included
- Curriculum training for those students who will present
- Ppt frameworks around the lessons that mentors can use when presenting

### Audio/Visual Needs

Microphone, projector, screen and speakers. Speaker will need to connect his/her laptop to the projector and speakers. There is sound associated with the presentation.

### Terms

Presentation fee of **\$5500** (includes all travel) is due **ON** or **BEFORE** the event date. If presentation is cancelled 30 days or less prior to the date of the event, 100% of the presentation fee (and travel costs, if applicable) will be paid to #ICANHELP.

### Other Pertinent Information:

*\*Speaker requests that 5-6 students be available to help set-up for the presentation, and before and after each presentation to help pass out stickers.*

*\* Administrator must be present during the presentation. Staff is expected to sit with students and handle any disruption/discipline*

*\*Teachers will follow up with discussion questions (provided by #ICANHELP) immediately after the presentation.*

*\*Please see attached checklist to help make the presentation run smoothly.*

Matthew Soeth 8/1/19  
Matt Soeth, Co-Founder #ICANHELP Date

\_\_\_\_\_  
Signed Date



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## Pre-Presentation Checklist

- ☐ **Complete Paperwork/contract**  
Verify information on the #ICANHELP contract is correct, sign and return. Confirm with your district that the appropriate paperwork, PO request, etc. is completed to start processing payment.  
Verify check will be ready to give to the speaker the day of the presentation or mailed out ahead of time.
- ☐ **#ICANHELP Shirts**  
You must order and pay at least two weeks in advance of your assembly to guarantee on- time delivery.  
<https://stores.kustomimprints.com/ICANHELP>  
It is a great idea to order shirts for your Leaders on your campus to show support for the program. Order extra to sell the day of the presentation.
- ☐ **Contact the News**  
Reporters are always looking for good news about schools. Contact local newspapers and stations about the event. #ICANHELP can provide a customized press release for your event- just ask!
- ☐ **Invite Other Schools & Community Members**  
Email other schools in the area and invite administrators and activities directors to come and view the presentation. This is a great way to show off what your school is doing, and help spread the #ICANHELP message.
- ☐ **Secure the Venue**  
Make sure the gym/theater is reserved and all permits are in with the correct people. Clear the date with the athletic director and PE department. Communicate with the custodian about presentation times and needs. Make sure bleachers or chairs are out. The video screen, projector, sound & tech needs are available at set up.
- ☐ **Teacher Follow-up Questions and #IWILLHELP Cards**  
Print out or email the “Teacher Follow-up Questions” and “#IWILLHELP Cards” to all teachers at the school. Have them follow-up with students immediately after the presentation (or within a day or so).
- ☐ **Review and Implement Presentation Expectations and Protocol**
  1. Administration and classroom teachers will communicate presentation expectations and protocol prior to student/staff arriving at the presentation. For your convenience, we have attached a detailed #ICANHELP Presentation Protocol. It may be edited to communicate your unique circumstances, your expectations, along with ours, to insure a smooth and successful #ICANHELP presentation.
  2. School staff and admin are responsible for getting students into the presentation, sitting with students, supervising, and handling any disruption or discipline issue that may arise. School staff will handle dismissal after the presentation.
  3. Students will demonstrate respectful behavior during the #ICANHELP presentation by listening, participating, and following instructions.



4. There must be at least one administrator present during the presentation.



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## ***Presentation Protocol***

### **Please Announce to Your Students (prior to the presentation):**

1. We have scheduled an #ICANHELP presentation on \_\_\_\_\_ (day), \_\_\_\_\_ (date), during \_\_\_\_\_ (period). #ICANHELP will empower us to use our social media to create positive human connections.
2. We will enter the gym/theater as a class through the main entrance, sit as a class in our designated seats and enjoy the program. We will do this quietly and quickly, or the presentation time could be jeopardized. \_\_\_\_\_ (name of school) students will demonstrate respectful behavior during the presentation by listening, participating, and following instructions.
3. We will sit in our assigned seats.
4. When anyone (adult or student) steps before the microphone to address the group we will immediately stop movement and talking. We will listen to the speaker.
5. There will be times for us to cheer and clap, and times for us to listen respectfully. Please respect the individuals making the presentation. Many hours of preparation have gone into this presentation... be polite! It is never appropriate to boo, whistle, yell, or put someone down.
6. At the end of the presentation, wait for dismissal instruction from the school staff. Exit slow and courteously.
7. We know you will enjoy the presentation and would like to provide this type of activity in the future. Your cooperation will ensure this. The consequences for infractions include: \_\_\_\_\_ (school consequences).

### ***Optional Class Project Offered by Supervising Teachers:***

8. Audience behavior will be one of our prime objectives during the presentation. I expect you to behave appropriately and I will grade each student in this area.

### ***Teachers:***

***Supervising your students during this presentation is vital to the success of this event, which is a great opportunity to enhance our school culture and climate. Your assistance is appreciated.***



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## *Presentation Follow-up Questions*

1. What is one piece of information you can walk away with from this presentation?
2. If someone was to look at your text messages and/or social media, would they give you:
  - a. Thumbs-up = All is Good
  - b. Sideways thumb = Needs Improvement
  - c. Thumbs-down = I need to go through and delete some things
3. Have you physically met or do you know everyone you follow? If not, how did you end up following them?
4. Have you ever posted a picture of tweeted something you were uncomfortable with because you wanted to fit in or felt pressured? Why/why not? Have you ever liked something that you probably shouldn't have?
5. Does texting or social media ever stress you out? In what way? Do you feel like you have to like or favorite your friends'/classmates' posts? Why? What happens if you don't respond right away to texts or posts?
6. Have you ever felt pressured to send someone a photo? What is a way you could respond to someone who is pressuring you to do this?
7. Does anyone else (besides your parents) have your account passwords? Would you ever consider giving passwords to a friend or boyfriend/girlfriend? What are some concerns you have with giving out your passwords?
8. Have you ever crumpled or un-crumpled someone? Has anyone ever crumpled or un-crumpled you? How did each feel?
9. If someone made a fake Instagram account about you or one of your friends, what would you do? Would you tell anyone? If so, who?
10. How will you use the ideas of #IWILLHELP on your campus and in your life? What are some obstacles that could get in your way? How will you overcome these?

**Remind students that there is power in numbers. If they feel the #ICANHELP message is powerful and needed, encourage students to follow #ICANHELP online to help get the message out.**