

## School Field Trip Packet - Overnight/Greater than 100 miles with District Transportation

Organization: **Marion County Public Schools**Employee: **Makenzie Thomas**Assigned To: **User - teresa.preston**[Show History](#)[Remove Applicants or Employees](#)

**NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month.**

### **School Professional Leave**

03.125 AP.21

✳ Employee Name

Makenzie Thomas

✳ School/Work site

Marion County High School

✳ Date(s) of leave

10/30-11/03/2019

✳ Time of departure

08:00 am

✳ Destination

Indianapolis Indiana

✳ Purpose/Rationale for attending

National FFA Convention

✳ Number of students involved

17

✳ Substitute needed (please remember to enter your absence in Aesop, even if a substitute is not required.)

Yes

*Number of days (Avg. \$100 a day)*

3

*Substitute code*

MCHS FFA

✳ Registration

Yes

*Registration cost**Registration code*

✳ Mileage

No

*Number of miles**Number of days*

✳ Lodging

Yes

*Cost per night*

100

*Number of nights*

4

*Lodging rate*

Conference Rate