

# FIXED ASSET INFORMATION

Please Complete All Applicable Information

Revised 3/7/2019


Is the Fixed Asset New or Retired (please circle):	<b>NEW</b> <del>RETIRED</del>	Fiscal Year:	
Asset Tag #:	<b>11707</b>	PO#:	
Asset Description:		Cost of Asset:	
Vendor Name:		Invoice #:	
Manufacture:	<b>Dell</b>	Serial #:	<b>628D BM 1</b>
Retirement/Disposal Date:	<b>8-19-19 TC</b>	Model #:	<b>Optiplex 780</b>
Commodity Code:			

Please Circle Appropriate Code for Asset Disposal

- DM - Damaged
- J - Junked (End of Life)**
- M - Missing
- S - Sold
- ST - Stolen
- SS - Surplus
- TI - Trade - In
- T - Transferred

Place Asset Tag Below

Property Of Livingston  
County School District



**11707**

Asset Type & Function (Chose from below)

Class	Sub Class	Department
10 Land	110 Land	1100 Instruction
	120 Land Improvements	2100 Instructional Student Support Services
	130 Infrastructure	2200 Instructional Staff Support Services
20 Buildings	210 Buildings	2300 District Admin
	220 Building Improvements	2400 School Administrative
	230 Portable Buildings	2500 Business Support Services
	240 Carpet/Tile Replacement	2600 Plant Operations & Maintenance
30 Technology	310 KETS Technology	2700 Student Transportation
	320 Non-KETS Technology	3100 Food Service
	330 Copiers	3200 Enterprise Operations
40 Vehicles	410 School Buses	3300 Community Serv. Operations (FRYSC)
	420 Other Vehicles	
50 General	510 Rolling Stock	
	520 Food Service	
	530 Furniture & Fixtures	
	540 Audio-Visual Equipment	
	550 Other	

*SES Rm 104 02547*

Asset Tag & Location (Complete when moving equipment from location to location or from room to room within same location.)

Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	

Please complete if Tagging New Asset

School/Building Location:	Room #:
Asset Tagged By:	Tagged Date:

# FIXED ASSET INFORMATION

Please Complete All Applicable Information

Revised 3/7/2019

Is the Fixed Asset New or Retired (please circle):	NEW	RETIRE	Fiscal Year:	
Asset Tag #:	11463		PO#:	
Asset Description:			Cost of Asset:	
Vendor Name:			Invoice #:	
Manufacture:			Serial #:	140PNH1
Retirement/Disposal Date:	8-20-19	JL	Model #:	Dell Optiplex 755
Commodity Code:				

Please Circle Appropriate Code for Asset Disposal

DM - Damaged

J - Junked (End of Life)

M - Missing

S - Sold

ST - Stolen

SS - Surplus

TI - Trade - In

T - Transferred

Place Asset Tag Below

Property Of Livingston  
County School District



11463

WWW.DELL.COM

Service Tag: 140PNH1

Express Service Code: 2419843861

Asset Type & Function (Chose from below)

Class	Sub Class	Department
10 Land	110 Land	1100 Instruction
	120 Land Improvements	2100 Instructional Student Support Services
	130 Infrastructure	2200 Instructional Staff Support Services
20 Buildings	210 Buildings	2300 District Admin
	220 Building Improvements	2400 School Administrative
	230 Portable Buildings	2500 Business Support Services
	240 Carpet/Tile Replacement	2600 Plant Operations & Maintenance
30 Technology	310 KETS Technology	2700 Student Transportation
	320 Non-KETS Technology	3100 Food Service
	330 Copiers	3200 Enterprise Operations
40 Vehicles	410 School Buses	3300 Community Serv. Operations (FRYSC)
	420 Other Vehicles	
50 General	510 Rolling Stock	
	520 Food Service	
	530 Furniture & Fixtures	
	540 Audio-Visual Equipment	
	550 Other	

NES Rm 95th 05

Asset Tag & Location (Complete when moving equipment from location to location or from room to room within same location.)

Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	

Please complete if Tagging New Asset

School/Building Location:

Room #:

Asset Tagged By:

Tagged Date:

# FIXED ASSET INFORMATION

Please Complete All Applicable Information

Revised 3/7/2019

Is the Fixed Asset New or Retired (please circle):	<b>NEW</b> <b>RETIRE</b>	Fiscal Year:	
Asset Tag #:	<u>11472</u>	PO#:	
Asset Description:		Cost of Asset:	
Vendor Name:		Invoice #:	
Manufacture:		Serial #:	<u>C40PNH1</u>
Retirement/Disposal Date:	<u>8-20-19 TC</u>	Model #:	<u>Optiplex 755</u>
Commodity Code:			

Please Circle Appropriate Code for Asset Disposal

- DM - Damaged
- J - Junked (End of Life)**
- M - Missing
- S - Sold
- ST - Stolen
- SS - Surplus
- TI - Trade - In
- T - Transferred

Place Asset Tag Below

Property Of Livingston  
County School District



11472

WWW.DELL.COM  
Service Tag: C40PNH1  
Express Service Code: 26364449557

Asset Type & Function (Chose from below)

Class	Sub Class	Department
10 Land	110 Land	1100 Instruction
	120 Land Improvements	2100 Instructional Student Support Services
	130 Infrastructure	2200 Instructional Staff Support Services
20 Buildings	210 Buildings	2300 District Admin
	220 Building Improvements	2400 School Administrative
	230 Portable Buildings	2500 Business Support Services
	240 Carpet/Tile Replacement	2600 Plant Operations & Maintenance
30 Technology	310 KETS Technology	2700 Student Transportation
	320 Non-KETS Technology	3100 Food Service
	330 Copiers	3200 Enterprise Operations
40 Vehicles	410 School Buses	3300 Community Serv. Operations (FRYSC)
	420 Other Vehicles	
50 General	510 Rolling Stock	
	520 Food Service	
	530 Furniture & Fixtures	
	540 Audio-Visual Equipment	
	550 Other	

NESRm 201511

Asset Tag & Location (Complete when moving equipment from location to location or from room to room within same location.)

Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From: (Current Location)		Room #:	
Move To: (New Location)		Room #:	

Please complete if Tagging New Asset

School/Building Location: \_\_\_\_\_ Room #: \_\_\_\_\_  
Asset Tagged By: \_\_\_\_\_ Tagged Date: \_\_\_\_\_

# FIXED ASSET INFORMATION

Please Complete All Applicable Information

Revised 3/7/2019

Is the Fixed Asset New or Retired (please circle):	<b>NEW</b> <b>RETIRE</b>	Fiscal Year:	
Asset Tag #:	11497	PO#:	
Asset Description:	Dell optiplex 760	Cost of Asset:	
Vendor Name:		Invoice #:	
Manufacture:	Dell	Serial #:	6WDR9K1
Retirement/Disposal Date:	8-2-19	Model #:	Optiplex 760
Commodity Code:			

Please Circle Appropriate Code for Asset Disposal

- DM - Damaged
- J - Junked (End of Life)**
- M - Missing
- S - Sold
- ST - Stolen
- SS - Surplus
- Ti - Trade - In
- T - Transferred

Place Asset Tag Below

Property Of Livingston  
County School District



11497

Service Tag: **6WDR9K1**

Express Service Code: **15018718753**

Asset Type & Function (Chose from below)

Class	Sub Class	Department
10 Land	110 Land	1100 Instruction
	120 Land Improvements	2100 Instructional Student Support Services
	130 Infrastructure	2200 Instructional Staff Support Services
20 Buildings	210 Buildings	2300 District Admin
	220 Building Improvements	2400 School Administrative
	230 Portable Buildings	2500 Business Support Services
	240 Carpet/Tile Replacement	2600 Plant Operations & Maintenance
30 Technology	310 KETS Technology	2700 Student Transportation
	320 Non-KETS Technology	3100 Food Service
	330 Copiers	3200 Enterprise Operations
40 Vehicles	410 School Buses	3300 Community Serv. Operations (FRYSC)
	420 Other Vehicles	
50 General	510 Rolling Stock	
	520 Food Service	
	530 Furniture & Fixtures	
	540 Audio-Visual Equipment	
	550 Other	

Rm 402 South Stn

Asset Tag & Location (Complete when moving equipment from location to location or from room to room within same location.)

Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	

Please complete if Tagging New Asset

School/Building Location:

Room #:

Asset Tagged By:

Tagged Date:

**FIXED ASSET INFORMATION**

Please Complete All Applicable Information

Revised 3/7/2019

Is the Fixed Asset New or Retired (please circle):	<b>NEW</b> <u>RETIRE</u>	Fiscal Year:	
Asset Tag #:	<u>11629</u>	PO#:	
Asset Description:		Cost of Asset:	
Vendor Name:		Invoice #:	
Manufacture:	<u>Dell</u>	Serial #:	<u>B9F9GK1</u>
Retirement/Disposal Date:	<u>8-2-19</u>	Model #:	<u>Optiplex 760</u>
Commodity Code:			

Please Circle Appropriate Code for Asset Disposal

Place Asset Tag Below

DM - Damaged

J - Junked (End of Life)

M - Missing

S - Sold

ST - Stolen

SS - Surplus

TI - Trade - In

T - Transferred

Property Of Livingston  
County School District

11629

Service Tag: **B9F9GK1**  
Express  
Service Code: **24514436881**  
Mfg. Date: 20091202

JSD2

**Asset Type & Function (Chose from below)**

Class	Sub Class	Department
10 Land	110 Land	1100 Instruction
	120 Land Improvements	2100 Instructional Student Support Services
	130 Infrastructure	2200 Instructional Staff Support Services
20 Buildings	210 Buildings	2300 District Admin
	220 Building Improvements	2400 School Administrative
	230 Portable Buildings	2500 Business Support Services
	240 Carpet/Tile Replacement	2600 Plant Operations & Maintenance
30 Technology	310 KETS Technology	2700 Student Transportation
	320 Non-KETS Technology	3100 Food Service
	330 Copiers	3200 Enterprise Operations
40 Vehicles	410 School Buses	3300 Community Serv. Operations (FRYSC)
	420 Other Vehicles	
50 General	510 Rolling Stock	
	520 Food Service	
	530 Furniture & Fixtures	
	540 Audio-Visual Equipment	
	550 Other	

SES Rm 302 Staff

**Asset Tag & Location (Complete when moving equipment from location to location or from room to room within same location.)**

Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	
Move From:(Current Location)		Room #:	
Move To: (New Location)		Room #:	

**Please complete if Tagging New Asset**

School/Building Location:

Room #:

Asset Tagged By:

Tagged Date: