

## School Field Trip Packet - Overnight/Greater than 100 miles without District Transportation

Organization: **Marion County Public Schools**Employee: **TARA WADE**Assigned To: **User - teresa.preston**[Show History](#)[Remove Applicants or Employees](#)

**NOTE: Field trip packets that require Board approval will only be approved at the first regular board meeting each month.**

### **School Professional Leave**

03.125 AP.21

* Employee Name	Tara Wade
* School/Work site	Marion County High School
* Date(s) of leave	06/15/20-06/17/20
* Time of departure	06:00 am
* Destination	Newark, NJ. Hotel hasn't been booked yet. Trip must be approved first.
* Purpose/Rationale for attending	FBLA trip to business capital of the world.
* Number of students involved	30

\* Substitute needed (please remember to enter your absence in Aesop, even if a substitute is not required.) No

*Number of days (Avg. \$100 a day)**Substitute code*

\* Registration No

*Registration cost**Registration code*

\* Mileage No

*Number of miles**Number of days*

\* Lodging No

*Cost per night**Number of nights**Lodging rate*