



To: Mr. Middleton, Superintendent
Ms. Malone, Chairperson of the Board
Members of Newport Board of Education

August 26, 2019

This month the department of Exceptional Children focused on the following:

- Processing special education paperwork (due process information) for new students enrolling to the district.
- Training new staff on Newport's District Policy and Procedures governing students with special needs.
- Training new principals and guidance counselors on ARC Chairperson Responsibilities.
- Met with teachers to review list of students scheduled to receive transportation service.
- Met with Occupational and Physical Therapist to review student I.E.P.'s, caseloads, develop schedules, and order needed supplies/equipment to address gross and fine motor skill deficits.
- Met with teacher of the visually impaired and Orientation & Mobility Teacher to review student's I.E.P.'s and instructional equipment (books on tape, enlarged print textbooks, tech. devices to enlarge print) needed to support access to general curriculum.
- Met with Newport Central Catholic Guidance Counselor to review student's 504 Plan.
- Attended three ARC meetings for student's enrolling to Northern Kentucky Regional School Program (Phoenix Program).
- Met with mental health therapist to review therapy schedule for 12 students.
- Met with Speech & Language Pathologist to review list of students receiving interventions, and therapy.
- Met with school guidance counselor to review 504 plans.
- Ordered testing and screening protocols utilized during evaluation processes.
- Met with all staff (I.A.'s & teachers) to discuss any concerns/issues regarding programming, individual services, staffing, etc.

Exceptional Children Current Population:

- 504/ADA – 21 Students
- Special Education Services – 199 Students
- Phoenix Program – 9 Students
- Challenge Program – 2 Student

Respectfully Submitted,

Lisa Swanson
