



## **PROGRESS MEETING AGENDA**

RE: Spencer Co. H.S. Academic and Athletics Buildings  
for the Spencer Co. Board of Education  
BG 17-236  
SCB Project No. 1744

DATE: August 14, 2019, 10:00 a.m.

## **CONTRACT AMOUNT AND TIME**

Original Contract Amount	\$5,146,853.00
Change Orders to Date: 5	\$31,867.41
Present Contract Amount	\$5,178,720.41
Current Percent Complete	46%

Contract Date: August 15, 2018  
Substantial Completion: October 1, 2019.  
Final Completion: October 31, 2019.

### **1 Schedule**

- A. Work Completed in Past 30 Days
  - 1. Isaac Tatum reported the following:
    - a. Refer to Isaac Tatum hand out.
- B. Anticipated Work for Next 30 Days
  - 1. Isaac Tatum reported the following:
    - a. Refer to Isaac Tatum hand out.

### **2. Shop Drawings**

- A. Shop Drawings from Contractor to Architect/Engineer
  - 1. All shop drawings submitted has been reviewed.
  - 2. Scoreboard manufacturer is to provide a color rendering of the scoreboard including school logo prior to fabrication.
- B. Color Selections

1. Tennis court, electrical devices, casework and metal wall panel colors have been released.
2. Still awaiting ceramic tile floor samples for selection.

3. **Operation & Maintenance Manuals**

- A. These shall be submitted prior to Owner training, reviewed and approved by the Architect and Engineer.

4. **Deliveries**

- A. Discuss delivery concerns.

5. **Outages**

- A. Discuss any outages.

6. **Items Delaying the Project or Possible Delays**

- A. Discuss any potential delays.

7. **Time Extensions**

- A. A request for time extension due weather was submitted for June - 6 days. Total to date requested days due to weather is 63 days.

8. **ASI's / RFI's**

- A. There is currently 5 ASI to date. None issued since last meeting.
- B. RFI Nos. 1-19 have been submitted. There is currently no open RFIs

9. **Proposal Requests**

- A. Proposal Request No. 8 regarding light pole bases has been issued since last meeting. No price has been submitted yet.
- B. A price to demo existing light poles has been submitted. Price is \$1,995.00.

10. **Change Orders**

- A. Currently no pending Change Orders

11. **Pay Requests**

- A. Pay Application No. 9 has been submitted for review.

12. **Record Drawings**

- A. The Contractor is reminded to maintain record drawings on site. All deviations from plans and uncharted utilities encountered shall be documented on the as-builts.

13. **Daily Clean-up**

- A. Discuss status of clean up

14. New Business

A. Owner Comments

1.

2.

3.

B. General Contractor Comments

1.

2.

3.

C. Subcontractors' Comments

1.

2.

3.

D. Architect / Engineer Comments

1.

2.

3.

15. Next Meeting Date

- A. The next progress meeting will be held on Sept. 11, 2019 at 10:00 a.m. at the job site.