Lincoln Elementary School
SBDMC Meeting Minutes
July 11, 2019 @ 4:00 pm

Members Present: Mrs. Dragan, Mrs. Sceifres, Mr. Clifton, Mrs. Young, Mrs. Skirvin, Ms. Chambers
Guests: Mr. Chenot, Ms. Levy

Opening Business

A. **Tentative Agenda Approval**:
Mr. Clifton made a motion to accept the agenda Mrs. Skirvin seconded the motion.

B. **Approval of May Minutes**:
The meeting minutes from May were reviewed. Mrs. Young made a motion to accept the May meeting minutes and Mrs. Sceifres seconded the motion.

C. **Good News Report**:
- Me and My School 4week program has started
- 21st Century Program was successful this summer
- Summer School Program grades 3rd-5th grade has been completed (American Ninja Warrior Camp)
- New lighting for the entire school has been started with every classroom being completed by the time school starts.
- The new air condition unit project has been delayed and will begin in September.
- Library renovation has started with painting/new furniture has been order.

D. **Public Comment**: no public comment

Student Achievement Report

A. Assessing Student Achievement in 2019-2020
The principal and staff will monitor whether students are performing at grade level or meeting the expected standards at Lincoln Elementary school by using the following school-wide assessment tools:
a. MAP Testing
b. CASE Assessment Testing
c. AIMSweb

Budget

A. Review of the 2019-2020 Budget
- Total allocation for this school year is $57,005

- Mrs. Skirvin made a motion to encumber the funds for 50% copier rental, lease/postage& supplies, Learning A-Z, Splash Math, ESGI, Aims Web Plus Overages, Gradecam, Discovery Edu and Mr. Clifton seconded the motion.
- Mr. Clifton made a motion to give each full time certified teacher a $75 teacher stipend on their classrooms and Mrs. Chambers seconded the motion.
- Mr. Clifton made a motion to purchase Heritage Administration and Mrs. Sceifres seconded the motion. (School Ledger Tech. Support)

New Business

A. Policy Review Outline for 2019-2020 school year

B. Member Training Date Requirements

C. Set SBDMC meeting schedule (August-January)

- August 29th @ 4 pm
- September 26th @ 4 pm
- October 29th @ 4 pm
- November 21st @ 4 pm
- January 16th @ 4 pm

D. Vice Chair Selection- Troy Clifton accepted the nomination.

E. Signing of SBDM member forms for 2018-2019 school year:

a. form for receiving email notices
b. form on Managing Public Records
c. Freedom of Speech and Religious Freedom Laws
d. Review of Records Retention Document

F. Hiring update for the 2019-2020 school year-

- ✓ Amanda Berringer has been hired as a Reading Intervention Specialist
- ✓ We have hired 2 of the 3 Special Education teacher positions – Welcome Sarah Wartman-Reedy and Becky Blevins to our team
- ✓ Ashley Skirvin was hired as an instructional assistant

G. Review and revision of the Lincoln Elementary Student Dress Code occurred.

Adjournment:

A motion to adjourn this meeting was made by Mrs. Sceifres and seconded by Mr. Clifton.

The date of the next SBDM meeting in the LES parent room is Thursday, August 29, 2019 at 4:00 pm.