



WEST KENTUCKY WORKFORCE INVESTMENT BOARD
Purchase/Pennyriple Workforce Investment Area
Summer Works

May 1, 2009

Summer Youth Employment Program 2009

Help a young adult experience the world of work today!

The West Kentucky Workforce Board through the American Recovery and Reinvestment Act is presenting ***Summer Works*** to the western Kentucky region.

Youth 18-24 will be placed at **no cost to the employer**. Workers' compensation is also covered for the employer through this unique program.

Applications are currently being accepted from businesses and agencies interested in providing this opportunity for area youth.

We look forward to partnering with our community stakeholders as we invest in the future workforce of the Pennyriple region while stimulating the economy through earned income **now**.

If you are interested in becoming a *Summer Works* worksite, please complete the attached Worksite Application form and e-mail it to Becki Wells at becki.wells@ky.gov or submit by fax to 270-886-3211.

Phone (270) 886-9484 Fax (270) 886-3211
Serving the Pennyriple Area Development District / Purchase Area Development District



WEST KENTUCKY WORKFORCE INVESTMENT BOARD

Purchase/Pennyriple Workforce Investment Area

Summer Works

Summer Works Basics

Thank you for your interest in the West KY Workforce Board Summer Youth Employment Program – Summer Works. The Summer Works program is funded through the American Recovery and Reinvestment Act of 2009. The intent of Summer Works is to assist 18-24 year olds gain the work readiness skills necessary to find future employment. Time period will be June 1, 2009 – September 15, 2009 with most work experiences lasting six (6) weeks.

Employer

- West KY Workforce Board (WKWIB) will be the employer of record
- WKWIB will cover youth participants with worker's compensation insurance
- WKWIB will provide needed supplies for the participant to do their job safely
- WKWIB will collect participants timesheets, pay them \$8.00 per hour and distribute checks every two weeks

Worksite

- Worksite will be responsible for providing adequate supervision of the participants (within sight or sound of supervisor)
- Worksite will be responsible for providing a meaningful work experience for participants and explain what educational attainment would be necessary to have jobs in your agency in the future
- Worksite should teach participants; how to do tasks properly, to report on time, dressed appropriately and teach job safety
- Worksite supervisor will be responsible for signing timesheets and verifying hours worked (not to exceed 40 per week- no overtime allowed)
- Worksite will be responsible for liability issues relating to participants' actions on the worksite due to lack of supervision

Participants

- Participants must be certified eligible for Summer Works to be placed at your worksite
- The participant, to be eligible for this program, must be 18-24 years old, meet economically disadvantaged income criteria, and be in need of work readiness skills
- Participants are expected to adhere to the policies, procedures and safety requirements of the worksite
- Participants will generally be placed at your worksite for 6 weeks of work experience

If you are interested in participating as a worksite, please contact Juliet Allen or Becki Wells at 270-886-9484 or 1-800-928-7233 so your request may be listed for contact and follow-up.