**WCBE Regular Meeting**

July 22, 2019, 5:30 PM

Board Conference Room

Dixon, KY 42409

**Attendance Taken at 5:30 PM:**

Present Board Members

Mr. Mickey Dunbar

Mr. Cameron Edwards

Mr. Tim McCormick

Ms. Venita Murphy

Absent Board Members

Mr. James Nance

**A. CALL TO ORDER**

The Webster County Board of Education Board Meeting was called to order at 5:30 p.m. by Chair Mickey Dunbar.

**A.1. Pledge to Flag**

**A.2. Invocation**

**B. APPROVE AGENDA**

**Order #1 - Motion Passed:**  Upon the recommendation of the Superintendent, approval of the agenda passed with a motion by Ms. Venita Murphy and a second by Mr. Tim McCormick.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**C. PRESENTATIONS & RECOGNITIONS**

**C.1. Justin Newton - SkillsUSA National Officer**

Justin Newton, a student at the Webster County Area Technology Center, was presented a Certificate of Achievement by Board Chair Mickey Dunbar. Newton was recently elected a national SkillsUSA officer. This honor is only available to 10 high school students across the nation yearly.

**D. REMARKS BY CITIZENS**

None

**E. REPORTS AND COMMUNICATIONS**

**E.1. Staff Reports**

**E.1.a. Director of Finance/Treasurer's Report**

**E.1.a.>. KSBA Membership Dues for 2019-2020 in the Amount of $4,696.76 ($46.49 Increase)**

The Director of Finance discussed with the Board the KSBA Membership Dues for 2019-2020 in the amount of $4,696.76. The amount represents a $46.49 increase from 2018-2019.

**E.1.a.>. DC Elevator Examination and Lubrication Agreement**

We received the DC Elevator Examination and Lubrication Agreement for 2019-2020 with the option of (4) four additional years. The service will be $270.00 per inspection of the elevators located at Providence Elementary, WC Annex and WC Middle School.

**E.1.a.>. KSBA Kentucky Unemployment Insurance Refund for 2018 ($21,249.18)**

The District received a Kentucky Unemployment Insurance refund from 2018 in the amount of $21,249.18. Due in part to the decrease in aggregate benefits paid in 2018 and in part to a 45% reduction in the Unemployment Program's operating expenses.

**E.1.a.>. Monthly Financial Report**

The June Monthly Financial Report was presented to the Board with a beginning balance of $4,339,344.64 and the balance at the close of the month was $3,743,937.24. The difference of $595,407.40. The District is at 19% increase from June of 2018.

**E.1.a.>. Q & S Pay Application #2**

Brandi presented the Contractor's Application for payment No. 2 in the amount of $229,425.61 for work being done at the high school for the Safe/Secure Entrance.

**E.1.a.>. Unaudited Annual Financial Report**

The 2019-2020 Unaudited Annual Financial Report was presented to the Board by the Director of Finance. She asked for the Board's review and acceptance of the report.

**E.2. Superintendent's Report**

**E.2.a. Revised Student Welfare and Wellness Policy 09.2**

Food Service Director Valerie Knight presented the revised Student Wellness and Welfare Policy 09.2. The revised policy was to make Webster County School District compliant for 2019.

**E.2.b. Superintendent's Growth Plan**

Superintendent Callaway presented her 2019-2020 Superintendent's Professional Growth Plan. Her goal includes improving achievement for all students and making the District's systems and processes more effective while building stronger partnerships with the community.

**E.2.c. 2019-2020 Revised Administrative Roles and Responsibilities**

The 2019-2020 Revised Administrative Roles and Responsibilities was presented for review to the Board. Mrs. Callaway reported some duties were being redistributed and realigned to new staff members.

**E.2.d. Webster County Employees' "Back to School" Events**

The Superintendent informed the Board of the Webster County Employees' "Back to School" events. This month specific teams will be involved in training sessions such as transportation, food service and custodians. A Family Fun Fest will be held on Friday, August 9th, at Baker Park for all employees and their families. The Webster County Opening Day Event is scheduled for Monday, August 12th, 8:00 a.m. at the Annex.

**E.2.e. 2019 KSBA Policy and Procedure Updates**

The 2019 KSBA Policy and Procedure Updates are scheduled for the Board to vote on at this meeting. Mrs. Callaway gave an overview of some of the changes to certain policies. She asked if any of the Board Members needed any clarification before the vote.

**E.2.f. Webster County Schools Open House Dates**

An attachment of Open House dates for each school was included with the agenda.

 WCHS Tuesday, August 6th 4:00 - 6:00

 WCMS Monday, August 5th 4:00 - 6:00

 Sebree Thursday, August 8th 5:00 - 7:00

 Providence Tuesday, August 6th 6:00 - 8:00

 Dixon Thursday, August 8th 4:00 - 6:00

 Clay Tuesday, August 6th 5:30 - 7:00

**E.3. Personnel Report**

**E.3.a. CERTIFIED**

**E.3.a.>. Employment**

**E.3.a.>.\*. Revised 2019-2020 District Staff List Attached (Certified and Classified)**

**E.3.a.>.\*. Jaci Wiggins, Substitute Teacher, Eff. 07/01/2019**

**E.3.a.>. Resignation**

**E.3.a.>.\*. Julie Franklin, Webster County High School, Eff. 07-31-2019**

**E.3.a.>.\*. Carla Peyton, Providence Elementary, Teacher, Eff. 07-11-2019**

**E.3.a.>.\*. Brandon Fisher, Clay Elementary, PE Teacher, Eff. 07-02-2019**

**E.3.b. CLASSIFIED**

**E.3.b.>. Employment**

**E.3.b.>. Resignation**

**E.3.b.>.\*. Vickie Preston, Providence Elementary, Instructional Assistant, Eff. 07-10-2019**

**E.3.b.>. Retirement**

**E.3.c. EXTRACURRICULAR**

**E.3.c.>. Employment**

**E.3.c.>.\*. Kathleen Robinson, WCHS Cheer Coach, Eff. 07-01-2019**

**E.3.c.>.\*. Kaci Hess, WCHS Asst. Cheer Coach, Eff. 07-01-2019**

**E.3.c.>.\*. Mary Schalk, WCHS Girls Golf Coach, Eff. 07-01-2019**

**F. APPROVAL OF CONSENT ITEMS**

**Order #2 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval of the consent items passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**F.1. Board Minutes dated 06-24-19 Special Called, 06-24-19, and 07-11-19**

**F.2. Field Trips**

**F.2.a. FFA, Date TBD, Apollo High School, Owensboro, KY, Regional Competitions**

**F.2.b. FFA, December 2019, Murray, KY, Regional Competition**

**F.2.c. FFA, October 2019, Hancock Co. Ky, Regional Freshman Competition**

**F.2.d. FFA, August 15-16, 2019, Louisville, Ky, State Fair**

**F.2.e. FFA, Sept. 2019, Leadership Conference, Hardinsburg, KY**

**F.2.f. FFA, October 2019, Indianapolis, IN, National Convention**

**F.3. Fundraisers**

**F.3.a. Clay Elementary School, July 25-August 25, 2019, To Raise Money For 6th Grade Challenger Trip, Schwan Frozen Foods**

**F.4. Agreements/Contracts**

**F.4.a. DC Elevator Examination & Lubrication Agreement**

**F.4.b. K9 Resources**

**F.5. Monthly Reports**

**F.5.a. Paid Warrant Report 7-19-19**

**F.5.b. Treasurer's Monthly Financial Report dated June 30, 2019**

**F.5.c. Food Service Monthly Financial Report dated 6 2019**

**F.5.d. Payroll Registers dated 05-31-19 thru 06-15-19, 06-16-2019 thru 06-28-2019, 07-01-19 thru 07-15-2019**

**F.6. Superintendent's Professional Growth Plan**

**F.7. Superintendent's Travel**

**F.8. KSBA Membership Dues for 2019-2020 in the Amount of $4,696.76**

**F.9. 2019-2020 Administrative Roles and Responsibilities**

**F.10. 2019 Revised Student Welfare and Wellness Policy 09.2**

**F.11. 2019 KSBA Policy and Procedures Update**

**G. APPROVAL OF BOARD ACTION ITEMS**

**G.1. Payment to Architect, RBS, for A/E Fees on WCHS Safe/Secure Entrance Project BG-1 ($33,989.21) Invoice Y18015-005**

**Order #3 - Motion Passed:**  Upon the recommendation of the Superintendent, the Payment to Architect, RBS, for A/E Fees on WCHS Safe/Secure Entrance Project BG-1 ($33,989.21) Invoice Y18015-005 passed with a motion by Ms. Venita Murphy and a second by Mr. Cameron Edwards.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.2. Q & S Pay App #2**

**Order #4 - Motion Passed:**  Upon the recommendation of the Superintendent, the approval to pay Q&S Pay App #2 in the amount of $229,425.61 passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**G.3. 2019-2020 Unaudited Financial Report**

**Order #5 - Motion Passed:**  Upon the recommendation of the Superintendent, the 2019-2020 Unaudited Financial Report passed with a motion by Mr. Cameron Edwards and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

**H. ADJOURNMENT**

**Order #6 - Motion Passed:**  At 6:00 p.m., approval to adjourn the Webster County Board of Education Regular Board Meeting passed with a motion by Mr. Tim McCormick and a second by Ms. Venita Murphy.

**4 Yeas - 0 Nays.**

Mr. Mickey Dunbar Yes

Mr. Cameron Edwards Yes

Mr. Tim McCormick Yes

Ms. Venita Murphy Yes

Mr. James Nance Absent

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mickey Dunbar, Chairperson

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rhonda Callaway, Superintendent