Highland-Turner Elementary
10335 Highway 30 West
Booneville, KY 41314
Highland Turner Elementary Special Called Meeting
June 20, 2019
2:00 PM

Attendance Taken at 2:00 PM:

<u>Present Council Members:</u>
Heather Griffith
Sabrina McElroy
Karen McIntosh
Melissa Smith
Mary Stamper

<u>Absent Council Members:</u>
Vicki Hollan

1. Call to Order

Discussion:
Meeting was called to order at 7:15 am by Chairperson.
1.1. Roll Call
1.2. Adopt Agenda

Motion Passed: Adoption of agenda passed with a motion by Mary Stamper and a second by Melissa Smith.

5 Yeas - 0 Nays.

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

2. Approval of Minutes
2.1. Minutes from May 23 Meeting

Motion Passed: Approval of minutes passed with a motion by Karen McIntosh and a second by Heather Griffith.

5 Yeas - 0 Nays.

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

3. Interviews for Kindergarten teacher

Motion Passed: Enter closed session for the purpose of interviewing for Kindergarten position passed with a motion by Karen McIntosh and a second by Melissa Smith.

5 Yeas - 0 Nays.

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Motion Passed: Exit closed session at 4:05 PM after Kindergarten Interviews were completed passed with a motion by Melissa Smith and a second by Mary Stamper.

5 Yeas - 0 Nays.

Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

4. Student Academic Success
4.1. Chromebooks for 4th grade replacements

Discussion:
The classroom set of 30 Chromebooks are in and already set up for student use. Old Chromebooks from 4th grade were passed down to 3rd grade to have a classroom set. Extra Chromebooks will be used in 2nd grade.
4.2. Attendance

Discussion:
Discussion of PBIS plan and how attendance can also be tied into the plan. Ideas of various incentives were discussed for the 2019-2020 school year.

5. Consider Budget
5.1. Budget for May 2019

Discussion:
Attached budget was discussed for the ending balance of each school activity account. New revisions of the procedures for spending money from accounts was discussed.

6. Communication, Sharing from Parents, Teachers, Students

7. Adjourn the Meeting

Motion Passed: Adjournment of the meeting at 4:35 PM passed with a motion by Heather Griffith and a second by Mary Stamper.

5 Yeas - 0 Nays.
Heather Griffith	Yes
Vicki Hollan	Absent
Sabrina McElroy	Yes
Karen McIntosh	Yes
Melissa Smith	Yes
Mary Stamper	Yes

Chairperson _Sabrina McElroy_

Teacher _Melissa Smith_

Teacher _Karen McIntosh_

Teacher _____

Parent _Mary Stamper_

Parent _____

Bank Reconciliation Report

Checking Account

992

Date From 6/1/2019

Date to 06/30/2019

Ending Balance on Statement Dated : 06/30/2019	$22,920.05
Outstanding Deposits (Bank Deposits) -> +	$0.00
Less Outstanding Checks:	$70.00
Cash Balance as of : 06/30/2019	$22,850.05 •••

Cash Balance for Checking as of 6/1/2019	$24,210.77
Add: Total Deposits (Bank Deposits):	$847.62
Less: Total Checks and Withdrawals:	($2,208.34)
Computer Cash Balance as of : 06/30/2019	$22,850.05 •••

Summary of Asset Accounts

Gl Acct	Account Name	Begin Bal	Recpt/JV	Disb/JV	Transfer	End Bal.
990	Petty Cash	$0.00	$0.00	$0.00	$0.00	$0.00
991	Cash On Hand	$0.00	$0.00	$0.00	$0.00	$0.00
992	Checking	$24,210.77	$847.62	($2,208.34)	$0.00	$22,850.05 •••
993	Savings	$0.00	$0.00	$0.00	$0.00	$0.00
994	Investments	$0.00	$0.00	$0.00	$0.00	$0.00
996	NSF Checks	$0.00	$0.00	$0.00	$0.00	$0.00
Grand Total		**$24,210.77**	**$847.62**	**($2,208.34)**	**$0.00**	**$22,850.05**

I have reviewed the above ledger report and attached reports for the current month. I find them accurate and complete to the best of my knowledge.

Bookkeeper: _____ Date: 8/1/19

Principal: _____ Date: 8/7/19

*** Entries Must Match