

VII A

2019-2020 Certified Supplemental Salary Schedule

Position	Index	Ext Days	Total Days
Director of Pupil Personnel	1.22	53	238
Director of Technology	1.22	53	238
Director of Special Education	1.22	45	230
Director of Curriculum, Instruction & Assessment	1.22	53	238
Assistant Principal High School	1.15	30	215
Principal High School	1.3	50	235
Principal Middle School	1.2	50	235
Principal Elementary School	1.18	45	230
Assistant Principal Middle School	1.14	20	205
Assistant Principal Elementary	1.13	15	200
Counselor High School	1.09	27	212
Counselor Middle School	1.09	27	212
Counselor Elementary School	1.07	10	195
Agriculture Education Teacher	1	55	240
Psychologist	1.11	10	195
Migrant Advocate/ELL	1	5	190
Media Specialist UE/MS	1	10	195
Media Specialist LE	1	10	195
Media Specialist HS	1	10	195
Response to Intervention Specialist/Curriculum Coach	1	0	185
Curriculum Coach Middle School	1	0	185
School Nurse	1.05	0	185
Speech Language Pathologist	1.15	5	190
HS/MS BAND Director	1	15	200
Middle School Instructional Coach	1	5	190

OCCUPATIONAL THERAPIST

1.15

0

185

Position approved

6/12/19

ITEM VIII C

Proposal to add Occupational Therapist as a district employee:

Gallatin County Schools has always contracted for Occupational Therapy Services in the past. With the increasing number of students requiring this related service, it may be more prudent and cost efficient to create a district position. The proposed job description is attached and the position would be paid according to the certified salary schedule with an index equal to the Speech Language Pathologist position. This job would require no extended days. This is considered a Hybrid type of position—a classified employee paid on the certified scale. The position requires a four year degree and a professional license but does not require certification.

Jo Ann McCaughey
Director of Special Ed.
6/7/19

Position approved 6/12/19

~~VIII~~

Item # VIII C

TITLE: Occupational Therapist

QUALIFICATIONS Certification of good health signed by a licensed physician; Bachelor's degree; Licensed by the Kentucky Board of Licensure for Occupational Therapy.

REPORTS TO: Director of Special Education

JOB GOAL: To provide students with occupational therapy services necessary for them to benefit from special education and within the guidelines, legal obligations, standards, policies and procedures of the federal, state and local educational agencies.

PERFORMANCE RESPONSIBILITIES:

Conducts fine motor and sensory screens to aid the school in identifying potential barriers to learning. Consults with staff to provide intervention strategies to address these barriers within the regular education program.

Administers, scores, and interprets assessments for students referred for testing by the Admissions and Release Committee (ARC), which may include fine motor, sensory, perceptual manipulation skills and pre-vocational testing.

Provides the ARC with a written report of functioning which compiles and organizes evaluation data in a clear and concise format for the purpose of establishing a student's eligibility for school-based occupational therapy services.

Guides the ARC through the process of examining the evaluation data and applying criteria for determining a student's eligibility for school-based occupational therapy services.

Provides the ARC with data to be used as a basis for developing an individualized education program that will meet the student's unique instructional needs.

Guides the ARC through the process of developing an individualized education program to address deficits when eligibility criteria is met.

Consults with teachers to modify and/or adapt curriculum, materials and instructional strategies in the regular or special education classroom to address deficits interfering with learning. Documents that as a component of the individualized education program or instructional modification plan.

Provides direct and/or collaborative therapy in the regular, special education and/or resource room as specified on the student's individualized education program.

Monitors on-going specialized occupational therapy programming being provided by teachers and/or trained paraprofessional.

Monitors implementation of the individualized education program as related to a student's deficits. Maintains documentation of student progress to achieve short-term objectives.

Guards the confidentiality of due process records.

Maintains accurate and precise assessment records and student files.

Monitors caseload for completion of evaluations, annual review, temporary placements and trial placements within specified time lines.

Completes professional learning activities required to maintain licensure and satisfy district requirements.

Performs other duties consistent with the position as assigned by supervisor.

TERMS OF EMPLOYMENT: 185 day annual term of employment

EVALUATION: Evaluation of the performance of this job will be conducted according to the procedures developed for all district personnel.

Approved by: _____
Board Chairperson

Date: _____

Reviewed and agreed by: _____

Date: _____