

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:** X110 **DATE:** July 19, 2019

**TOPIC/TITLE:** Quarterly Drill Reports

**PRESENTER:** Garet Wells GW

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☒ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

Board Policy 05.4, the Safety policy, requires "Quarterly reports to the Board".

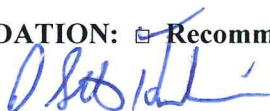
**SUMMARY OF MAJOR ELEMENTS:**

Attached are emergency drills completed during the 18-19 school year.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



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# 2018- 2019 Disaster Drill Report

## HUNTERTOWN

### Evacuation/ Fire Drills/ Bomb Threat

First 2 Weeks of School

|               | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|---------------|-----------------|-------------------|-------------|-----------------|
| August (1)    | X               |                   | 10-Aug      | 1:45 PM         |
| August (1)    | X               |                   | 14-Aug      | 9:45 AM         |
| September (1) | X               |                   | 14-Sep      | 10:15 AM        |
| October (1)   | X               |                   | 19-Oct      | 12:45 PM        |
| November (1)  | X               |                   | 20-Nov      | 1:50 PM         |
| December (1)  | X               |                   | 7-Dec       | 1:05 PM         |
| January (1)   | X               |                   | 23-Jan      | 9:59 AM         |
| February (1)  | X               |                   | 15-Feb      | 1:45 PM         |
| March (1)     | X               |                   | 13-Mar      | 1:30 PM         |
| April (1)     | X               |                   | 4/29/19     | 9:22 AM         |
| May (1)       | X               |                   | 20-May      | 9:30 AM         |

### Drop, Cover and Hold/ Earthquake Drill

First 30 Days of School (1)

|             | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-------------|-----------------|-------------------|-------------|-----------------|
| January (1) | X               |                   | 20-Aug      | 10:05 AM        |
|             | X               |                   | 22-Jan      | 8:35 AM         |

### Severe Weather Safe Area/ Tornado Drill

First 30 Days of School (1)

|             | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-------------|-----------------|-------------------|-------------|-----------------|
| January (1) | X               |                   | 16-Aug      | 1:00 PM         |
|             | X               |                   | 10-Jan      | 2:00 PM         |

2/28/19 @ 10:07 am 3/6/19 @ 10:07 AM

### Reverse Evacuation Drill

First Term ( August - December ) (1)

|                                   | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-----------------------------------|-----------------|-------------------|-------------|-----------------|
| Second Term ( January - May ) (1) | X               |                   | 14-Aug      | 9:50 AM         |
|                                   | X               |                   | 29-Apr      | 9:25 AM         |

### Shelter In Place Drill

First Term ( August - December ) (1)

|                                   | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-----------------------------------|-----------------|-------------------|-------------|-----------------|
| Second Term ( January - May ) (1) | X               |                   | 15-Aug      | 9:05 AM         |
|                                   | X               |                   | 15-Jan      | 1:00 PM         |

### Lockdown Drill

First 30 Days of School (1)

|             | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-------------|-----------------|-------------------|-------------|-----------------|
| January (1) | X               |                   | 13-Aug      | 10:00 AM        |
|             | X               |                   | 7-Jan       | 1:30 PM         |

[illegible]

# 2018- 2019 Disaster Drill Report

## SIMMONS

### Evacuation/ Fire Drills/ Bomb Threat

First 2 Weeks of School

|               | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|---------------|-----------------|-------------------|-------------|-----------------|
| August (1)    | X               |                   | 23-Aug      | 1:25 PM         |
| August (1)    | X               |                   | 29-Aug      | 7:56 AM         |
| September (1) | X               |                   | 14-Sep      | 7:55 AM         |
| October (1)   | X               |                   | 29-Oct      | 1:40 PM         |
| November (1)  | X               |                   | 16-Nov      | 2:00 PM         |
| December (1)  | X               |                   | 12-Dec      | 1:35 PM         |
| January (1)   | X               |                   | 7-Jan       | 1:50 PM         |
| February (1)  | X               |                   | 13-Feb      | 1:55 PM         |
| March (1)     | X               |                   | 11-Mar      | 1:55 PM         |
| April (1)     | X               |                   | 10-Apr      | 7:52 AM         |
| May (1)       | X               |                   | 2-May       | 1:25 PM         |

### Drop. Cover and Hold/ Earthquake Drill

First 30 Days of School (1)  
January (1)

| <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u>    |
|-----------------|-------------------|-------------|--------------------|
| X               |                   | 24-Aug      | 1:55 PM            |
|                 | X                 |             | 10/18/18 @ 2:00 pm |

### Severe Weather Safe Area/ Tornado Drill

First 30 Days of School (1)  
January (1)

| <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u>                  |
|-----------------|-------------------|-------------|----------------------------------|
| X               |                   | 30-Aug      | 1:55 PM                          |
| X               |                   | 7-Feb       | 1:20 PM                          |
|                 |                   |             | 9/5/18 7:55 Severe Weather Drill |
|                 |                   |             | 4/30/19 @ 7:55 AM                |

### Reverse Evacuation Drill

First Term ( August - December ) (1)  
Second Term ( January - May ) (1)

| <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-----------------|-------------------|-------------|-----------------|
| X               |                   | 23-Aug      | 1:30 PM         |
| X               |                   | 10-Apr      | 7:54 AM         |

### Shelter In Place Drill

First Term ( August - December ) (1)  
Second Term ( January - May ) (1)

| <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u>    |
|-----------------|-------------------|-------------|--------------------|
| X               |                   | 16-Aug      | 8:30 AM            |
|                 |                   |             | 10/25/18 @ 2:00 pm |

### Lockdown Drill

First 30 Days of School (1)  
January (1)

| <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u>    |
|-----------------|-------------------|-------------|--------------------|
| X               |                   | 17-Sep      | 7:55 AM            |
|                 | X                 |             | 2/22/19 @ 7:50 AM  |
|                 |                   |             | 3/12/19 @ 12:30 PM |

# 2018-2019 Disaster Drill Report

## SOUTHSIDE

### Evacuation/ Fire Drills/ Bomb Threat

| First 2 Weeks of School | Complete | Incomplete | Date   | Comments |
|-------------------------|----------|------------|--------|----------|
| August (1)              | X        |            | 14-Aug | 1:46 AM  |
| August (1)              | X        |            | 23-Aug | 10:06 AM |
| September (1)           | X        |            | 13-Sep | 1:50 PM  |
| October (1)             | X        |            | 18-Oct | 10:21 AM |
| November (1)            | X        |            | 13-Nov | 1:45 PM  |
| December (1)            | X        |            | 11-Dec | 2:15 PM  |
| January (1)             | X        |            | 8-Jan  | 1:19 PM  |
| February (1)            | X        |            | 14-Feb | 10:04 AM |
| March (1)               | X        |            | 19-Mar | 1:45 PM  |
| April (1)               | X        |            | 18-Apr | 10:33 AM |
| May (1)                 | X        |            | 2-May  | 9:56 AM  |

### Drop, Cover and Hold/ Earthquake Drill

|                             | Complete | Incomplete | Date   | Comments |
|-----------------------------|----------|------------|--------|----------|
| First 30 Days of School (1) | X        |            | 28-Sep | 1:40 PM  |
| January (1)                 | X        |            | 24-Jan | 1:55 PM  |

### Severe Weather Safe Area/ Tornado Drill

|                             | Complete | Incomplete | Date   | Comments |
|-----------------------------|----------|------------|--------|----------|
| First 30 Days of School (1) | X        |            | 24-Aug | 9:05 AM  |
| January (1)                 | X        |            | 14-Jan | 10:03 AM |

### Reverse Evacuation Drill

|                                      | Complete | Incomplete | Date   | Comments |
|--------------------------------------|----------|------------|--------|----------|
| First Term ( August - December ) (1) | X        |            | 18-Oct | 10:24 AM |
| Second Term ( January - May ) (1)    | X        |            | 8-Jan  | 1:22 PM  |

### Shelter In Place Drill

|                                      | Complete | Incomplete | Date   | Comments |
|--------------------------------------|----------|------------|--------|----------|
| First Term ( August - December ) (1) | X        |            | 26-Nov | 1:25 PM  |
| Second Term ( January - May ) (1)    | X        |            | 28-Feb | 10:20 AM |

### Lockdown Drill

|                             | Complete | Incomplete | Date   | Comments |
|-----------------------------|----------|------------|--------|----------|
| First 30 Days of School (1) | X        |            | 5-Sep  | 10:23 AM |
| January (1)                 | X        |            | 29-Jan | 1:15 PM  |

10/18/18 @ 10:18 am

2/21/19 @ 1:45 PM

3/6/19 @ 10:07 AM

4/23/19 @ 1:21 PM

3/25/19 @ 10:45 am

# 2018- 2019 Disaster Drill Report

## WOODFORD COUNTY MIDDLE

### Evacuation/ Fire Drills/ Bomb Threat

| First 2 Weeks of School | Complete | Incomplete | Date    | Comments |
|-------------------------|----------|------------|---------|----------|
| August (1)              | X        |            | 10-Aug  | 10:00 AM |
| August (1)              | X        |            | 8/20/18 | 1:20 PM  |
| September (1)           | X        |            | 12-Sep  | 9:05 AM  |
| October (1)             | X        |            | 3-Oct   | 9:55 AM  |
| November (1)            | X        |            | 20-Nov  | 1:08 PM  |
| December (1)            | X        |            | 12-Dec  | 9:05 AM  |
| January (1)             | X        |            | 9-Jan   | 9:55 AM  |
| February (1)            | X        |            | 19-Feb  | 1:20 PM  |
| March (1)               | X        |            | 18-Mar  | 2:17 PM  |
| April (1)               | X        |            | 29-Apr  | 2:21 PM  |
| May (1)                 | X        |            | 7-May   | 9:08 AM  |

### Drop, Cover and Hold/ Earthquake Drill

| First 30 Days of School (1) | Complete | Incomplete | Date   | Comments |
|-----------------------------|----------|------------|--------|----------|
| January (1)                 | X        |            | 10-Aug | 1:32 PM  |
|                             | X        |            | 22-Jan | 8:35 AM  |

### Severe Weather Safe Area/ Tornado Drill

| First 30 Days of School (1) | Complete | Incomplete | Date   | Comments          |
|-----------------------------|----------|------------|--------|-------------------|
| January (1)                 | X        |            | 10-Aug | 10:00 AM          |
|                             | X        |            | 17-Jan | 2:16 PM           |
|                             |          |            |        | 2/6/19 @ 1:20 pm  |
|                             |          |            |        | 3/22/19 @ 8:20 am |
|                             |          |            |        | 4/25/19 @ 1:20 PM |

### Reverse Evacuation Drill

| First Term ( August - December ) (1) | Complete | Incomplete | Date   | Comments |
|--------------------------------------|----------|------------|--------|----------|
| Second Term ( January - May ) (1)    | X        |            | 10-Aug | 10:09 AM |
|                                      | X        |            | 9-Jan  | 10:00 AM |

### Shelter In Place Drill

| First Term ( August - December ) (1) | Complete | Incomplete | Date    | Comments |
|--------------------------------------|----------|------------|---------|----------|
| Second Term ( January - May ) (1)    | X        |            | 8/10/18 | 1:31 PM  |
|                                      | X        |            | 25-Jan  | 10:36 AM |

### Lockdown Drill

| First 30 Days of School (1) | Complete | Incomplete | Date   | Comments          |
|-----------------------------|----------|------------|--------|-------------------|
| January (1)                 | X        |            | 10-Aug | 2:30 PM           |
|                             | X        |            | 7-Jan  | 10:35 AM          |
|                             |          |            |        | 2/4/19 @ 10:00 am |

# 2018- 2019 Disaster Drill Report

## WOODFORD COUNTY HIGH

### Evacuation/ Fire Drills/ Bomb Threat

| First 2 Weeks of School | Complete | Incomplete | Date   | Comments |
|-------------------------|----------|------------|--------|----------|
| August (1)              | X        |            | 22-Aug | 10:00 AM |
| August (1)              | X        |            | 29-Aug | 2:00 PM  |
| September (1)           | X        |            | 5-Sep  | 8:20 AM  |
| October (1)             | X        |            | 8-Oct  | 8:20 AM  |
| November (1)            | X        |            | 8-Nov  | 8:20 AM  |
| December (1)            | X        |            | 4-Dec  | 2:00 PM  |
| January (1)             | X        |            | 11-Jan | 8:15 AM  |
| February (1)            | X        |            | 27-Feb | 3:02 PM  |
| March (1)               | X        |            | 28-Mar | 2:00 PM  |
| April (1)               | X        |            | 18-Apr | 1:55 PM  |
| May (1)                 | X        |            | 9-May  | 2:00 PM  |

10/18/18 @ 2:00 pm

### Drop, Cover and Hold/ Earthquake Drill

| First 30 Days of School (1) | Complete | Incomplete | Date   | Comments              |
|-----------------------------|----------|------------|--------|-----------------------|
| January (1)                 | X        |            | 13-Sep | 1:55 PM               |
|                             | X        |            | 17-Jan | 10/19/2018 @ 10:19:00 |

### Severe Weather Safe Area/ Tornado Drill

| First 30 Days of School (1) | Complete | Incomplete | Date   | Comments |
|-----------------------------|----------|------------|--------|----------|
| January (1)                 | X        |            | 23-Aug | 2:00 PM  |
|                             | X        |            | 23-Jan | 3:35 PM  |

2/14/19 @ 1:40 pm

### Reverse Evacuation Drill

| First Term ( August - December ) (1) | Complete | Incomplete | Date   | Comments |
|--------------------------------------|----------|------------|--------|----------|
| Second Term ( January - May ) (1)    | X        |            | 30-Aug | 8:15 AM  |
|                                      | X        |            | 21-Mar | 10:00 AM |

### Shelter In Place Drill

| First Term ( August - December ) (1) | Complete | Incomplete | Date   | Comments |
|--------------------------------------|----------|------------|--------|----------|
| Second Term ( January - May ) (1)    | X        |            | 20-Sep | 1:55 PM  |
|                                      | X        |            | 20-Feb | 2:00 PM  |

### Lockdown Drill

| First 30 Days of School (1) | Complete | Incomplete | Date   | Comments |
|-----------------------------|----------|------------|--------|----------|
| January (1)                 | X        |            | 6-Sep  | 1:56 PM  |
|                             | X        |            | 26-Jan | 10:55 AM |

## 2018- 2019 Disaster Drill Report

### SAFE HARBOR

#### Evacuation/ Fire Drills/ Bomb Threat

|                         | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-------------------------|-----------------|-------------------|-------------|-----------------|
| First 2 Weeks of School |                 |                   |             |                 |
| August (1)              | X               |                   | 13-Aug      | 9:40 AM         |
| August (1)              | X               |                   | 13-Aug      | 11:05 AM        |
| September (1)           | X               |                   | 4-Sep       | 9:44 AM         |
| October (1)             | X               |                   | 18-Oct      | 11:05 AM        |
| November (1)            | X               |                   | 1-Nov       | 8:31 AM         |
| December (1)            | X               |                   | 3-Dec       | 8:59 AM         |
| January (1)             | X               |                   | 3-Jan       | 9:45 AM         |
| February (1)            | X               |                   | 1-Feb       | 9:45 AM         |
| March (1)               | X               |                   | 1-Mar       | 12:40 PM        |
| April (1)               | X               |                   | 9-Apr       | 9:45 AM         |
| May (1)                 | X               |                   | 1-May       | 9:45 AM         |
|                         |                 |                   |             | 2/7/19 @9:21 am |

#### Drop, Cover and Hold/ Earthquake Drill

|                             | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u>     |
|-----------------------------|-----------------|-------------------|-------------|---------------------|
| First 30 Days of School (1) | X               |                   | 13-Aug      | 11:10 AM            |
| January (1)                 | X               |                   | 4-Jan       | 9:50 AM             |
|                             |                 |                   |             | 10/18/18 @ 11:18 am |

#### Severe Weather Safe Area/ Tornado Drill

|                            | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u>   |
|----------------------------|-----------------|-------------------|-------------|-------------------|
| First 30 Days of School (: | X               |                   | 14-Aug      | 11:03 AM          |
| January (1)                | X               |                   | 4-Jan       | 11:05 AM          |
|                            |                 |                   |             | 2/1/19 @ 12:40 pm |
|                            |                 |                   |             | 3/1/19 @ 12:43 pm |
|                            |                 |                   |             | 4/9/19 @ 9:50 am  |
|                            |                 |                   |             | 5/1/19 @ 9:47 AM  |

#### Reverse Evacuation Drill

|                                      | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|--------------------------------------|-----------------|-------------------|-------------|-----------------|
| First Term ( August - December ) (1) | X               |                   | 13-Aug      | 9:43 AM         |
| Second Term ( January - May ) (1)    | X               |                   | 3-Jan       | 9:46 AM         |

#### Shelter In Place Drill

|                                      | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|--------------------------------------|-----------------|-------------------|-------------|-----------------|
| First Term ( August - December ) (1) | X               |                   | 14-Aug      | 11:05 AM        |
| Second Term ( January - May ) (1)    | X               |                   | 4-Jan       | 11:58 AM        |

#### Lockdown Drill

|                             | <u>Complete</u> | <u>Incomplete</u> | <u>Date</u> | <u>Comments</u> |
|-----------------------------|-----------------|-------------------|-------------|-----------------|
| First 30 Days of School (1) | X               |                   | 15-Aug      | 9:45 AM         |
| January (1)                 | X               |                   | 4-Jan       | 1:39 PM         |