**SCES**

**SBDM Minutes**

**Monday, August 12, 2019**

**Members Present:**Gina McGinnis, Valorie Atcher, Samantha Dennis, Beth Seabolt Brown, and Stephanie Compton

**Guests:**  Bridget Turney, Becky Ingram, Ashley Phillips, and Stephanie Sanford

**Secretary:**  Judy Henry

**1. Call the Meeting to Order:**  Ms. McGinnis called the meeting to order at 4:10 pm.

**2. Public Comment:** None

**3. Approve Minutes:** (Attachment A) Motion by Beth Seabolt Brown, second by Valorie Atcher to approve minutes for June 12, 2019, June 26, 2019, July 8, 2019, July 11, 2019, July 15, 2019, July 23, 2019, July 29, and August 2, 2019. Consensus.

**4. Approve Budget Reports (MUNIS and School Activity):** (Attachment B) Motion by Samantha Dennis, second by Valorie Atcher to approve budget reports for month ending June 30, 2019, year ending June 30, 2019, and month ending July 31, 2019. Consensus.

**5. Monthly Review:** Enrollment 692 (Enrollment does not include preschool –Projected Preschool Enrollment – 56)

**6. Principal’s Report:**

* Ms. McGinnis reported to the council that SCES had a great beginning to the new school year.
* Enrollment for SCES continues to increase.
* Interviews were held for the new resource teacher position. A waiver will be filed to hire for this position immediately.

**7. Presentation of SBDM Information to Council Members for New Term:** (Information given prior to SBDM training)

**8. Presentation of Open Records and Open Meeting Act:** (Attachment C) Council received information regarding open records and open meeting act. Acknowledgement of receipt signed by council members.

**9. Selection of Vice Chair:** Motion by Valorie Atcher, second by Beth Seabolt Brown to elect Samantha Dennis as Vice Chair. Consensus.

**10. Approve PTA Calendar 2019-2020:** (Attachment D) Motion by Samantha Dennis, second by Valorie Atcher to approve PTA Calendar for 2019-2020. Consensus.

**11. Approve PTA Fundraiser – Market Day:** Motion by Samantha Dennis, second by Beth Seabolt Brown to approve Market Day Fundraiser. Consensus

**12. Discuss Training of Members:** (Attachment E) Training certificates have been received by Valorie Atcher, Samantha Dennis, Stephanie Compton, and Beth Seabolt Brown. Ms. McGinnis will get with Mary Lynn Martin to complete her training.

**13. Approve Club Fee Request 2019-2020:** (Attachment F) Motion by Valorie Atcher, second by Stephanie Compton to approve club fee request. Consensus.

Club Fee Request:

Academic Team (FPS) - $5

Academic Team (Quick Recall) - $5

Archery Club - $5

Bearly News Club - $5

Chess Club - $5

Chorus Club- $5

Gaming Club -$8

Drama Club - $10

Lego Club - $5

Governor’s Cup Math - $5

Governor’s Cup Reading - $5

Governor’s Cup Composition - $5

Percussion Club - $5

Crafty Friends Club - $10

STEM Club - $7

Student Council - $5

Student Ambassadors - $5

Track Club - $5

Zumba Club - $5

STLP Club - $5

Cheer - $5

AG Club - $5

Art – Specialty - $8

Cooking Club - $5

Harry Potter Club - $5

Walking Club - $5

Yoga Club - $5

**14. Approve Read to Achieve (RTA) Grant Assurances – Amanda Raymer:** (Attachment G) Motion by Valorie Atcher, second by Stephanie Compton to approve the Read to Achieve (RTA) Grant Assurance Statement. Consensus.

**15. Review SBDM By-Laws:** (Attachment H) Council reviewed SBDM By-Laws. No changes were made.

**16. Review SBDM Policies:** (Attachment I) Motion by Beth Seabolt Brown, second by Valorie Atcher to send SBDM policies to Committees for review. Committees will make recommendations to policies and send back to SBDM Council to approve/amend each policy. Consensus.

**School Climate/Student Services/Wellness and Safety Committee will review the following policies:**

Appropriate Dress for Students

Committee Policy

Determination of Use of School Space During School Day

Discipline Policy

Emergency Management Plan (EMP)

Parent Involvement Policy

Parent-School Learning Compact

Visitation Policy

Wellness Policy

**School Planning and Budget Committee will review the following policies:**

Charitable Fundraiser Policy

Committee Policy

Personnel Decision-Consultation Policy

PTA Policy

Student Assignment Policy

**Curriculum/Instructional Practices Committee will review the following policies:**

Assignment of Instructional & Non-instructional Staff Time

Classroom Transfer Request

Committee Policy

Curriculum Policy

Determination of Schedule for School Day and Week

Extra-Curricular Program Policy

Field Study Policy

Homework Policy

Instructional Practices Policy

Literacy Plan

**Assessment Committee will review the following policies:**

Assessment Policy

Committee Policy

School Improvement Planning Policy

State Standards, Technology Utilization & Program Appraisal Policy

**17. Executive Session as Per KRS.61.810 section 1 subsection f :** Section 1 – All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following: Subsection f – Discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee’s, member’s, or student’s right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

Motion by Beth Seabolt Brown, second by Valorie Atcher to go into executive session. Consensus. Motion by Beth Seabolt Brown, second by Valorie Atcher to go into regular session. Consensus.

After consulting with the council, Ms. McGinnis recommended to fill the current vacancy:

Craig Slaughter – Resource Teacher

**18. Adjournment:** Motion by Valorie Atcher, second by Beth Seabolt Brown to adjourn the meeting at 5:18 pm. Consensus.

Submitted by:

Judy Henry