**P*ASSIONATE***

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**PANTHER ACADEMY**

**SITE BASE COUNCIL MEETING**

**July 12, 2019**

**2:15 P.M.**

Members Present: Carla Kuhn, Emily Ede, Julia Keathley, Heather Sallie, Kyle Fortune; Kim Druen, Secretary

Members Absent: Melissa Gregory

Guests: None

 CALL TO ORDER: The meeting was called to order at 2:15 p.m. by Carla Kuhn.

1. OPENING BUSINESS:

a.) APPROVAL OF AGENDA: Approved 1st Ede, 2nd Keathley

 b.) APPROVAL OF June 13th MINUTES: Approved 1st Ede, 2nd Keathley

c.) PUBLIC COMMENT: None

d.) GOOD NEWS REPORT: Mrs. Kuhn welcomed Mrs. Sallie and Mr. Fortune, our new parent representatives. Mrs. Kuhn mentioned that we have approximately 150 kindergarten students and 75 preschool students registered for the 2019-2020 school year. Mrs. Kuhn mentioned that our next preschool screening is scheduled for August 23rd and she briefly explained the preschool guidelines with regards to the preschool qualifications and class size limits to the parent representatives. Mrs. Kuhn shared an update that district maintenance has leveled the areas of the playground for drainage requirements so that the playground vendor can begin work on the new playground.

 2. STUDENT ACHIEVEMENT REPORT/DATA:

a. MEASURING STUDENT ACHIEVEMENT : None to report. However, Mrs. Kuhn shared with the new parent representatives about ways we continuously and consistently monitor and benchmark skills and progress of every student in all of our kindergarten classrooms by utilizing tools such as the ESGI and AIMSWEB programs. We organize novice and intervention groups of students based on the benchmarking data and continue to monitor their progress weekly. All students are benchmarked three times during the school year. During the PLC meetings faculty continues to monitor student data and discuss the different groups’ needs. Mrs. Kuhn mentioned that she will begin to have data to discuss in September or October to discuss with the council.

3. SCHOOL IMPROVEMENT PLANNING:

a.) NEW MEMBER ORIENTATION: Mrs. Kuhn explained and reviewed the information provided to be added to their 2019-2020 SBDM Council binders. Mrs. Kuhn pointed out the SBDM Council member contact list and the meeting schedule as well and asked for any comments.

b.) MONTHLY REVIEW: Nothing to report at this time.

4. BUDGET REPORT:

 a.) SECTION 6 BUDGET 2019-2020: Mrs. Kuhn reviewed the 2019-2020 Section 6 budget and discussed expenses incurred for the start of the school year.

 5. BYLAWS or POLICY REVIEW/READINGS/ADOPTION:

a.) Bylaw Review: Mrs. Kuhn explained that the Bylaws are the overall governing of the council. She further stated that in the near future we will look at revising the elections section.

b.) Policy Review: Mrs. Kuhn explained to the council that these policies are what govern the school. She provided a new Committee Charges/Responsibilities reference sheet to replace an out of date Committee Chart. She stated that parents are encouraged to sign up and participate on these committees as well. Mrs. Kuhn mentioned that she plans to review the 5.01 policy on the “Focus of Student Achievement” in the near future.

 6. NEW BUSINESS:

a.) Hiring and Vacancies: Mrs. Kuhn stated that she has submitted April Hutson, for approval to be hired as the kindergarten assistant for Mrs. Lee’s classroom. She has also submitted Claudia Black, for approval to be hired as the preschool assistant for Mrs. Rogers’ classroom and McKenzie Kenton, for approval to be hired as the preschool assistant for Mrs. Ash’s classroom. Mrs. Kuhn also stated that Joyce Wilson was submitted to be hired as a special education IA for kindergarten and preschool. Mrs. Kuhn mentioned that she received notice that Missy Hill will not be returning as Mrs. Beach’s preschool assistant so that creates a new vacancy. She also mentioned we also have a cafeteria monitor vacancy position posted as well.

b.) Council Training: Mrs. Kuhn reviewed the dates for training for new and experienced council members.

 c.) Council “To-Do List: Mrs. Kuhn distributed the SBDM Council meeting schedule. She stated that

 meetings will take place on the 2nd Friday of each month. In review of the schedule it was noted that

 October 11 meeting date needs to be changed as that is during fall break. Mrs. Kuhn stated she would

 revise the schedule.

d.) Mrs. Kuhn reviewed the training requirements with the council for the 2019-2020 school year.

 ADJOURNMENT: TIME 3:15 P.M. 1ST Keathley 2nd: Ede