



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	ATHLETIC DIRECTOR ASSISTANT HIGH SCHOOL /GAME MANAGER		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as assistant to the athletic director.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Assists in supervision of the athletic program
Manages game events including ticketing
Responsible for model procurement
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	ATHLETIC DIRECTOR ASSISTANT MIDDLE SCHOOL /GAME MANAGER		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as assistant to the athletic director.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Assists in supervision of the athletic program
Manages game events including ticketing
Responsible for model procurement
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by supervisor

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	ATHLETIC DIRECTOR HIGH SCHOOL
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	220 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6033
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
The high school athletic director, in agreement with the Principal, is responsible for the total operation of the school's extracurricular program, athletic functions, athletic facilities and eligibility of students and coaches. It is his or her responsibility to implement and facilitate the stated objectives of the Jefferson County Public Schools extracurricular program. The AD supervises, manages, coordinates, and plans for all extracurricular programs, activities, athletic events and related athletic plant operations. The diversity of the duties listed herein indicate that the tasks performed by the athletic director are both complex and demanding. While receiving minimal supervision, the athletic director supervises students and coaching personnel in the field of athletics and activities. Performance of these duties requires full-time employment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community and planning the entire athletic program
Coordinates and supervises all extracurricular activity and athletic programs
Assists the Principal in the implementation and supervision of the activity/athletic programs
Responsible for teaching good sportsmanship and Character First
Responsible for checking/monitoring all students and coaches academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Directs the operation, maintenance and scheduling of the athletic facilities at the school for the school and outside agencies
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Maintains positive public relations and communications
Coordinates all extracurricular transportation and schedules
Implements security and safety measures of all extracurricular events including the creation of emergency action plans as required by law
Conducts inventories of all athletic equipment, uniforms and supplies
Performs all supervisory duties in the absence of the Principal and school administration
Evaluates, along with the Principal, all coaching staff at the school
Maintains records of all compliance standards for students and coaches
Performs all other duties assigned by supervisor

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Master's degree or equivalent with Kentucky Teacher Certification
Three (3) years of successful teaching experience
Three (3) years of coaching experience and/or athletic director's experience
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



Submitted For
 Approval: 8/27/2019
 Effective: 8/28/2019

JOB TITLE:	ATHLETIC DIRECTOR MIDDLE SCHOOL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	187 DAYS			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6080	8947	8904	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

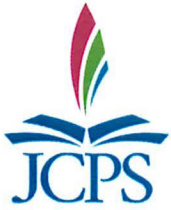
SCOPE OF RESPONSIBILITIES
The middle school athletic director, in agreement with the principal, is responsible for the total operation of the school's extracurricular program, athletic functions, athletic facilities and eligibility of students and coaches. It is his or her responsibility to implement and facilitate the stated objectives of the Jefferson County Public Schools extracurricular program. The AD supervises, manages, coordinates, and plans for all extracurricular programs, activities, athletic events and related athletic plant operations. The diversity of the duties listed herein indicate that the tasks performed by the athletic director are both complex and demanding. While receiving minimal supervision, the athletic director supervises students and coaching personnel in the field of athletics and activities. Performance of these duties requires full-time employment.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community and planning the entire athletic program
Coordinates and supervises all extracurricular activity and athletic programs
Assists the Principal in the implementation and supervision of the activity/athletic programs
Responsible for teaching good sportsmanship and Character First
Responsible for checking/monitoring all students and coaches academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Directs the operation, maintenance and scheduling of the athletic facilities at the school for the school and outside agencies
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Maintains positive public relations and communications
Coordinates all extracurricular transportation and schedules
Implements security and safety measures of all extracurricular events including the creation of emergency action plans as required by law
Conducts inventories of all athletic equipment, uniforms and supplies
Performs all supervisory duties in the absence of the Principal and school administration
Evaluates, along with the Principal, all coaching staff at the school
Maintains records of all compliance standards for students and coaches
Performs all other duties assigned by supervisor

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Kentucky Teacher Certification
Three (3) years of successful teaching experience
Three (3) years of coaching experience and/or athletic director's experience
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	BAND CAMP DIRECTOR HIGH SCHOOL (EXTRACURRICULAR)
DIVISION:	ACADEMIC SCHOOL DIVISION
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	BAND CAMP SUMMER DATES
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6043
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as summer band camp director during the dates band camp is allowed.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all band camp and programs in the school and community
Organizes and supervises all practices and meetings for band camp
Teaches fundamental skills, team play, strategy, and rules and regulations of band
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the principal or athletic director

PHYSICAL DEMANDS
The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA.
Knowledge of band competitions
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	BAND DIRECTOR ASSISTANT HIGH SCHOOL (EXTRA CURRICULAR)			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6041	8939	8901	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant band director for after school and extracurricular band events and reports to the head band director, athletic director and principal in various school athletic programs

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and the state governing body
Assists the band director with at all home varsity football games and at least 5 varsity boys and 5 varsity girls home basketball games
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	BAND DIRECTOR HIGH SCHOOL (EXTRACURRICULAR)			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6039	8046	8908	6081,8993,8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as band director for after school and extracurricular band events and reports to the athletic director and Principal in various school athletic programs

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and the state governing body
Produces and performs at winter and spring concerts as well as graduation
Performs at all home football games and a minimum of 5 basketball games with equal coverage of boys' and girls games
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	CHORAL DIRECTOR HIGH SCHOOL (EXTRACURRICULAR)
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	187
DAYS	EXEMPT
JOB CLASS CODE:	6037
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as choral director for after school and extracurricular band events and reports to the athletic director and principal in various school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and the state governing body
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Produces and performs at winter and spring concerts as well as graduation
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Kentucky Teacher Certification
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



Submitted For
 Approval: 8/27/2019
 Effective: 8/28/2019

JOB TITLE:	COACH 6 TH GRADE BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6018	8889	8869	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as 6 th grade assistant coach in middle school and reports to the head middle school coach and athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT HIGH SCHOOL BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6007	8974	8913	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT HIGH SCHOOL FIELD HOCKEY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6027	8997	8936	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT HIGH SCHOOL FOOTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6023	8995	8934	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT HIGH SCHOOL LACROSSE		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT HIGH SCHOOL TRACK AND FIELD			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6029	8998	8937	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT/JV HIGH SCHOOL VOLLEYBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6068	8989	8928	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT HIGH SCHOOL WRESTLING			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6026	8996	8935	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT MIDDLE SCHOOL BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6017	8979	8918	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in middle school and reports to the head middle school coach and athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA.
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT MIDDLE SCHOOL FOOTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6025	8888	8868	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in middle school and reports to the head middle school coach and athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT/JV HIGH SCHOOL BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6007	8974	8913	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant/JV coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH ASSISTANT/JV HIGH SCHOOL SOCCER			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6031	8999	8938	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH FRESHMAN (9 TH GRADE) BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6019	8980	8919	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as 9 th grade assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH FRESHMAN (9 TH GRADE) FOOTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6021	8981	8920	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as 9 th grade assistant coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Assists in promoting all sports in the school and community
Assists the head coach in planning the athletic program
Assists the head coach in organizing and supervising all practices and meetings
Assists the head coach in teaching fundamental skills, team play, strategy, and rules and regulations of the game
Assists the head coach in teaching good sportsmanship and Character First
Assists the head coach in checking that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HGH SCHOOL ARCHERY		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL BASEBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6011	8976	8915	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6006	8849	8900	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL BASS FISHING		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

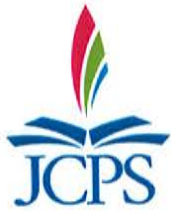
SCOPE OF RESPONSIBILITIES
Serves as head bass fishing coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL BOWLING			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6022	8899	8879	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

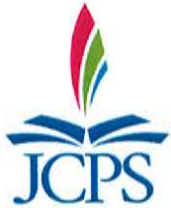
SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL CHEER			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6061	8985	8924	6081 ,8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as cheer coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA, KAPOS and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL CROSS COUNTRY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6047	8982	8921	6081 ,8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL DANCE/DRILL		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6063	8940	8902
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as dance/drill coach in high school and reports to the head high school coach and athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA, KAPOS, and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL FIELD HOCKEY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6049	8983	8922	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL FOOTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6003	8969	8911	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL GOLF			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6001	8973	8912	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty- four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL LACROSSE		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL SOCCER			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6051	8984	8923	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL SOFTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6066	8987	8926	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL SWIM			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6097	8994	8933	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL TENNIS			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6062	8986	8925	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL TRACK AND FIELD			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6009	8975	8914	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL VOLLEYBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6016	8978	8914	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH HIGH SCHOOL WRESTLING			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6013	8977	8916	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head coach in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL BASEBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6012	8890	8870	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as baseball coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL BASKETBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6017	8979	8918	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as Basketball coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL CHEER			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6065	8941	8903	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as cheer coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA, KAPOS, and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL CROSS COUNTRY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6048	8895	8875	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as cross country coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL DANCE			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6067	8988	8927	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as dance coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL FIELD HOCKEY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6050	8897	8877	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as field hockey coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL FLAG FOOTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6022	8894	8874	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as field hockey coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27//2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL FOOTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6004	8887	8867	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as head football coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL SOCCER			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6052	8893	8873	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as soccer coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL SOFTBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6064	8891	8871	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as softball coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL TRACK			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6010	8896	8876	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as track coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COACH MIDDLE SCHOOL VOLLEYBALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6015	8892	8872	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as volleyball coach in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports in the school and community
Plans the athletic program
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations of the game
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits
Keeps informed of all rules and regulations established for high school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is performed while standing or walking. The work requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COORDINATOR ELEMENTARY SCHOOL TECHNOLOGY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	AS ASSIGNED			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6087	8943	8905	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Plans, organizes, and delivers instructional support services, working with students, teachers, and administrators to integrate technology into the curriculum. Maintains records and prepares reports. Enforces Board policies, regulations, and rules. Selects and maintains computer software, hardware, and peripherals which support the curriculum. Facilitates the instruction of the Computer Application Skills Continuum and the administration of the JCPS Computer Applications Skills Assessment through both the computer networks and the individual classroom computers for students and staff.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Acts as the leader, encourages parental support, and participates as a member of the school's technology committee to ensure that technology is integrated into the instructional program of the school
Develops with faculty and administration the school technology plan in accordance with District and Kentucky Education Technology System (KETS) plans based on curricular needs and the Consolidated School Improvement Plan
Participates as a member of the instructional team, plans regularly with teachers for the integration of computer technology into the curriculum
Develops and/or implements school-wide policies in accordance with District and KETS policies, regulations, procedures, and standards concerning selection of technology materials, copyright law, acceptable use and equity of access
Supervises the maintenance and inventory of computers, printers, peripherals, and software in the school and provides service for minor repairs to the equipment and the networks
Administers and supports the JCPS Net school network on a day-to-day basis
Acts as the point of contact and disseminates information between Telecommunications, Computer Education Support, and Management Information Services units and the school staff
Attends District STC and other technology meetings and participates in professional development to keep informed of current developments in computer technology and education
Serves as the first "point of contact" for computer and network related problems in the school
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may require the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Working knowledge of all components of the Computer Applications Skills Continuum
Experience with assisting students and staff in using computer hardware and software
Minimum of sixty-four (64) semester hours of credit from an accredited college or university
Possess a broad knowledge of school curriculum and instructional technology
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Coursework in instructional technology application and leadership
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COORDINATOR HIGH SCHOOL ACADEMIC ACTIVITIES			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6069	8948	8909	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as academic coordinator in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all academic competition
Assists in organizing and supervising all practices and meetings with quick recall students
Teaches fundamental skills, team play, strategy, and rules and regulations of quick recall
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation in quick recall by JCPS and KAAC.
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the academic competition coordinator, Principal and athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COORDINATOR HIGH SCHOOL TECHNOLOGY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	AS ASSIGNED			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6091	8945	8907	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Plans, organizes, and delivers instructional support services, working with students, teachers, and administrators to integrate technology into the curriculum. Maintains records and prepares reports. Enforces Board policies, regulations, and rules. Selects and maintains computer software, hardware, and peripherals which support the curriculum. Facilitates the instruction of the Computer Application Skills Continuum and the administration of the JCPS Computer Applications Skills Assessment through both the computer networks and the individual classroom computers for students and staff.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Acts as the leader, encourages parental support, and participates as a member of the school's technology committee to ensure that technology is integrated into the instructional program of the school
Develops with faculty and administration the school technology plan in accordance with District and Kentucky Education Technology System (KETS) plans based on curricular needs and the Consolidated School Improvement Plan
Participates as a member of the instructional team, plans regularly with teachers for the integration of computer technology into the curriculum
Develops and/or implements school-wide policies in accordance with District and KETS policies, regulations, procedures, and standards concerning selection of technology materials, copyright law, acceptable use and equity of access
Supervises the maintenance and inventory of computers, printers, peripherals, and software in the school and provides service for minor repairs to the equipment and the networks
Administrates and supports the JCPS Net school network on a day-to-day basis
Acts as the point of contact and disseminates information between Telecommunications, Computer Education Support, and Management Information Services units and the school staff
Attends District STC and other technology meetings and participates in professional development to keep informed of current developments in computer technology and education
Serves as the first "point of contact" for computer and network related problems in the school
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Working knowledge of all components of the Computer Applications Skills Continuum
Experience with assisting students and staff in using computer hardware and software
Minimum of sixty-four (64) semester hours of credit from an accredited college or university
Possess a broad knowledge of school curriculum and instructional technology
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Coursework in instructional technology application and leadership
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COORDINATOR MIDDLE SCHOOL ACADEMIC ACTIVITIES			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6077	8991	8930	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as academic coordinator in middle school and reports to the athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all academic competition
Organizes and supervises all practices and meetings with academic coaches
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Keeps informed of all rules and regulations established for participation in quick recall by JCPS
Performs all other duties as assigned by the Principal and athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	COORDINATOR MIDDLE SCHOOL TECHNOLOGY			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	AS ASSIGNED			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6089	8906	8944	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Plans, organizes, and delivers instructional support services, working with students, teachers, and administrators to integrate technology into the curriculum. Maintains records and prepares reports. Enforces Board policies, regulations, and rules. Selects and maintains computer software, hardware, and peripherals which support the curriculum. Facilitates the instruction of the Computer Application Skills Continuum and the administration of the JCPS Computer Applications Skills Assessment through both the computer networks and the individual classroom computers for students and staff.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Acts as the leader, encourages parental support, and participates as a member of the school's technology committee to ensure that technology is integrated into the instructional program of the school
Develops with faculty and administration the school technology plan in accordance with District and Kentucky Education Technology System (KETS) plans based on curricular needs and the Consolidated School Improvement Plan
Participates as a member of the instructional team, plans regularly with teachers for the integration of computer technology into the curriculum
Develops and/or implements school-wide policies in accordance with District and KETS policies, regulations, procedures, and standards concerning selection of technology materials, copyright law, acceptable use and equity of access
Supervises the maintenance and inventory of computers, printers, peripherals, and software in the school and provides service for minor repairs to the equipment and the networks
Administrates and supports the JCPS Net school network on a day-to-day basis
Acts as the point of contact and disseminates information between Telecommunications, Computer Education Support, and Management Information Services units and the school staff
Attends District STC and other technology meetings and participates in professional development to keep informed of current developments in computer technology and education
Serves as the first "point of contact" for computer and network related problems in the school
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Working knowledge of all components of the Computer Applications Skills Continuum
Experience with assisting students and staff in using computer hardware and software
Minimum of sixty-four (64) semester hours of credit from an accredited college or university
Possess a broad knowledge of school curriculum and instructional technology
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Coursework in instructional technology application and leadership
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	INSTRUCTOR HIGH SCHOOL ROTC DRILL TEAM
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6086
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as ROTC Drill Team instructor for after school and extracurricular ROTC events and reports to the athletic director and principal in various school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and ROTC
Meets all required training for instructing Drill
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	INSTRUCTOR HIGH SCHOOL ROTC RIFLE TEAM
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6073
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as ROTC Rifle Team instructor for after school and extracurricular ROTC events and reports to the athletic director and principal in various school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and ROTC
Meets all required training for instructing Rifle
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	INSTRUMENTAL BAND DIRECTOR HIGH SCHOOL (EXTRACURRICULAR)
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6040
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as Instrumental Band Director and reports to the athletic director and Principal in various school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and the state governing body
Assists other programs with winter and spring concerts
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	INSTRUMENTAL STRINGS DIRECTOR HIGH SCHOOL (EXTRACURRICULAR)
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6046
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as Instrumental Strings Director and reports to the athletic director and Principal in various school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and the state governing body
Assists other programs with winter and spring concerts
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	ORCHESTRA DIRECTOR (EXTRA CURRICULAR)
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6045
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as orchestra director and reports to the athletic director and principal in various school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Assists other programs with winter and spring concerts
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR ELEMENTARY QUICK RECALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6074	8898	8878	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as quick recall sponsor in elementary school and reports to the principal and academic competition coordinator in academic competition events.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all academic competition including quick recall
Assists in organizing and supervising all practices and meetings with quick recall students
Teaches fundamental skills, team play, strategy, and rules and regulations of quick recall
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Keeps informed of all rules and regulations established for participation in quick recall by JCPS and KAAC.
Performs all other duties as assigned by the academic competition coordinator, Principal and athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL CHESS			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6083	8881	8880	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as chess sponsor in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all chess events, competitions, and programs
Organizes and supervises all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and the state governing body
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of chess
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL DRAMA
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6071
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as drama sponsor in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills regarding acting and play performance
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Responsible for all aspects of the school play and other productions
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of basics of teaching drama
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL FUTURE PROBLEM SOLVING		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8949	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as future problem solving sponsor in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation in FPS by JCPS
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL JV QUICK RECALL		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6081	8993	8932
BARGAINING UNIT:	CERA	CLAX	PARA

SCOPE OF RESPONSIBILITIES
Serves as JV quick recall sponsor in high school and reports to the athletic director and academic competition coordinator in various high school athletic and activity programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all academic events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and KAAC
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL NEWSPAPER
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6093
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as newspaper sponsor in high school and reports to the Principal in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans, organizes, and prints the school newspaper
Assists in organizing and supervising all meetings
Teaches fundamental skills and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL QUICK RECALL		
DIVISION:	ACADEMIC SCHOOL		
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE		
WORK YEAR:	COACHING SEASON		
FLSA STATUS:	EXEMPT		
JOB CLASS CODE:	6075	8886	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as quick recall sponsor in high school and reports to the athletic director and academic competition coordinator in various high school athletic and activity programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and KAAC
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL SCIENCE FAIR
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6085
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as science fair sponsor in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Responsible for all aspects of the science fair including review of all projects prior to the fair
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Knowledge of Science Fair set up and requirements
Kentucky Teacher Certification
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL SCIENCE OLYMPIAD
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	COACHING SEASON
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6084
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as science Olympiad sponsor in high school and reports to the athletic director in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Responsible for all aspects of the science Olympiad including review of all projects prior to the competition
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may require the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Knowledge of Science Olympiad basic strategies
Kentucky Teacher Certification
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL SPEECH AND DEBATE			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6036	8970	8972	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as speech and debate sponsor in high school and reports to the athletic director and academic competition coordinator in various high school athletic and activity programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and The Wilson Wyatt Foundation
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may require the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR HIGH SCHOOL YEARBOOK
DIVISION:	ACADEMIC SCHOOL
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE
WORK YEAR:	187 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	6096
BARGAINING UNIT:	CERA

SCOPE OF RESPONSIBILITIES
Serves as yearbook sponsor in high school and reports to the principal in various high school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans, organizes, and prints the school yearbook on an annual basis
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, strategy, and rules for yearbook including editing the final copy
Responsible for all content in the yearbook prior to print
Responsible for all aspects of the school yearbook and its publications
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Kentucky Teacher Certification
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR MIDDLE SCHOOL ACTIVITIES			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6079	8992	8931	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as assistant to the athletic director and supports student participation and engagement in activities and athletics.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Assists with supervision of the athletic program
Manages game events including ticketing
Responsible for model procurement
Teaches good sportsmanship and Character First
Ensures that all students meet all academic eligibility requirements and sports safety requirements including sports physicals, parent/guardian consent, and student accident insurance coverage and limits.
Keeps informed of all rules and regulations established for middle school participation by the KHSAA and JCPS
Completes all coach requirements regarding sports safety including CPR and AED certification and the KHSAA Sports Safety Course as well as all NFHS course as required by level of education in a timely manner
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
NFHS Fundamentals of Coaching
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR MIDDLE SCHOOL FUTURE PROBLEM SOLVING			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6070	8949	8910	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as future problem solving sponsor in middle school and reports to the academic competition coordinator, athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation in FPS by JCPS
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace



SUBMITTED FOR
 APPROVAL: 8/27/2019
 EFFECTIVE: 8/28/2019

JOB TITLE:	SPONSOR MIDDLE SCHOOL QUICK RECALL			
DIVISION:	ACADEMIC SCHOOL			
SALARY SCHEDULE/GRADE:	EXTRA SERVICE SALARY SCHEDULE			
WORK YEAR:	COACHING SEASON			
FLSA STATUS:	EXEMPT			
JOB CLASS CODE:	6076	8990	8929	6081, 8993, 8932
BARGAINING UNIT:	CERA	CLAX	PARA	SCHOOL PAID

SCOPE OF RESPONSIBILITIES
Serves as quick recall sponsor in middle school and reports to the academic competition coordinator and athletic director in various middle school athletic programs.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Promotes all sports and activities in the school and community
Plans and assists in all events, competitions, and programs
Assists in organizing and supervising all practices and meetings
Teaches fundamental skills, team play, strategy, and rules and regulations
Teaches good sportsmanship and Character First
Checks that all students meet all academic eligibility requirements
Keeps informed of all rules and regulations established for participation by JCPS and KAAC
Completes all trainings and other compliance requirements as assigned and by the designated deadline
Performs all other duties as assigned by the Principal or athletic director

PHYSICAL DEMANDS
The work is primarily sedentary. The work may requires the use of hands for simple grasping, pushing and pulling of arm controls and fine manipulations. The work is repetitive. The work, at times, requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push and pull light weights. The work requires activities involving exposure to marked changes in temperature and humidity and driving automotive equipment.

MINIMUM QUALIFICATIONS
Minimum of 64 (sixty-four) semester hours of credit from an accredited college or university or training as required and approved by the KHSAA
Knowledge of all academic competition programs
Effective communication skills

DESIRABLE QUALIFICATIONS
Kentucky Teacher Certification
Experience in a diverse workplace