

**CHRISTIAN COUNTY BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
HOPKINSVILLE, KENTUCKY**

**MINUTES OF BOARD MEETING
JULY 18, 2019
6:00 P.M.**

REGULAR BOARD MEETING

The Christian County Board of Education met at the Board of Education Central Office on Glass Avenue on Thursday, July 18, 2019, 6:00 P.M. for a Regular Board Meeting.

BOARD MEMBERS PRESENT:

Ms. Linda Keller, Chairperson

Mr. Tom Bell, Vice-Chair

Ms. Susan Hayes

Mr. Lindsey Clark

Mr. Jeff Moore

Ms. Mary Ann Gemmill, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney; Administrators, Media and Guests

BOARD MEMBERS ABSENT:

ACTION/ITEMS

RECOGNITIONS:

- A) Hopkinsville High School Baseball Team
- B) Boys State Representatives

**INVOCATION
PLEDGE
CALL TO ORDER**

The Invocation was given by Ms. Hayes, with the prayer by Mr. Bell, followed by the Pledge of Allegiance. Ms. Keller called the meeting to order at 6:18 P.M.

**#1 APPROVAL
OF AGENDA**

Motion by Mr. Clark, second by Ms. Hayes, to approve the Agenda with the following Addendum:

16. Consent Agenda:

*AAA) Discussion/Approval of a Nickel Tax Ballot
Question*

(a copy of which is attached and the terms of which are incorporated by reference.)

Voting yes: Mr. Clark, Ms. Hayes, Mr. Bell,
Mr. Moore, Ms. Keller

Voting no: NONE

**COMMUNICATIONS/
VISITORS AND
OPEN FORUM**

NONE

PRESENTATIONS:

**GATEWAY ACADEMY/BREATHITT CENTER
RENOVATIONS/ADDITIONS**

Andrew Owens with Sherman, Carter, Barnhart Architects was present to provide an update on Gateway Academy/Breathitt Center Renovations and Additions. Mr. Owens updated the board on the work completed and stated there are just a few more punch list items left. He stated the building is being occupied and staff are moving in. Mr. Hawkins stated there will be a ribbon cutting and open house for the public on August 5 at 5:00 p.m.

MILLBROOKE BRIDGE UPDATE

Mr. Brad Hawkins, Chief Operations Officer and Mr. Ryan Amerson, Principal, Millbrooke Elementary School, gave the board an update on the Millbrooke Drive Bridge Repair and how they intend to handle traffic issues while the bridge is being completed.

Mr. Amerson gave the board an overview of the details on the construction project and ways to minimize the traffic on the road. They will work to communicate these changes to their student guardians.

SOCIAL WORK AND TRANSITION UPDATE

Kim Stevenson, Director of Alternative Programs and Brandy Westerfield, Social Worker, presented the board with a PowerPoint presentation update of the social work and transition update (a copy of which is attached to the board minutes.)

Ms. Stevenson stated that Christian County Public Schools is privileged to have three schools based therapist in their schools. She introduced Ms. Westerfield for the Social Work Update.

Ms. Westerfield discussed the number of student sessions during the 2018-2019 school year as well as numerous parent/guardian meetings and/or consultations with teachers and staff. Ms. Westerfield touched base on the work they completed, community collaboration and looking ahead to the 2019-2020 school year.

CHRISTIAN COUNTY PUBLIC SCHOOLS END OF YEAR DISCIPLINE DATA AND ALTERNATIVE PROGRAMS UPDATE

Melanie Barrett, Director of Pupil Personnel and Kim Stevenson, Director of Alternative Programs, was present to give the board an update on the 2018-2019 discipline data (a copy of which is attached and the terms of which are incorporated by reference.)

Ms. Barrett began the presentation by reviewing all discipline data for the 2018-2019 school year. Data was compared from 2014 to present. Ms. Barrett also reviewed trends, discipline events, referrals, disparity, in school suspension, infractions, arrests, etc.

Ms. Stevenson updated the board on CCPS's Transition Program. She discussed the number of students serviced in the 2018-2019 school year. Ms. Stevenson gave the board an overview of the changes that will be occurring in the Alternative Program this year. Ms. Stevenson also gave the board an update on the Positive Behavior and Intervention Supports during the 2018-2019 school year. Ms. Stevenson discussed goals for the 2019-2020 school year.

INSTRUCTIONAL UPDATE: CENSUS 2020

Susie Hartline, Director of Strategic Planning, Federal Programs, and Grant Development, was present to give the board an Instructional Update on Census 2020 (a copy of which is attached to the minutes.)

Ms. Hartline discussed the importance of participation in the Census and how Census data effects educational funding. She addressed there is concern as young children are the most undercounted age group in the census, but a plan is being put in place to ensure that all children accounted for in Christian County.

COMMITTEE REPORTS

Mr. Clark

Mr. Clark spoke to two State Representatives who will be going into session beginning tomorrow regarding quasi-governmental agency pension discussions. Mr. Clark stated the TRS Retirement System will not be in discussion this session, however when they return to session in 2020 they will discuss fully funding the retirement system.

Mr. Clark also stated the representatives are working to alleviate the red tape in recruiting Tennessee teachers to Kentucky.

Mr. Bell

Mr. Bell stated they are continuing their Community Wide Book Study and their next meeting on July 24th will go over the final chapters of 15 and 16. Mr. Bell stated they are also working on a new Community Vision Plan and encourages all citizens to go by the Chamber of Commerce to fill out the survey to give them input for the new vision plan.

Ms. Hayes

Ms. Hayes stated she received an AARP magazine and in it was our 5th grade student from Millbrooke Elementary School, Sabastian Dazey. He was recognized at our June Board Meeting for winning the 2019 Grandparent of the Year Essay Contest.

Mr. Moore

Mr. Moore stated the PBIS committee met this morning to discuss the upcoming school year. It will be mandatory all schools be Tier II. Mr. Moore stated it all begins with consistency and training for teachers and staff.

- #2 DISCUSSION/ APPROVAL MEMORANDUM OF AGREEMENT WITH HOPKINSVILLE COMMUNITY COLLEGE DEPARTMENT OF AGRICULTURE FOR COLLABORATIVE TEST PLOT AT MARTIN LUTHER KING, JR. ELEMENTARY SCHOOL**
- Motion by Mr. Moore, second by Mr. Clark, to approve Memorandum of Agreement with Hopkinsville Community College Department of Agriculture for Collaborative Test Plot at Martin Luther King, Jr. Elementary School (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,
Ms. Hayes, Ms. Keller
- Voting No: NONE
- #3 DISCUSSION/ APPROVAL 2019-2020 LAW ENFORCEMENT AGREEMENT BETWEEN CHRISTIAN COUNTY PUBLIC SCHOOL AND CHRISTIAN COUNTY SHERIFF'S OFFICE**
- Motion by Mr. Bell, second by Ms. Hayes, to approve the 2019-2020 Law Enforcement Agreement between Christian County Public Schools and Christian County Sherriff's Office (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Ms. Hayes, Mr. Moore,
Mr. Clark, Ms. Keller
- Voting No: NONE

- #4 DISCUSSION/ Motion by Mr. Bell, second by Mr. Clark, to approve the**
APPROVAL Change Order (3) Three for Gateway Academy/Breathitt
CHANGE ORDER Center Renovations/Additions (a copy of which is attached
(3) THREE FOR and the terms of which are incorporated by reference.)
GATEWAY
ACADEMY/ Voting Yes: Mr. Bell, Mr. Clark, Ms. Hayes,
BREATHITT Mr. Moore, Ms. Keller
CENTER
RENOVATIONS/ Voting No: NONE
ADDITIONS
- #5 DISCUSSION/ Motion by Ms. Hayes, second by Mr. Clark, to approve**
APPROVAL the Application and Certification of Payment Number Six (6)
APPLICATION from A&K Construction, Inc. in the Amount of \$376,188.55
AND for Gateway Academy/Breathitt Center Renovations/
CERTIFICATION Additions (a copy of which is attached and the terms of
OF PAYMENT which are incorporated by reference.)
NUMBER SIX
FROM A&K Voting Yes: Ms. Hayes, Mr. Clark, Mr. Moore
CONSTRUCTION, Mr. Bell, Ms. Keller
INC. IN THE
AMOUNT OF Voting No: NONE
\$376,188.55
FOR GATEWAY
ACADEMY/
BREATHITT
CENTER
RENOVATIONS/
ADDITIONS

- #6 DISCUSSION/ APPROVAL APPLICATION AND CERTIFICATION FOR DIRECT PURCHASE PAYMENT NUMBER SIX (6) FROM A&K CONSTRUCTION, INC. IN THE AMOUNT OF \$69,142.64 FOR GATEWAY ACADEMY/ BREATHITT CENTER RENOVATIONS/ ADDITIONS**
- Motion by Ms. Hayes, second by Mr. Clark, to approve the Application and Certification for Direct Purchase Payment Number Six (6) from A&K Construction, Inc. in the Amount of \$69,142.64 for Gateway Academy/Breathitt Center Renovations/Additions (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Ms. Hayes, Mr. Clark, Mr. Moore, Mr. Bell, Ms. Keller
- Voting No: NONE
- #7 DISCUSSION APPROVAL PAY REQUEST NUMBER EIGHT (8) FROM SHERMAN CARTER BARNHART ARCHITECTS IN THE AMOUNT OF \$1,671.00 FOR GATEWAY ACADEMY/ BREATHITT CENTER RENOVATIONS/ ADDITIONS**
- Motion by Mr. Bell, second by Mr. Clark, to approve Pay Request Number Eight (8) from Sherman Carter Barnhart Architects in the Amount of \$1,671.00 for Gateway Academy/Breathitt Center Renovations/Additions (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Mr. Clark, Ms. Hayes, Mr. Moore, Ms. Keller
- Voting No: NONE

- #8 DISCUSSION/ APPROVAL LEASE BETWEEN CHRISTIAN COUNTY PUBLIC SCHOOLS AND DANIEL WADLEY FARMS FOR PROPERTY LOCATED AT COUNTRY CLUB LANE**
- Motion by Mr. Bell, second by Mr. Clark, to approve the Lease between Christian County Public Schools and Daniel Wadley Farms for Property located at Country Club Lane (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Mr. Clark, Mr. Moore,
Ms. Hayes, Ms. Keller
- Voting No: NONE
- #9 DISCUSSION/ APPROVAL PAYMENT APPLICATION FOR HOPKINSVILLE HIGH SCHOOL ROOF APPLICATION IN THE AMOUNT OF \$122,850.00**
- Motion by Mr. Moore, second by Mr. Clark, to approve the Payment Application for Hopkinsville High School Roof Application in the amount of \$122,850.00 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell,
Ms. Hayes, Ms. Keller
- Voting No: NONE

- #10 DISCUSSION/ APPROVAL DRAINAGE EASEMENT ON COUNTRY CLUB LANE** Following a presentation by Steve Bourne, Director, Hopkinsville Surface and Stormwater Utility and Rick Harper, Project Manager, motion by Ms. Hayes, second by Mr. Clark to approve the Drainage Easement on Country Club Lane subject to approval of counsel (a copy of which is attached and the terms of which is incorporated by reference.)
- Voting Yes: Ms. Hayes, Mr. Clark, Mr. Moore, Mr. Bell, Ms. Keller
- #11 DISCUSSION/ APPROVAL TO SUBMIT TO THE KENTUCKY DEPARTMENT OF EDUCATION A CAPITAL FUNDS REQUEST FOR THE FY19-20 SCHOOL YEAR IN THE AMOUNT OF \$27,433.00** Motion by Mr. Bell, second by Mr. Moore, to approve to submit to the Kentucky Department of Education a Capital Funds Request for the FY19-20 School Year in the Amount of \$27,433.00 (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Bell, Mr. Moore, Mr. Clark, Ms. Hayes, Ms. Keller
- Voting No: NONE
- #12 DISCUSSION/ APPROVAL UPDATED PURCHASING MANUAL** Motion by Mr. Moore, second by Mr. Clark, to approve the Updated Purchasing Manual (a copy of which is attached and the terms of which are incorporated by reference.)
- Voting Yes: Mr. Moore, Mr. Clark, Mr. Bell, Ms. Hayes, Ms. Keller
- Voting No: NONE

**#13 CONSENT
AGENDA**

Motion by Mr. Moore, second by Mr. Clark, to approve the following Consent Agenda with the following deletion:

That this board opt out of adopting the Use of Tobacco, Alternative Nicotine, or Vapor Products policies 03.1327, 03.2327, 05.31, 06.221, 09.4232, and 10.5 under subsections 2-4 of KRS 438.345.

SS) Approval 2019 KSBA Policy Update, #42 and Procedures Update #23 – Second Reading

Policy Update Deleted from Approval:

03.1327
03.2327
05.31
06.221
09.4232
10.5

(All exhibits are attached to the minutes)

- A) Financial Matters:
 - 1. Approval of Monthly Financial Reports and Authorize Payment of Bills
 - 2. Other
- B) Approval of Minutes Special Called Board Meeting held on June 18, 2019 and Regular Board Meeting held June 20, 2019
- C) Approval School Related Trip Request by Hopkinsville High School to Louisville, KY on August 15-16, 2019
- D) Approval School Related Fund Raiser Request by Christian County High School, WLC, Spirit Night, July 19, 2019 – June 30, 2020
- E) Approval School Related Fund Raiser Request by Christian County High School, Choir, Chick-Fil-A Spirit Night, July 19, 2019 – June 2020
- F) Approval School Related Fund Raiser Request by Christian County High School, Choir, Dairy Queen Spirit Night, July 19, 2019 – June 2020
- G) Approval School Related Fund Raiser Request by Christian County High School, Choir, Little Caesar's Pizza Kit, July 19, 2019 – June 2020

- H) Approval School Related Fund Raiser Request by Christian County High School, Choir, Rebate Night, July 19, 2019 – June 2020
- I) Approval School Related Fund Raiser Request by Christian County High School, Choir, Snap Raise, July 19, 2019 – June 2020
- J) Approval School Related Fund Raiser Request by Christian County High School, Choir, Spirit Booster, July 19, 2019 – June 2020
- K) Approval School Related Fund Raiser Request by Christian County High School, Choir, World's Finest Chocolate, July 19, 2019 – June 2020
- L) Approval School Related Fund Raiser Request by Christian County Middle School, Cheer, Kona Ice, July 19, 2019 (Emergency Approval)
- M) Approval School Related Fund Raiser Request by Christian County Middle School, T-Shirts, August 2019 – January 2020
- N) Approval School Related Fund Raiser Request by Freedom Elementary School, School Mall, August 2019 – June 2020
- O) Approval School Related Fund Raiser Request by Freedom Elementary School, Zaxby's Night, August 2019 – June 2020
- P) Approval School Related Fund Raiser Request by Freedom Elementary School, McTeacher's Night, August 2019 – June 2020
- Q) Approval School Related Fund Raiser Request by Freedom Elementary School, Box Tops for Education, August 2019 – June 2020
- R) Approval School Related Fund Raiser Request by Freedom Elementary School, Santa Shop, December 2019
- S) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, PBIS, Pizza Kits, January 2020
- T) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, SkillsUSA, Popcorn, February 2020
- U) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, Culinary Arts, Box Lunches, August 2019 – May 2020
- V) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, Culinary Arts, Bakery Items, August 2019 – May 2020
- W) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, Skills, Popcorn, September 2019
- X) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, PBIS, Pizza Kits, October 2019

- Y) Approval School Related Fund Raiser Request by Gateway to Innovation and Technology, SkillsUSA, Candles, November 2019**
- Z) Approval School Related Fund Raiser Request by Hopkinsville High School, Winter Guard, Pizza Kits, July 19 – August, 2019**
- AA) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Pickle Pops, August 2019 – June 2020**
- BB) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Kroger Community Rewards, August 2019 – June 2020**
- CC) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Cookie Dough, Fall 2019**
- DD) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, School Spirit Shirts, August 2019 – June 2020**
- EE) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Lunch on the Lawn, August 2019 – June 2020**
- FF) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Concessions, August 2019 – June 2020**
- GG) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Kona Ice, August 2019 – June 2020**
- HH) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Yearbooks, August 2019 – June 2020**
- II) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Jump Rope for Heart, February 2020**
- JJ) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Spring Bunny or Leo the Lion Pictures, Spring 2020**
- KK) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Santa Paws Pictures, Fall 2019**
- LL) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Fall Book Fair, Fall 2019**
- MM) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Spring Book Fair, Spring 2020**
- NN) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Spring Pictures, Spring 2020**
- OO) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Fall Pictures, Fall 2019**

- PP) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Rotary, August 2019 – June 2020
- QQ) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, United Way, August 2019 – June 2020
- RR) Approval School Related Fund Raiser Request by Martin Luther King, Jr. Elementary School, Reading for Education, Fall 2019
- SS) Approval 2019 KSBA Policy Update, #42 and Procedures Update #23 – Second Reading
- TT) Approval 2018-2019 Donations to Activity Funds
- UU) Approval 2018-2019 Final Attendance Report
- VV) Approval District Funding Assurances
- WW) Approval Data Security and Breach Notification Best Practices
- XX) Acknowledgement Receipt of Personnel Matters/Reports
- YY) Establish Next Regular Meeting for August 15, 2019, 6:00 P.M. in the Board Room at the Central Office
- ZZ) Other
- AAA) Discussion/Approval of a Nickel Tax Ballot Question

Voting Yes: Mr. Moore, Mr. Clark, Ms. Hayes,
Mr. Bell, Ms. Keller

Voting No: NONE

**INDIVIDUAL BOARD
MEMBER AND
SUPERINTENDENT
COMMENTS**

MR. BELL

Mr. Bell has heard very favorable comments regarding the work the teachers are doing at the Boys and Girls Club. They introduced the new class at a Business after Hours event and the students are excited for the new school year. Mr. Bell stated Online Registration was easy to complete this year.

MS. HAYES

Ms. Hayes invited everyone to come out and support the Best of the West 7-on-7 passing tournament in Hopkinsville this weekend. It is sponsored by Christian County and Hopkinsville

High Schools. Several teams will be present. Ms. Hayes also thanked the staff at the Central Office for their hard work this summer and she has never worked with a more professional group.

MR. CLARK

Mr. Clark prays for a wonderful and successful 2019-2020 school year and that our schools remain safe and productive. Mr. Clark appreciates our employees still present at the board meeting and our public educators.

MR. MOORE

Mr. Moore apologized for causing conflict in discussion procedures this evening. He is excited for the new school year and hopes teachers and students are well rested and ready to return.

MS. KELLER

Ms. Keller thanked Mr. Ray with the Boys State Group for the generous offer of sending 50 students to attend next year. Ms. Keller stated her nephew was able to attend this year and loved it. She thanked Mr. Moore for bringing awareness to the board in regards to the purchasing of the dirt for the easement. Anytime the board can save money or make money for the students of the district that's awesome. Ms. Keller thanked Mr. Amerson for his work addressing traffic concerns when school begins until the bridge work is completed. Ms. Keller cannot wait for everyone to see the beautiful work at Gateway/Breathitt Campus. She is so excited for students to be able to use the facility.

MS. GEMMILL

Ms. Gemmill thanked all the employees present and stated several are at KASA convention this week. She agreed that employees have been busy this summer and hopefully

everyone was able to enjoy some vacation time and be rested for the new school year. Ms. Gemmill invited all board members to the District Retreat on Monday at the Bruce Convention Center. She would love for them to take pictures and be a part of the opening comments. Ms. Gemmill stated Nannette Johnston with Studer Education Group will be present to help with training. She commented doesn't know of a harder working group of people. She thanked Mr. Amerson for being proactive with the traffic issues that will be present at Millbrooke this school year. She also thanked Mr. Lackey for his work with the easement request from the City.

#14 ADJOURN

Motion by Mr. Moore, second by Mr. Clark, to Adjourn
(8:34 P.M.)

Voting yes: Mr. Moore, Mr. Clark, Mr. Bell,
Ms. Hayes, Ms. Keller

Voting no: NONE

APPROVED CHAIRPERSON _____

APPROVED SECRETARY _____