

Highlighted language is recommended by JCPS School Health Coordinator to align JCPS Policy with recommendation from KSBA for an administrative procedure related to self-administration of medication by students.

STUDENTS

09.2241

### **Student Medication**

School personnel authorized to give medications must be trained in accordance with [KRS 158.838](#), [KRS 156.502](#) and [702 KAR 001:160](#).

School employees who have completed the appropriate annual (by school year) health services training in accordance with state law may store a student's medication and call the student to take the medication if the “*Authorization to Give Prescription Medication*” form and/or the “*Authorization to Give Over the Counter Medication*” form and/or the appropriate “*School Health Plan*” form has been completed.

All prescription medication, original or refill, should be sent to school in a pharmacy labeled container that includes the student’s name, date dispensed, medication, dosage, strength, date of expiration, and directions for use including frequency, duration and route of administration, prescriber’s name, and pharmacy name, address and phone number. Changes in the dosage and/or times of administration must be received in the form of a written order from the health care provider OR a new prescription bottle from the pharmacy indicating the change and an updated “*Authorization to Give Prescription Medication*” form from the parent.

The “*Authorization to Give Over the Counter Medication*” form must include the health care provider’s instructions and signature for administering the medication and the medication must be in its original container.

When medically licensed District personnel are available and are acting within their scope of practice, the medically licensed personnel may administer any medication and/or treatment with the written authorization of the parent/guardian and healthcare provider.

Students may take medicine which is brought from home once a completed authorization form from the parent/guardian is on file.<sup>1</sup>

### **SELF-ADMINISTRATION**

~~Under procedures developed by the Superintendent, a student may be permitted to carry and self-administer medication limited to an EpiPen, asthma inhaler and/or diabetes medication and supplies that have been prescribed or ordered by a health care provider as documented by the appropriate “*School Health Plan*” form for the current school year.<sup>2&3</sup>~~

~~Students shall not carry any other prescription or over the counter medication. Students shall not share any prescription or over the counter medication with another student. Each year, the District shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action, including but not limited to suspension or expulsion.~~

A student may be permitted to carry medication that has been prescribed or ordered by a health care practitioner due to a pressing medical need. For out of state field trips in which delegation of medication administration is not allowed, a student may self-administer medication with staff supervision. A completed parent/guardian self-administration authorization signed by parent/guardian and health care practitioner is required.

Provided the parent/guardian and health care practitioner files a completed authorization form each year as required by law, a student under treatment for asthma, diabetes, or at risk of having anaphylaxis shall be permitted to self-administer medication.<sup>2</sup>

In accordance with [KRS 158.836](#), students with a documented life-threatening allergy or designated staff shall be permitted to carry an epinephrine auto-injector in all school environments. The auto-injector shall be provided by the student's parent/guardian, and a written individual health care plan shall be in place for the student.<sup>2</sup>

Students with serious allergies or other serious health conditions may be permitted to self-administer medication as provided in an individualized education program, Section 504 Plan or Health Plan.

Students shall not share any prescription or over-the counter medication with another student. Each year, the District shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary action.

**REFERENCES:**

<sup>1</sup>[OAG 73-768](#)

<sup>2</sup>[KRS 158.834](#); [KRS 158.838](#)

<sup>3</sup>[KRS 158.836](#)

[KRS 156.502](#); [KRS 158.832](#); [702 KAR 001:160](#)

Americans with Disabilities Act; Section 504 of the Rehabilitation Act of 1973

[OAG 77-530](#); [OAG 83-115](#)

**RELATED POLICIES:**

09.22; 09.224

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