

MEMORANDUM

TO: Randy Poe, Superintendent
Karen Byrd, Chairperson
Board Members

FROM: Mike Poiry, Assistant Superintendent

DATE: August 8, 2019

RE: AIA Standard Form of Agreement-Architect
Boone County High School & Stephens Elementary
Roofing 2020, BG #19-318

As required by the Kentucky State Department of Education, we must approve the AIA Standard Form of Agreement between the Owner and Architect, Hayes and Associates, for the above projects. The contract has been forwarded to Gerry Dusing for approval.

I recommend the approval of the Architect's Contract, as presented.