

Franklin-Simpson High School West Campus

**Mission: To empower students to be college and/or
career ready.**

STUDENT HANDBOOK & DISTRICT DISCIPLINE CODE

2019-2020

Franklin, KY 42134

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Mission Statement: To empower students to be college and/or career ready.

Vision statement: To improve students to become productive citizens and lifelong learners.

Belief statements:

1. All students can learn.
2. Student learning is the chief priority of the school.
3. Students' learning needs should be the primary focus of all decisions impacting the work of the school.
4. A safe, orderly, and physically comfortable environment promotes student learning.
5. Students learn best when they are actively engaged in the learning process.

GENERAL INFORMATION AND PURPOSE

The West Campus is a satellite campus of Franklin-Simpson High School. West Campus offers programs for students in grades 6-12. At the West Campus, academic instruction, social skills, and counseling services are offered to the students to help them become college and career ready. The West campus will operate under the direction of Franklin-Simpson High School and with FSMS to maximize each student's opportunity to be successful. The West Campus will work with the community and state agencies to offer services valuable to the students enrolled. The West Campus wants to empower each student in fostering a healthy and positive relationship while keeping at the forefront our commitment in becoming college and career ready and a productive member of the community.

WEST CAMPUS UNITS

The West Campus will consist of 4 units: (1) Short Term Unit: intended for high school students to only stay for 6 weeks and exit is based on a points system. If points are successfully earned in 5 weeks, the student will transition back to the FSHS main campus. The maximum stay in the short-term unit is 8 weeks. If the student doesn't successfully earn required points at the end of 8 weeks, the student will be transitioned to the Long Term Unit for the remainder of the school year. Middle school students will stay in accordance with their behavior contract and is based on successful completion of days. (2) Long Term Unit: intended for the student to stay for the remainder of the school year and each student will be re-evaluated to determine placement for the next school year. (3) Virtual Learning Unit: intended for students who need to use credit recovery programs to recover failed credits to graduate. Virtual Learning Unit students (in good standing) may be offered the opportunity to take classes at the FSHS main campus to acquire career ready credentials. (4) Credit-recovery Unit: designed for students who need to make up one or more credits and meets during school for regular high school students or after school hours from 3:15 to 5:00 pm Monday – Thursday.

STUDENT REFERRAL PROCEDURE AND ADMISSIONS

Franklin-Simpson High and Franklin-Simpson Middle School administration make referrals to the West Campus. The Simpson County Board of Education may also refer students. When a student is referred to the West Campus, he or she will be placed in one of the 4 units consisting of the Short Term Unit, Long Term Unit, Virtual Learning Unit and Credit-recovery Unit. Upon being placed at the West Campus, the student and parents will meet with the West Campus Director, school social worker or a designee for orientation.

HOURS OF OPERATION

West Campus school hours are from 8:00am until 3:10pm. Students are to arrive at school between 7:30am and 8:00am and be picked up after school between 3:10pm and 3:30pm. Students are not to be on campus before 7:30am or after 3:30pm unless specifically authorized by West Campus staff. Students are to immediately enter the building upon their arrival on campus. Anyone arriving after 8:00am or leaving before 3:10pm will be

considered tardy.

TRANSPORTATION/ARRIVAL & DISMISSAL

Bus transportation is provided for students at West Campus. Students riding the bus will ride the same bus they would ride if they were a student at FSHS. West Campus students are expected to follow the rules set forth by the driver and the Simpson County Board of Education. Failure to do so may result in loss of bus privileges.

Whether riding the bus, driving, walking or being dropped off by another driver, students must enter the school building **immediately** upon arrival. Students may not stand in the parking lot or wait in cars after arrival to school. At afternoon dismissal, students must exit the school and parking lot immediately, unless waiting on a ride. Students who are waiting to be picked up must wait at the staff designated area or inside the school building until their ride arrives.

GRADUATION REQUIREMENTS

The West Campus offers the opportunity for graduation from Simpson County Schools with the Standard High School Diploma. The Standard Diploma meets the Kentucky minimum high school graduation requirements of 24 credits and complete the career/college readiness policy set forth by the Simpson County School Board. West Campus will follow a trimester schedule to be congruent with grading and curriculum at Franklin-Simpson High School. Upon enrollment in the West Campus, each student will have an Individual Graduation Plan developed and reviewed. This plan will be reviewed at least once each semester. The following classes are required for graduation:

SUBJECT AREA # of CREDITS

English	4
Math	3
Social Studies	3
Science	3
Health & P.E.	1
Humanities	1
Electives	9
Total	24

Students must enroll in math every year enrolled in high school. Students graduating on or before 2022 will need Algebra I, Geometry & Algebra II. Students graduating after 2022 will need Algebra I, Geometry & other math classes each year of high school. Algebra II is a college prerequisite.

Formula for transfer students:

The West Campus will hold its own graduation ceremony. The West Campus diploma will be titled: Franklin-Simpson High School West Campus. This graduation ceremony will be for Long Term Unit and Virtual Learning Unit students. The Short Term Unit students will remain on schedule with the requirements of the Franklin-Simpson High School main

campus.

ATTENDANCE

School attendance is vital to the educational process. **All absences already incurred at the previously attended district school in the same school year shall transfer with the student.** Pupils are required to attend regularly and punctually at the Franklin-Simpson High School West Campus. When a student is absent and the school is not already aware of the situation, the student's parent or guardian shall notify the school by no later than 8:30am as to the reason for the student's absence.

Tardies

A student who is absent for less than 35 % of the school day is considered tardy.

Excused Absences and Tardies

An excused absence or tardy may be granted for the following reasons:

1. Death or severe illness in the pupil's immediate family
2. Illness of the student (a physician's statement may be required)
3. Participation in school-related activities approved by the Principal
4. Court appearances
5. Act of God
6. Testing for driver's license, if accompanied by parent or guardian and approved by the principal
7. One (1) day for attendance at the Kentucky State Fair
8. Other valid reasons as determined by the Principal or designee
 9. Documented military leave.
 10. One (1) day prior to departure of parent/guardian called to active military duty.
 11. One (1) day upon the return of parent/guardian called from active military duty.
 12. Other valid reasons as determined by the Principal or designee, including trips qualifying as educational enhancement opportunities (see School Board Policy CN09.123 for details).

Students are allowed a maximum of three (3) excused absences within a school year for the purpose of treating head lice.

When a student returns to school after being absent, he/she shall bring a note signed and dated by the parents stating the reason for absence. **Notes presented more than three days after a student's return may not be accepted.** The Principal or designee shall determine whether the absence is excused. For an absence to be counted excused after a student has missed six (6) days within the current school year, he/she will be required to meet with the Principal to explain his/her extenuating circumstances or to present a statement from a licensed physician which indicates that it was medically inadvisable for the student to attend school. Remember; parent notes or doctor's notes simply stating an appointment time **will not be allowed** after six absences.

Unexcused Absences and Tardies

All other absences or tardies not conforming to the policy above are unexcused. All suspensions, part or full day, are unexcused.

Truancy

Any student who has been absent from school without valid excuse for three (3) days or more, or tardy without a valid excuse on three (3) days or more, is truant. A student who has been reported truant two (2) or more times is habitually truant.

Once a student has accumulated three (3) unexcused absences and/or unexcused tardies, a designated school worker shall notify the parents of the student.

When a student accumulates five (5) unexcused absences and/or unexcused tardies, the parents will again be contacted by a designated school worker. Upon the sixth unexcused absence/tardy, a referral shall be made to the Director of Pupil Personnel. The referral shall contain documentation of parent/student contacts and attempts to correct the unexcused absence violation. Upon any further unexcused absences and/or unexcused tardies, a court petition will be filed with the local District Court.

Attendance Probation

Excessive, unexcused absenteeism may result in a student being placed on attendance probation by the Board. The duration of the probation period, as well as other terms and conditions, shall be determined by the Board.

Appeal to School Based Attendance Committee

Per Simpson County School Board policy, West Campus maintains a School Based Attendance Committee, which will be comprised of the principal and all certified members of the West Campus staff.

A student and/or parent may appeal attendance issues to the School Based Attendance Committee. In order to appeal an attendance issue, the students and/or parent must apply to the Principal in writing to request an opportunity to be heard by the School Based Attendance Committee.

The Principal shall notify the student and/or parents as to the date, time and place of the meeting with the Committee within five (5) school days from the date the Principal receives the request.

Within five (5) school days following the meeting with the Committee, the students and/or parents shall receive written findings of the School Based Attendance Committee.

Appeal to Central Office Attendance Committee

Should a parent and/or student not be satisfied with the findings of the School Based Attendance Committee, parents and/or students may file an appeal with the Central Office Attendance Committee within three (3) school days of being notified of the School Based Attendance Committee findings.

Within five (5) school days from the date the written appeal is received, the Director of Pupil Personnel shall notify the student and parents as to the date, time, and place of the meeting with the Central Office Attendance Committee.

Within five (5) school days following the meeting with the Committee, the student and/or parents shall receive written findings of the Central Office Attendance Committee.

If the appeal is denied, the student may be assigned to an alternative education program. Students have the right

to be accompanied by their parents and/or representatives during all meetings with the committees.

EARLY DISMISSALS AND SIGN-IN

Parent/guardian permission is required before a student may leave school grounds. Only persons who have signed the signature card will be able to take a student out of school early. The approved person must have photo identification and sign an early dismissal sheet providing the time and reason for the early dismissal before leaving.

Students must sign in/out anytime they come or return to school after 8:15am or leave school before 3:00pm.

Students are not allowed visitors other than a parent/guardian, except with the expressed permission of FSHS or West Campus administration staff. If a friend or relative is waiting for a West Campus student after school, he/she must wait outside the school building.

BREAKFAST & LUNCH

Breakfast and lunch are catered from the high school cafeteria. Breakfast starts serving at 7:35am and ends at 7:55am. Students who are bussed will eat upon arrival at school if they choose to do so. Students may bring breakfast to school, but **no sodas or open containers** are allowed at West campus. All students must take the food immediately to the designated area and eat it there.

Students can also bring lunch to school, but **may not bring soft drinks to school as part of a lunch**. Also, students shall not have parents or other persons bringing a “fast food” lunch to the school.

In emergency situations, students may charge their lunches. This is exclusively reserved for situations in which a student has forgotten or lost lunch money and needs to charge lunch for that day only. A student may charge one (1) lunch but will not be allowed to order lunch again until the charge is paid.

HALL PASSES/RESTROOMS

Students should not be out of class without the written permission of their teacher. Being in class every day is a critical key to student success, so students should avoid leaving class. Students should use the bathroom and take care of office-related business during specified break times. When students are in the hallways, whether during class changes or during the class period, students should move quickly and quietly to their destination.

For the rare circumstance that a student must be given permission to leave class during the period, all students will be given a hall pass. Students are allowed only three (3) emergency visits to the restroom per semester. Students who abuse the privilege to use hall passes may forfeit the opportunity to leave the classroom in the future.

Restroom guidelines include the following:

- Please keep the restroom clean and orderly. If there is a problem with restroom cleanliness, please let a staff member know immediately.
- If you smell smoke when entering the restroom, please do not enter and bring it to the attention of a school employee.

Simpson County Schools' Title I School-Parent Compact

SCHOOL-PARENT COMPACT

This school-parent compact is in effect during school year 2017-2018.

COMMITMENTS

We commit to:

1. Sharing clear information about each student's progress with parents.
2. Offering practical suggestions to parents on how they can support student learning at home.
3. Making representative parents and community members full partners in our decision-making.
4. Facilitating the involvement of our parents with limited English proficiency, parents with disabilities, and parents of migratory children.
5. Seeking and supporting adult volunteers to work with and inspire our students, as well as making every effort when legally appropriate to accommodate the involvement of adults other than parents who are already involved in a student's life.

We will honor these commitments through a school-parent compact. During an annual meeting with parents we will review the compact with parents, ask for input and then revise, if necessary, the compact.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

Our students' parents, families, extended families, students themselves, as well as our local community are all considered partners who share responsibilities for high student academic achievement. Following are the responsibilities for the school, the parents, and the students:

School Responsibilities

The Simpson County Schools will:

1. **Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.**
2. **Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.**

3. **Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follow: Every 6 & 12 weeks. In addition, parents can access their student's grades and progress on Edgenuity 24 hours per day 7 days a week.
4. **Provide parents reasonable access to staff.** Specifically, staff will be available for consultation with parents as follows: E-mail, phone calls, and appointments for face to face conferences.
5. **Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities,** as follows:
 - Tutoring.
 - Assisting with classroom activities that require more than one adult.
 - Preparing materials, mailings, refreshments, and other items needed for family and community involvement.
 - Serving on one of our decision-making committees.
 - Joining our parent teacher organization and participating in its efforts to strengthen our school.
 - Volunteering along with other concerned members of our community in other areas as needed.
6. **Provide information on the content students will learn each year through the methods listed in our Curriculum Policy.**
7. **Assign homework in accordance with our homework policy.**
8. **Send home newsletters at least four times a year that include information on ways families can help students learn. The first newsletter will contain a copy of this policy.**
9. **Support an active Parent Teacher Association or Organization.**
10. **Ensure that all adult volunteers working in our school and with our students are subject to board policy and state law regarding criminal record checks, as applicable.**
11. **The Family Resource/Youth Service will share responsibility for student achievement by:**
 - Surveying families at least once a year to learn what services and activities would most help them support their children as learners.
 - Offering a well-planned, well-publicized menu of activities and programs to meet those needs.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Monitoring attendance.
- Making sure that homework is completed.
- Assist the child with time management (extracurricular, television watching, electronic games, playing, computer, etc.).
- Participating, as appropriate, in decisions relating to my children's education.
- Promoting positive use of my child's extracurricular time.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district received either by my child or by mail and responding, as appropriate.
- Serving to the extent possible, volunteer, serve on the school council or a committee, attend School-Based Decision Making Council meetings, and comment on draft policies and plans as they are made available.
- Become familiar with and support the school and individual classrooms' homework policies and show interest with questions about and comments on the schoolwork their children bring home.

Students Responsibilities (revise as appropriate to grade level)

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. With support from parents, students are asked to:

- Complete and turn in all assigned homework every day and ask for help when I need to.
- Read at least 30 minutes every day outside of school time.
- Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.
- Attend school as regularly as possible.
- Follow the school and classroom behavior standards.
- Bring necessary learning materials to school and to class.

POLICY EVALUATION

We will evaluate the effectiveness of this policy through our School Improvement Planning Process.

SAFETY

Student safety is our foremost concern at West Campus. With that in mind, **book bags, backpacks, or other devices that could be used to conceal illegal or impermissible objects will not be allowed at the West Campus (Short Term or Long term Unit).** Students at West Campus are subject to routine, random “pat down” or metal detector searches by the West Campus director, FSHS principal or designee. Lockers are considered school property and may be searched without prior student notification. Coats, sweatshirts, wallets, purses and other person items may also be searched. All such searches will be conducted in accordance with school and district policies.

The FS West Campus Behavior Matrix may be found on the following page.

ES West Campus Discipline Matrix

Offenses are behavior referral offenses. These are behaviors that have been serious enough that it is disruptive to the school's mission.

BU = behavior unit

Violation	1st Offense	2nd Offense	3rd Offense	4th Offense	5th Offense
Harassment/ bullying (abusing, insulting, intimidating, menacing, threatening, etc.)	Counsel/ Parent contact/ 2 days in BU/ possible criminal charges	5 days in BU/ possible criminal charges	3 day suspension/ criminal charges	Minimum 5 day suspension/ possible expulsion	Recon/ expulsion
Profanity/ Obscene Gesture	Student Conference	½ Day in the Behavior Unit	Parent conference/ 1 Day in Behavior Unit	3 Days in the behavior unit	5 Days in BU
Defiance	5 Days of lunch detention/ Parent contact	2 Days of BU/ Parent contact/ lose of driving	5 Days of BU/ loss of privilege to attend prom & loss of privilege to attend tech school	1 day of suspension	3 Days of BU/ suspension/ expulsion/ recon
Disruptive Behavior	Loss of gym time for 1 Day	Loss of gym time for 5 Days/1 day in behavior unit	parent contact & 1 Day of BU/	3 Days of BU	5 Days in BU
Dress Code Violations Must correct!	Loss of points/ call home correct	Loss of gym time/ call home for correction	1 Day bu/ call home for correction	1 Day in BU/ call home for correction	2 Days in BU/ call home
Forgery/Altered notes	Contact parent/ 3 Days loss of gym time	Parent contacted & 1 Day in BU	Parent contacted & 2 Days BU	Parent contacted & 3 Days of BU	Parent contacted & 5 Days BU
Sexual Harassment Authorities Notified Always	Parent contact, 1 Day in BU/ conference with student/ criminal charges & possible expulsion	Parent contact, 3 Day of BU & counseling minimum/ criminal charges & possible expulsion	Parent contact & 5 Days of BU & counseling minimum/ criminal charges & possible expulsion	1 Day suspension minimum/ criminal charges & possible expulsion	3 Days of BU/ suspension/ criminal charges & possible expulsion
Leaving campus without permission/ skipping	1 Day in BU & loss of driving privilege	1 Day in BU & loss of privilege to attend	3 Days of BU & loss of privilege to attend tech school	5 Days in BU & possible out of control order	1 Day in BU/ suspension/ possible control order
Abuse of Driving Privilege includes Parking	Driving privilege revoked for 10 school days	Driving privilege revoked for a complete grading period	Driving privilege lost remainder of school year		
Intentional destruction or damage of school/private property (e.g. vandalism, graffiti)	Minimum of 5 Days of BU & pay restitution to replace or fix damaged property	Minimum of a 3 Days suspension & pay restitution to replace or fix damaged property	5 Days suspension & possible recommendation for expulsion	Recommendation for expulsion	
Possession/ Use of cell phones and other electronic devices.	Warning- parent pick up after school	Device confiscated for 7 Days & picked up by parent	Device confiscated for a month	Device confiscated until end of the school year and loss of parking privilege	
Disruptive and unsafe items (stink bombs, nuisance items)	Loss of gym privilege for 3 days	Loss of gym privilege for 5 days	1 Day in BU	2 Days in BU	3 Days in BU
Inappropriate bus behavior	Warning & parent contacted	1 week suspension from bus	1 grading period suspension from bus	Suspension remainder of school year off of bus	
Failure to turn in disciplinary assignments	Loss of gym privilege 5 Days / parent contact	1 Day in BU/ parent contact	2 Days in BU / parent contact	3 Days in BU/ parent contact	5 Days in BU/ parent contact

Any student reaching 4th offense on any behavior loses privilege to drive for the remainder of the year. Any student who reaches 6th offense on any behavior loses privilege to attend PROM.

The West Campus is committed to upholding the law. Please be aware the following actions are illegal: fighting, abuse of a teacher, sexual assault, theft, possession of a weapon or explosive device, possession of an illegal substance, bully & harassment, out of control behavior, etc. These types of offenses will result in criminal charges being filed.

The administration of West Campus believes in empowering the teacher. The following classroom procedures outline the steps the teacher will follow when faced with unwanted behavior.

1. Each teacher will use T-3 as a tool within the classroom at times when students need redirection for minor behaviors. Upon receiving & complying students will be able to remain in the classroom with only a 2 point reduction from his or her daily points. If T3 is unsuccessful, then the teachers will have access to discipline paragraphs. The teacher may assign a student a paragraph when necessary. If the teacher feels like the student shall be removed from the classroom and sent to the behavior unit, the student will receive a behavior referral. The teacher must complete the paperwork and turn it in to the principal.
2. Students that are sent to the behavior unit will not return to class that day. If a student is removed from class 6th or 7th period the student shall spend the following day in the B.U.
3. Students that are sent to the behavior unit must meet with the principal or a designee before being released from the behavior unit.
4. Students that are in the behavior unit do not attend the technical school or blended classes for which he or she is enrolled for the day or days they are assigned to the B.U.

Explanation of Terms:

- **CLASSROOM MANAGEMENT**

We believe that the teacher is the essential element to successful classroom management, thus classroom management programs will be maintained by the classroom teacher.

- **DETENTION**

The term detention is used on the discipline chart in reference to a formal detention program offered in lieu of suspension with administrative approval. Work Detail may also be offered.

- **DUE PROCESS**

Prior to suspension, a conference will be held in which the pupil shall be informed of the reason for the disciplinary action and the evidence against him/her and shall be given the opportunity to present his/her version and evidence in his/her defense. (Administrator/designee assigns suspensions)

- **SUSPENSION**

Suspension means the temporary removal of a pupil, for adjustment purposes, from ongoing instruction. Suspension also means that the student is not to attend or participate in school activities for the duration of the suspension.

- **Behavior Unit or BU**

Behavior unit may be used as a learning environment for behaviors that promote success.

- **PARENT CONFERENCE AFTER SUSPENSION**

Every effort will be made to make parent contact on the day a student is suspended and a suspension notice will be mailed home. A parent conference **MUST** be held prior to a student returning to school from a suspension. Please contact the school office to make a conference appointment with the Principal or Designee.

- **EXPULSION**

The maximum penalty for any disciplinary violation is Expulsion. A student who is expelled shall not attend any school or alternative instructional program within the Winters Joint Unified School District for the duration of the expulsion. A student who is expelled must notify any district in which he/she wishes to enroll. The Board of Trustees presides over the expulsion hearing and acts on the recommendation to expel or not to expel.

- **ASSAULT**

Assault is specifically defined as an unlawful attempt, coupled with present ability, to commit a violent injury to someone.

- **BATTERY**

Battery is defined as willful and unlawful use of force or violence upon another.

- **FIGHTING**

Any physical confrontation between students. All students involved will receive a consequence.

- **T3- Time To Think**

This is a tool used by teachers to avoid referrals and give the student a chance to correct the behavior

- **Disciplinary Paragraphs**

Paragraphs that address a particular behavior exhibited by the student. The paragraphs are intended to remind the student what actions are appropriate.

GANGS

Gang related activities, graffiti, tattoos, symbols, dress, language, or associations are not permitted on the West Campus.

DRUGS, ALCOHOL & TOBACCO

No clothing, accessories, graffiti, or symbols referring to the use or glorification of drugs, alcohol or other impermissible substances or activities will be allowed. Possession of and coming to school under the influence of illegal drugs or alcohol is addressed in the Simpson County Schools Student Discipline Code found in Appendix A of this document. Tobacco products, lighters, matches and other fire-starting devices are not allowed on school property and will be confiscated if found.

Assault and Threats of Violence - Notice of Penalties and Provisions

New Section of KRS 158 requires written notice to all students, parents and guardians of students within ten (10) days of the first instructional day of the school of the provisions of KRS 508.078 (making it a crime to

make the described threats against school-affiliated persons and persons lawfully on school property or against school operations). In compliance with this requirement, the text of KRS 508.078 is set forth below. Please be advised that there are serious penalties for this second degree terroristic threatening offense. Potential penalties upon conviction of this Class D felony include a term of imprisonment of not less than one (1) year nor more than five (5) years and a fine of not less than one thousand (\$1,000) and not greater than ten thousand (\$10,000) as provided in KRS 532.060 and KRS 532.030, respectively. In addition, a court in a juvenile case dealing with charges based on bomb threats or other criminal threats that disrupt school operations may order the child or his parent(s) to make restitution (pay expenses) caused by the threat to parties such as the District or first responders (KRS 635.060).

KRS 508.078 (TERRORISTIC THREATENING, SECOND DEGREE)

1. A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

a) With respect to a school function, threatens to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school-sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation of this section to occur;

b) Makes false statements by any means, including by electronic communication, for the purpose of:

1. Causing evacuation of a school building, school property, or school sanctioned activity;
2. Causing cancellation of school classes or school sanctioned activity; or
3. Creating fear of serious bodily harm among students, parents, or school personnel;

c) Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or

d) Without lawful authority places a counterfeit weapon of mass destruction at any location other than one specified in KRS 508.075.

2. A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.

3. A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.

4. Terroristic threatening in the second degree is a Class D felony.

FIRE DRILLS

Students should walk quietly and quickly upon direction of the teacher in charge. They should maintain single lines and follow instructions designated for the room being evacuated. Instruction for such procedures will depend upon the circumstances at the time. Students should follow the instructions of the teacher or principal. Students are to remain at least 75 feet from the building until the signal is given to re-enter.

TORNADO DRILLS

During tornado drills, students will accompany their teachers to the designated shelter area. Students not with their class should report to the nearest staff member.

EARTHQUAKE DRILLS

The principal or a designee will announce the beginning of an earthquake drill. Students will follow the shelter-in-place guidelines posted in each room. Students not in their class should report to the nearest staff member. Students will assume the take-cover position under a desk or other piece of furniture. Students will remain quiet and follow all teacher instructions, remaining in the take-cover position until the signal is given to return to their seats. An earthquake drill may be followed by an evacuation of the building as described under the fire drill guidelines above.

LOCKDOWN PROCEDURES

The principal or a designee will announce the beginning of a lockdown procedure. Students not in their class should report to the nearest staff member. All exterior and interior doors will be locked. No student will be allowed to leave class during the lockdown. Classes will continue as normal unless the principal or designee gives further instructions (such as instructing students and staff to assume a “take-cover” position). Students will follow teacher instructions. The principal or designee will make a general announcement when the lockdown procedure is complete.

DRESS CODE

Proper appearance has been shown to have a high relationship to student success. In an effort to provide an environment conducive to learning, a dress code has been implemented. Breaking the dress code will be handled as a disciplinary matter. When a student’s dress is considered a detriment to the learning environment, parents will be contacted and a student will be required to be in compliance before returning to school.

The West Campus dress code includes the following requirements:

Long-Term requirements:

- Students must be in proper school dress when they arrive at school. **Dressing after you enter the building, including removing jewelry, is not permitted.**
- Clothes must be clean and neat.
- Pants must be khaki, black or navy. **Pants cannot be** jeans, jogging pants, leggings, joggers, sweatpants etc. and cannot have cargo pockets. Pants must have belt loops, & be straight legged (corduroy,

form-fitting, hip-hugging and flared pants are not permitted). Pants must be of durable cotton material, similar to Dickies brand pants. **Leggings are not allowed.** Students may not split or cut the seams of pants so that they fit over shoes. No sagging will be permitted. Pants must be worn at the natural waistline. There should be no layering of pants or combination of gym shorts and pants. **There should be no street shorts or multi-layering of pants.**

- No skirts or dresses will be allowed, unless required by religious beliefs.
- A brown or black belt must be worn at all times. No symbol buckles will be permitted.
- Shirts must be Polo style or have a button collar, sleeves and a single logo on shirt is permitted, but must be smaller than two inches in length and width. Button up shirts are also permitted provided they have **no pockets.**
- Shirts must be tucked in at all times.
- **No attire with pictures, words, or images will be allowed.**
- A solid sweatshirt or sweater may be worn over the shirt for comfort. Sweatshirts may not have hoods or pockets. Shirts under such garments must still be tucked in at all times.
- Coats and jackets will be stored in student locker and will not be worn in class.
- Shoes must be worn at all times. House shoes, flip flops and open toed shoes are not allowed.
- No backpacks or other forms of concealment will be allowed and will be confiscated if brought. **If these items are brought to school a parent or guardian must come to school to pick them up.**
- Only small clutch purses will be allowed and are subject to being checked at the door. Purses may not have straps and must be kept in office.
- Students must be groomed appropriately for school. Hairstyles, cosmetics, or fingernail polish deemed by

the principal as disruptive to the learning environment are not permitted. Hair must be kept out of students' eyes. Both eyes must be visible at all times.

- **Absolutely no jewelry will be permitted including watches, rings, earrings, tongue rings, nose rings, necklaces, bracelets, etc.** Jewelry will be confiscated and returned only to a parent or guardian.
- Keychains and lanyards must stay inside pockets at all times.
- **Cell phones must be turned in to the office at the beginning of the school day and will be returned at the end of the day.** Cell phones confiscated during the school day will be held and returned only to a parent or guardian.

Short-term requirements:

- Students must be in proper school dress when they arrive at school. **Dressing after you enter the building, including removing jewelry, is not permitted and will result in loss of before school points.**
- Clothes must be clean and neat.
- Pants must be khaki or navy or blue. **Pants cannot be** jogging pants, joggers, sweatpants etc. and cannot have cargo pockets. Pants must be straight legged (corduroy, form-fitting, hip-hugging and flared pants are not permitted). Pants must be of durable cotton material, similar to Dickies brand pants. Students may not split or cut the seams of pants so that they fit over shoes. No holes in pants are permitted. No sagging will be permitted. Pants must be worn at the natural waistline. **There should be no street shorts or multi-layering of pants.**
- No skirts or dresses will be allowed, unless required by religious beliefs.
- A belt must be worn at all times. No symbol buckles will be permitted.
- Shirts must be plain in nature and a single logo on shirt is permitted, but must be smaller than two inches in length and width. Undershirts must be solid white without any lettering or logos.

- Shirts must be tucked in at all times.
- **No attire with pictures, words, or images will be allowed.**
- A solid white, blue, or gray sweatshirt or sweater may be worn over the shirt for comfort. **Sweatshirts may not have hoods, zippers or pockets.** Shirts under such garments must still be tucked in at all times.
- Coats and jackets will be stored in student locker and will not be worn in class.
- Shoes must be worn at all times. House shoes, flip flops and open toed shoes are not allowed.
- No backpacks or other forms of concealment will be allowed and will be confiscated if brought. **If these items are brought to school a parent or guardian must come to school to pick them up.**
- Only small clutch purses will be allowed and are subject to being checked at the door. Purses may not have straps and must be kept in office.
- Students must be groomed appropriately for school. Hairstyles, cosmetics, or fingernail polish and/ or any other attire deemed by the principal/director of alternative education as disruptive to the learning environment are not permitted. Hair must be kept out of students' eyes. Both eyes must be visible at all times.
- **Absolutely no jewelry will be permitted including watches, rings, earrings, tongue rings, nose rings, necklaces, bracelets, etc.** Jewelry will be confiscated and returned only to a parent or guardian.
- Keychains must stay inside pockets at all times.
- **Cell phones must be turned in to the office at the beginning of the school day and will be returned at the end of the day.** Cell phones confiscated during the school day will be held and returned only to a parent or guardian.

Credit Recovery requirements:

- Franklin-Simpson High School West Campus feels a responsibility to educate students socially as well as academically. Student dress is an important phase of social education. Students should always dress appropriately for the occasion and avoid extremes in dress, cosmetics and hair styles. Students should feel a responsibility to present a suitable appearance in order that they may reflect favorably upon themselves, their family, school and community. Franklin-Simpson High School West Campus follows the Dress and Appearance policy of the Simpson County Board of Education which is also in this packet of forms and information.

Reasonable exceptions to the above code are allowed for P.E. classes, work-based classes, field days, or other events for which clothing other than that allowed in the dress code would be appropriate. Exemptions may also be granted from time to time as a reward for exemplary behavior.

Simpson County Schools Virtual Non-Attendance Program

Purpose: The Simpson County Schools Virtual Non-Attendance Program is designed to reach students who have traditionally homeschooled, to provide curriculum to students who are interested in homeschooling, or to provide an alternate means of delivering instruction to students during the extended hours at FSHS West Campus, through email and in conversations with the instructor; this program requires self-discipline. For minor aged students, it is required and essential for parents/guardians to monitor pacing and progress of their students. In addition, students who participate in the Virtual Non-Attendance Program **do not qualify for KEES money**. If a student displays conduct that is disrespectful or defiant, that student can be removed from the program immediately at which time it is the sole responsibility of the legal guardian of that child to provide another form of education or be considered educationally neglect of that child.

Requirements: Students wishing to enroll in the virtual non-attendance program are required to meet with the Director of Alternative Education for an introduction to the program, to review credits & to plan course load that will keep the students on track to graduate with their original class. Students enrolled in the virtual non-attendance program must make satisfactory progress, log **a minimum of 24 hours per week** for a full load, and attend West Campus after school program a **minimum of 2 hours per week**. In addition,

students will be required to **participate and show good faith effort in all accountability testing** required by the state and any other testing measures that are required by the school. Students are required to maintain up to date contact information with the school and to respond to all attempts made by the school to contact the student in a timely manner. Students must enroll in the virtual non-attendance program within the first two weeks of the semester to participate in the program or receive approval for extenuating circumstances.

As a student enrolled in the Simpson County Schools Virtual Non-attendance program, I agree to the following:

1. **Maintain a course load that keeps me on track to graduate with my class.**
2. **Meet for a minimum of 2 hours per week in the learning lab at West Campus. Students report directly to West Campus without loitering anywhere on school property.**
3. **Make adequate progress throughout the semester that keeps me on track to finish all course work during the current school year.**
4. **Participant must **complete a minimum of 100 activities per week** or complete a percentage of the course that would enable the participant to complete course by due date.**
5. **Work a minimum of 24 hours per week for a full course load plus the additional 2 hours in the learning lab for **a total of 26 hours.****
6. **Participate in all accountability testing required by KDE.**
7. **Participate in all measures required by the school.**
8. **Maintain up to date contact information with the school, including address and phone number.**
9. **Sign and follow an anti-plagiarism policy.**
10. **Progress monitoring meetings will take place each trimester with school administrator or designee.**
11. **All course finals must be taken in the West Campus learning lab.**
12. **Each course must be complete by one week before the last day of school.**
13. **Respond to all contact attempts made by the school within three days.**

PARKING GUIDELINES

Students driving to school will be required to purchase a parking tag and register their vehicle and then hang the parking permit tag from the rear view mirror. Students must sign an agreement stating that they will abide by parking and driving rules and expectations in order to park at school; failure to abide by the agreement will result in the loss of driving privileges. Agreement forms are available from the office.

The “**No Pass/No Drive**” statute (**KRS 159.051**) became law on June 25, 2007 and was implemented on August 1, 2007. The “No Pass/No Drive” statute results in the denial or revocation of a student’s driver’s license for 1.) Academic deficiency or 2.) Dropping out of school as a result of unexcused absences. Academic deficiency is defined as a student who does not have passing grades in at least four courses, or the equivalent of four courses, in the preceding semester. A student is deemed to have dropped out of school when he/she has nine or more unexcused absences in the preceding semester. Any absences due to suspension shall be unexcused absences.

Beginning August 2, 2007, any sixteen (16) or seventeen (17) year old applying for a permit driver’s license will be required to have a completed school compliance verification form. If the student is not compliant, a form will not be issued. If a sixteen (16) or seventeen (17) year old (with a driver’s permit or license)

accumulate nine or more unexcused absences, the school will report the student as noncompliant. Additionally, if a sixteen (16) or seventeen (17) year old driver drops out of school, a report of noncompliance will be made.

A student is deemed academically deficient when he or she has not received passing grades in at least four (4) courses, or the equivalent of four (4) courses. Reports of noncompliance based on academic deficiency will be made.

DISCIPLINE GUIDELINES

Many students who attend West Campus have in the past struggled with the behavior expectations of regular schools. We believe students should have a fresh start to learn new habits and skills when they enter West Campus, and so regardless of past disciplinary problems, students will be welcomed, treated with respect, supported and encouraged, and assisted in meeting all behavioral guidelines.

When students “miss the mark” and break school rules, the first response is usually a warning from the teacher or staff member if the infraction is relatively minor. A conference with the principal or counselor may be in order if the violation is more severe. In every case, our goal is to help the student determine what he or she did incorrectly, why it was not a good decision, and what can be done in the future to make better decisions in similar situations. Among the strategies we use to help students focus on good decision-making are the following:

- **T-3's.** Stands for “Time to Think.” When a student is breaking a rule, a teacher may give the student a T-3 card. This is not a punishment. It’s a signal that the student is making a poor decision and needs to think about what is happening. When this happens, the student should take the card and leave the room without saying anything to the teacher or other students go straight to the designated area. Then the student will be given a place to sit, think about what happened, and write a short reflection. When the reflection is completed and approved by their teacher or behavior unit teacher, the student may return to the classroom. T-3’s are an opportunity for students to catch a problem before it gets big. If a student receives numerous T-3’s in a short period of time, it’s a sign that a more serious consequence may be in order.
- **Paragraphs:** For a variety of infractions, students may be asked to copy a written paragraph that explores why the student’s particular decision was not positive and productive. Paragraphs should be completed on the student’s own paper and not during class time unless directed by the teacher. Paragraphs should be turn into the teacher by the designated time.
- **Detention:** Students may be asked to stay after school or come in early for a short period of time as a result of disciplinary infractions or failure to complete assignments. If a student is assigned a detention of more than 15 minutes, his or her parents will be given prior notice.
- **Loss of privilege:** a variety of privileges may be lost as a result of disciplinary infractions.
- **Referral to director of alternative education or administrator:** for more serious infractions or when other disciplinary strategies are not working, a student may be referred to the principal. A variety of consequences may result, including parent conferences, extended after school or before school detentions, placement in the behavior unit for in-school suspension, out of school suspension, referral to juvenile court, or recommendation for expulsion.

Again, our goal is to help every student succeed. We invite students and parents to partner with us in this endeavor.

West Campus School Based Drug Review Board

(SCB 09.423 AP.1) Both possession or use of drug paraphernalia and possession, use or being under the influence of alcoholic beverages, any controlled substance or any substance which “looks like” a controlled substance on or about school property, at any location of a school-sponsored activity or en route to or from a school-sponsored activity are forbidden. Sale or transfer of drug paraphernalia, alcoholic beverages, any controlled substance or any substance which “looks like” a controlled substance on or about school property, at any location of a school-sponsored activity or en route to or from a school-sponsored activity is forbidden.

All students with drug-related offenses will be referred to the West Campus School Based Drug Review Board (SBDRB) for a hearing.

Board Membership:

- Administrator
- Certified Social Worker
- One or more teachers familiar with the student being reviewed
- Other staff at the administrator’s discretion

Purpose:

The SBDRB’s mission is to promote a healthy, safe, and drug-free school environment at the West Campus through implementation of clear and consistent consequences for drug-related violations. The Board’s goal is to consider the best course of action for both the offending student and the student body as a whole.

Procedure:

- 1) Following a drug-related violation the administrator will schedule a hearing date within 10 school days and notify all involved parties. Both the student and a guardian are expected to be present at the hearing. The student will be suspended until the hearing takes place.
- 2) Prior to the hearing
 - a. The Principal will gather information about student’s behavior in his/her current classes and check discipline & attendance records.
 - b. The Principal will collect transcript and graduation planning information.
 - c. The offending student will prepare him or herself to be able to discuss:
 - i. What happened?
 - ii. Are there contributing problems or circumstances?
 - iii. What steps is the student going to take to prevent future problems? How willing is he/she to participate in a substance abuse evaluation and comply with recommendations?
 - iv. Why should the student be allowed to continue his/her education at West Campus?
- 3) The hearing will be conducted in a discussion format. All participants may ask questions as they arise. The hearing will begin with the student explaining in detail what happened focusing specifically on the student’s role in the violation. The student may also explain any contributing problems or circumstances. The principal will share the information (s)he has prepared. At this point the student will be asked to address any remaining questions outlined above.
- 4) Once all relevant information is shared and questions have been addressed, the SBDRB will meet in a closed session while the student and guardian(s) wait in an outer office.

- 5) The SBDRB has the option of postponing a decision if more information is deemed necessary. If this occurs, the student and guardian(s) will be informed and a second meeting date will be set.
- 6) The SBDRB will make a recommendation regarding length of suspension and potential referral to the Simpson County Board of Education for expulsion. The Principal will make the final decision. In an effort to meet the treatment needs of our students the SBDRB reserves the right to mandate treatment in lieu of expulsion. This would require the student's participation in a substance abuse assessment from a West Campus approved alcohol/drug counselor. This evaluation would occur while the student was on suspension. Prior to this assessment a release of information must be signed by the parent/guardian, enabling West Campus to share information regarding the SA offense and any known SA history with the assessor. This evaluation will be performed at the parent/guardian's expense. The student will be required to complete any and all recommendations of the qualified counselor in order to waive expulsion from school. Should a student fail to satisfactorily complete all recommendations, the expulsion will not be waived. The student may also be given a set of behavioral and/or performance expectations if he/she is allowed to remain at West Campus.
- 7) If West Campus is able to schedule an assessment with an approved counselor and the student or family fails to attend the appointment, the SBDRB will proceed with an expulsion recommendation.
- 8) Activities of the SBDRB are separate from any legal charges that may be filed on the offending student.

INCOMPLETES

Incomplete grades may be assigned at the end of the grading periods, at the teacher's discretion in consultation with the principal. Incompletes will only be assigned at the end of a semester in the event of a serious illness that results in multiple, excused that might result in a student failing a course and not receiving credit. The teacher, in consultation with the principal, makes final determination as to whether an incomplete grade will be assigned. Students will have four weeks of school, beginning the first day of the following semester, to complete all missing assignments. Incompletes that are not made up by the deadline will become F's.

WORK BASED LEARNING (Co-op)

This year, West Campus will have a Career Center in addition to the current academic program. The Career Center will provide students with opportunities to learn about general career readiness skills and career specific information. The Career Center will also offer students the opportunity for community based course work through field trips, job shadowing, internships and co-op employment. Interested students who meet discipline and attendance guidelines will be allowed to take career or technical courses at the local Southcentral Kentucky Community and Technical College provided he/she is able to pay tuition and understands that any disciplinary event or absenteeism could jeopardize his or her privilege to remain enrolled. Students may also be allowed to take courses at the Southcentral Kentucky Community and Technical College. More information will be provided for students enrolled in the Career Center Program.

STUDENT DIRECTORY INFORMATION

The Principal, Superintendent, or Superintendent's designee is authorized to release Board approved directory information.

Approved directory information shall be: student names and addresses, telephone numbers, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of

members of athletic teams, dates of attendance, degrees and awards received, and the most recent educational institution attended by student.

Any eligible student, parent, or guardian who does not wish to have directory information released shall notify the Superintendent in writing on or before September 30 of each school year.

FEE EXEMPTION/REDUCTION

No child will be denied full participation in any educational program due to an inability to rent or obtain such as textbooks or instructional resources provided by fees. The school will waive or reduce textbook rental and instructional resource fees for children who are unable to rent or purchase these instructional resources based on the eligibility guidelines for the free and reduced price lunch program. Application forms for waiver/reduction of these fees may be obtained from the school office.

PUBLIC NOTICE

EXCEPTIONAL CHILDREN RECORD RETENTION AND DESTRUCTION

Kentucky Records and Retention Guidelines describe how Simpson County Schools shall maintain and/or destroy Exceptional Student Records according to P.L. 94-142, Sec. 300.573 and P.L. 93-380, Sec. 513. The following records will be destroyed after the student's program has been inactive or completes his educational program in the Simpson county School District.

After five years, the following Special Education due Process Records will be destroyed:

All notices: of placement, records, of disclosures, of SBARC conference meetings;

All Due Process Forms: including SBARC conference summaries, parental permissions for testing and placement, developmental/social histories, plus other information contained within the Due Process Folder. Copies of these records will not be retained unless we have a written request that they are not destroyed. If you have any questions, please feel free to contact David Hughes, Director of Exceptional Children Program at 270-586-8877.

EXTRA CURRICULAR ACTIVITIES

West Campus students who are in good standing are permitted to attend Franklin-Simpson High School athletic events. Students may attend other activities upon receiving consent from the high school principal and the West campus director.

Students who are referred to West Campus by the Board of Education are **NOT** permitted to attend any high school events or be on the campus of any school other than West campus (**except for the purpose of transportation**) for the remainder of the school year in which the referral was made.

REGULATIONS & STATUTES

Each student will be expected to abide by the rules and regulations stated in the Simpson County Schools Code of Conduct and all federal, state, and local board regulations, as well as all West Campus rules. All disciplinary policies of the West Campus are in accordance with the Simpson County Schools Student Discipline Code in

Appendix A of this document. Due to incidents of school violence and threats of violence in this country, the state legislature has altered the statute pertaining to terroristic threatening. The new statute is provided below.

508.075 Terroristic threatening in the first degree.

(1) A person is guilty of terroristic threatening in the first degree when he or she:

(a) Intentionally makes false statements that he or she or another person has placed a weapon of mass destruction on:

1. The real property or any building of any public or private elementary or secondary school, vocational school, or institution of postsecondary education;
2. A school bus or other vehicle owned, operated, or leased by a school;
3. The real property or any building public or private that is the site of an official school-sanctioned function; or
4. The real property or any building owned or leased by a government agency; or

(b) Intentionally and without lawful authority, places a counterfeit weapon of mass destruction at any location or on any object specified in paragraph (a) of this subsection.

(2) A counterfeit weapon of mass destruction is placed with lawful authority if it is placed, with the written permission of the chief officer of the school or other institution, as a part of an official training exercise and is placed by a public servant, as defined in KRS 522.010.

(3) A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.

(4) Terroristic threatening in the first degree is a Class C felony. Effective: June 21, 2001

History: Created 2001 Ky. Acts Ch. 113, sec. 1, effective June 21, 2001. Page 1 of 1

508.078 Terroristic threatening in the second degree.

(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

(a) With respect to a school function, threatens to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation of this section to occur;

(b) Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or

(c) Without lawful authority places a counterfeit weapon of mass destruction at any location other than one specified in KRS 508.075.

(2) A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.

(3) A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.

(4) Terroristic threatening in the second degree is a Class D felony. Effective: June 21, 2001

History: Created 2001 Ky. Acts Ch. 113, sec. 2, effective June 21, 2001. Page 1 of 1

508.080 Terroristic threatening in the third degree.

(1) Except as provided in KRS 508.075 or 508.078, a person is guilty of terroristic threatening in the third degree when:

(a) He threatens to commit any crime likely to result in death or serious physical injury to another person or likely to result in substantial property damage to another person; or

(b) He intentionally makes false statements for the purpose of causing evacuation of a building, place of assembly, or facility of public transportation.

(2) Terroristic threatening in the third degree is a Class A misdemeanor. Effective: June 21, 2001

Assault and Threats of Violence - Notice of Penalties and Provisions

New Section of KRS 158 requires written notice to all students, parents and guardians of students within ten (10) days of the first instructional day of the school of the provisions of KRS 508.078 (making it a crime to make the described threats against school-affiliated persons and persons lawfully on school property or against school operations). In compliance with this requirement, the text of KRS 508.078 is set forth below. Please be advised that there are serious penalties for this second degree terroristic threatening offense. Potential penalties upon conviction of this Class D felony include a term of imprisonment of not less than one (1) year nor more than five (5) years and a fine of not less than one thousand (\$1,000) and not greater than ten thousand (\$10,000) as provided in KRS 532.060 and KRS 532.030, respectively. In addition, a court in a juvenile case dealing with charges based on bomb threats or other criminal threats that disrupt school operations may order the child or his parent(s) to make restitution (pay expenses) caused by the threat to parties such as the District or first responders (KRS 635.060).

KRS 508.078 (Terroristic Threatening, Second Degree)

1. A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

a) With respect to a school function, threatens to commit any act likely to result in death or serious physical injury to any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school-sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons or at a school does not need to identify a specific person or persons or school in order for a violation of this section to occur;

b) Makes false statements by any means, including by electronic communication, for the purpose of:

- 1. Causing evacuation of a school building, school property, or school sanctioned activity;*
- 2. Causing cancellation of school classes or school sanctioned activity; or*
- 3. Creating fear of serious bodily harm among students, parents, or school personnel;*

c) Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or

d) Without lawful authority places a counterfeit weapon of mass destruction at any location other

than one specified in KRS 508.075.

- 2. A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.*
- 3. A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.*
- 4. Terroristic threatening in the second degree is a Class D felony.*

ASBESTOS NOTICE

This notice is to assure you that the Simpson County School System is in compliance with both national and state regulations and laws relating to building materials which contain asbestos that have been used in building construction in past years.

An inspection for building materials which contain asbestos has been completed for all school buildings owned, leased or otherwise occupied by the Simpson County Schools. This inspection has been conducted by a certified inspector, and the material samples were evaluated by an accredited laboratory. Building materials containing as little as two percent (2%) asbestos or assumed positive have been identified and made a part of an Asbestos Management Plan for the school system.

A complete Asbestos Management Plan for the school district is available at the Central Office or in the principal's office of each school during regular business hours.

You will be notified at least once each year on the status of the Asbestos Management Plan. Should it be necessary, more frequent updates will be issued as a result of an additional inspection, normal surveillance practices, response actions or remodeling work which might disturb building materials which contain asbestos. Every precaution will continue to be utilized in order to protect the well-being of students and employees of the Simpson County Schools.