**Regular Meeting Boone County Board of Education**

**July 18, 2019 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education July 18, 2019 was called to order by Chairperson Karen Byard at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Troy Fryman

Mr. Matt McIntire

Mrs. Julia Pile

Claire Parsons attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. PLEDGE TO THE FLAG**

The Pledge to the Flag was led by Ms. Karen Byrd, Chairperson.

**III. GOOD NEWS**

Rep. Ed Massey visited the board meeting and updated the board on education legislation issues and a review of the Special Session coming. The next session will start in January thru April 15th, Rep. Massey also stated that his doors are open for any legislative discussion the district may need.

Dr. Randy Poe, announced Michael Johnson is a finalist for the prestigious Fred Award at KASA. Dr. Poe congratulated Michael on this honor.

**IV. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommended the board approve the Consent Agenda items A-JJJ, as presented.

1. A motion was made by Maria Brown, seconded by Matt McIntire, to approve the consent agenda items A-JJJ, as presented. Matt McIntire recused himself from the minutes because he was not in attendance. Karen Byrd, Maria Brown, Matt McIntire, Troy Fryman and Julia Pile voted, “aye”. MOTION: The motion passed 5-0.

**IV.A. Minutes of the regular board meeting of June 13, 2019.**

The board approved the minutes of the regular board meeting of June 13, 2019, as presented.

**IV.B. Bill List**

**IV.C. Treasurer's Report**  - Report read by Dr. Randy Poe

**IV.D. Leaves of Absence**

The following persons submitted leave of absence requests were board approved:

Recommended by Principal/Supervisor for approval:

Woodward, Marsha, Café Worker @ Conner MS 5/8/2019 – 5/29/2019

Couch, Michael, Maintenance @ Maintenance Department 3/25/2019 – 7/8/2019

Black, Timothy, Custodian @ Thornwilde ES 6/21/2019 – 9/20/2019

Guenther, Keith, Maintenance @ Maintenance Department 6/10/2019 – 6/21/2019

Not Recommended by Principal/Supervisor for approval:

None

Amended Leaves:

Cancelled Leaves:

None

**IV.E. Facility Use Agreement - Collins Elementary with Union Raider Cheerleaders**

The board approved the Facility Use Agreement Collins Elementary with Union Raider Cheerleaders, as presented.

**IV.F. Notice of Termination of Ignite Executive Director Services Agreement of Alpha + Beta Solutions, LLC.**

The board approved the Notice of Termination of Ignite Executive Director Services Agreement of Alpha + Beta Solutions, LLC., as presented.

**IV.G. Approval of BG-5 Final Project Closeout Ockerman Elementary Flooring Replacement BG#18-100**

The board approved the BG-5 Final Project Closeout Ockerman Elementary Flooring Replacement BG#18-100, as presented.

**IV.H. Revised BG-1 Area Technology Center Ventilation System BG#18-177**

The board approved the Revised BG-1 Area Technology Center Ventilation System BG#18-177, as presented.

**IV.I. Memorandum of Agreement to Participate in the Sources of Strength Youth Suicide Prevention Project at Conner High School**

The board approved the Memorandum of Agreement to participate in the Sources of Strength Youth Suicide Prevention Project at Conner High School, as presented.

**IV.J. Memorandum Related to Lead Educational Agreement Between the Children's Home of Northern Kentucky and Boone County Schools for Day Treatment Therapeutic Services**

The board approved the Memorandum Related to Lead Educational Agreement Between the Children's Home of Northern Kentucky and Boone County Schools for Day Treatment Therapeutic Services, as presented.

**IV.K. Annual Interagency Agreement between Children's Home of Northern Kentucky and the Boone County Board of Education**

The board approved the Annual Interagency Agreement between Children's Home of Northern Kentucky and the Boone County Board of Education, as presented.

**IV.L. Declaration of Surplus Vehicles Spare Parts**

The board approved the Declaration of Surplus Vehicles Spare Parts, as presented.

**IV.M. Cooling Tower and Hydronic Systems Maintenance Renewal- Watson, Inc.**

The board approved the Cooling Tower and Hydronic Systems Maintenance Renewal with Watson Inc. as presented.

**IV.N. Maintenance Agreements for Central Office Copiers with Toshiba Business Solutions**

The board approved the Maintenance Agreements for Central Office Copiers with Toshiba Business Solutions, as presented.

**IV.O. Copier Lease & Maintenance Agreement for Boone County Area Technology Center (ATC) with Toshiba Business Solutions**

The board approved the Copier Lease & Maintenance Agreement for Boone County Area Technology Center (ATC) with Toshiba Business Solutions, as presented.

**IV.P. Declaration of Surplus Vehicles**

The board approved and declared Surplus Vehicles to be disposed of thru an advertised auction, as presented.

**IV.Q. Results of Appraisal of Assets purchased from Kenton County Schools for Ignite Institute, as presented.**

The board approved the Appraisal of Assets purchased from Kenton County Schools for Ignite Institute, as presented.

**IV.R. Revision to BG-1 #15-281 Ryle High School Addition**

The board approved the Revision to BG-1 #15-281 Ryle High School Addition, as presented.

**IV.S. YMCA of Greater Cincinnati/RC Durr Branch Contract with Thornwilde Elementary After School Care**

The board approved the After School Program YMCA of Greater Cincinnati/RC Durr Branch Contract with Thornwilde Elementary, as presented.

**IV.T. Procurement Plan Child Nutrition Program 2019-2020**

The board approved the Procurement Plan Child Nutrition Program 2019-2020, as presented.

**IV.U. Field Trips**

The board approved the Field Trips, as presented.

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| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Kelly Elementary | 8/15/19 | Washington, DC | Lay the wreath at the Tomb of the Unknown Soldier |
| Cooper High School | 9/16-9/17/19 | Menlo Park, CA | Promote digital citizenship & anti-bullying |
| Cooper High School | 11/15/19 | Washington, DC | National Student Leadership Conference |

* All travel by commercial carrier is due to schedule/cost.

**IV.V. Approval of BG-5 Final Project Closeout Mobile Classrooms BG#18-309**

The board approved the BG-5 Final Project Closeout Mobile Classrooms BG#18-309, as presented.

**IV.W. Approval of BG-5 Final Project Closeout Paving 2018 BG# 18-233**

The board approved the BG-5 Final Project Closeout Paving 2018 BG# 18-233, as presented.

**IV.X. Approval of BG-5 Final Project Closeout Stephens Campus Bus Lot Garage & Facility Generators BG#17-280**

The board approved the BG-5 Final Project Closeout Stephens Campus Bus Lot Garage & Facility Generators BG#17-280, as presented.

**IV.Y. Boone County High School Textbook Purchases**

The board approved the Boone County High School Textbook Purchases, as presented.

**IV.Z. Schlechty Center Network for Alternative Schools Program (NAS)**

The board approved the Schlechty Center Network for Alternative Schools Program Membership fee of $20,000 for the 2019-2020 academic year, as presented.

**IV.AA. Contract with Fiscal Court to Fund the Transportation of Non-Public Students**

The board approved the Contract with Fiscal Court to Fund the Transportation of Non-Public Students, as presented.

**IV.BB. Job Description Modification - English Learners Coordinator**

The board approved the Job Description Modification for the English Learners Coordinator, as presented.

**IV.CC. Coaches Handbook 2019-2020**

The board approved the Coaches Handbook for 2019-2020, as presented.

**IV.DD. Cooper High School Event Contract at The Madison for the Senior Dinner Dance**

The board approved the Cooper High School Event Contract at The Madison for the Senior Dinner Dance on Jan.25, 2019, as presented.

**IV.EE. Memorandum of Agreement for Board Certified Analyst Cara Brown**

The board approved the Memorandum of Agreement for Board Certified Analyst Cara Brown, as presented.

**IV.FF. Memorandum of Agreement between Boone County Schools and MSResults Consulting**

The board approved the Memorandum of Agreement between Boone County Schools and MSResults Consulting for the 2019 Leadership Conference professional development, as presented.

**IV.GG. Facility Use Agreement Ryle High School with Union Raiders Football and Cheerleader**

The board approved the Facility Use Agreement Ryle High School with Union Raiders Football and Cheerleader, as presented.

**IV.HH. Facility Use Agreement Ryle High School with Raider Football and Cheerleaders Field and Stadium**

The board approved the Facility Use Agreement Ryle High School with Raider Football and Cheerleaders Field and Stadium, as presented.

**IV.II. Memorandum of Understanding by and between the Boone County Alternative Center for Education and Tri-State Canine Obedience**

The board approved the Memorandum of Understanding by and between the Boone County Alternative Center for Education and Tri-State Canine Obedience, as presented.

**IV.JJ. FY 20 Contract between Boone County schools and Kinvolved for Jones Middle School**

The board approved the FY 20 Contract between Boone County schools and Kinvolved for Jones Middle School, as presented.

**IV.KK. Memorandum of Understanding between the Boone county District and Children Inc to Operate School Age Services: Before School Programs (BSP) and After School Programs (ASP) CES, EES, KES, LBES, NHES, OES, MES and SES**

The board approved the Memorandum of Understanding between the Boone county District and Children Inc to Operate School Age Services: Before School Programs (BSP) and After School Programs (ASP)CES, EES, KES, LBES, NHES, OES, MES and SES, as presented.

**IV.LL. Memorandum of Understanding between the Boone County District and Children Inc. to Operate the Early Learning Center at Kelly Elementary and Stephens Elementary**

The board approved the Memorandum of Understanding between the Boone County District and Children Inc. to Operate the Early Learning Center at Kelly Elementary and Stephens Elementary, as presented.

**IV.MM. Memorandum of Understanding between the Boone County District and the Children Inc to Operate the Early Learning Center at Erpenbeck Elementary**

The board approved the Memorandum of Understanding between the Boone County District and the Children Inc to Operate the Early Learning Center at Erpenbeck Elementary, as presented.

**IV.NN. Memorandum Related to Lead Educational Agreement between the Children's Home of Northern Kentucky and Boone County Schools for Day Treatment Therapeutic Services**

The board approved the Memorandum Related to Lead Educational Agreement between the Children's Home of Northern Kentucky and Boone County Schools for Day Treatment Therapeutic Services, as presented.

**IV.OO. FY 20-Year 5-Contract and Memorandum of Agreement for 21st CCLC at Goodridge**

The board approved the FY 20-Year 5-Contract and Memorandum of Agreement for 21st CCLC at Goodridge, as presented.

**IV.PP. KSBA Custom Policy/Procedure Services and eMeeting Maintenance for 2019-20**

The board approved the KSBA Custom Policy/Procedure Services and eMeeting Maintenance for 2019/20 in the amount of $6055.00, as presented.

**IV.QQ. NSBA National Connection Fees**

The board approved the NSBA National Connection Fees of $10,775.00 for 10/1/19 to 12/31/20, as presented.

**IV.RR. Kentucky Association of School Superintendents Membership**

The board approved the Kentucky Association of School Superintendents Membership dues for 2019-2020 in the amount of $2000.00, as presented.

**IV.SS. Memorandum of Agreement Between Boone County Schools and Marzano Resources, LLC**

The board approved the Memorandum of Agreement Between Boone County Schools and Marzano Resources, LLC in the amount of $6500.00, as presented.

**IV.TT. Memorandum of Agreement between Boone County Schools and Solution Tree, Inc.**

The board approved the Memorandum of Agreement between Boone County Schools and Solution Tree, Inc. , as presented

**IV.UU. Memorandum of Agreement with Xello 2019-2020**

The board approved the Memorandum of Agreement with Xello 2019-2020, as presented.

**IV.VV. Memorandum of Agreement with Soliant Health Sign Language Service**

The board approved the Memorandum of Agreement with Soliant Health Sign Language Service, as presented.

**IV.WW. School Improvement Award Notification Between Boone County Schools and the Commonwealth of Kentucky Department of Education Title I for RA Jones Middle School**

The board approved the School Improvement Award Notification Between Boone County Schools and the Commonwealth of Kentucky Department of Education Title I for RA Jones Middle School, as presented.

**IV.XX. Memorandum of Agreement between Boone County Schools and Renaissance Learning, Inc.**

The board approved the Memorandum of Agreement between Boone County Schools and Renaissance Learning, Inc., as presented.

**IV.YY. Camp Ernst Middle School and Newsela Instructional Content Platform**

The board approved the Camp Ernst Middle School and Newsela Instructional Content Platform, as presented.

**IV.ZZ. Certified Evaluation Plan 2019-2020**

The board approved the Certified Evaluation Plan 2019-2020, as presented.

**IV.AAA. Proposal for Principal Coaching with Leadership matters, LLC Michael Chirichello**

The board approved the Proposal for Principal Coaching with Leadership matters, LLC Michael Chirichello, as presented.

**IV.BBB. Dual Credit Memorandum of Agreement with Kentucky State University**

The board approved the Dual Credit Memorandum of Agreement with Kentucky State University, as presented.

**IV.CCC. MOU for Dual Credit/Early College with NKU**

The board approved the MOU for Dual Credit/Early College with NKU, as presented.

**IV.DDD. Kentucky Innovative Learning Network Letter of Commitment**

The board approved the Kentucky Innovative Learning Network Letter of Commitment, as presented.

**IV.EEE. Memorandum of Agreement with Kagan Professional Development and New Haven Elementary School**

The board approved the Memorandum of Agreement with Kagan Professional Development and New Haven Elementary School, as presented.

**IV.FFF. FUA Ryle High School- Kings Soccer**

The board approved the Facility Use Agreement with Ryle High School for Kings Soccer for the practice fields at the specified agreement date, as presented.

**IV.GGG. District Facility Plan Finding to Modify - Steeplechase Elem.**

The board approved the change to the District Facility Plan for a finding to Modify student population from 600 to 750 for Steeplechase Elementary, as presented.

**IV.HHH. Preschool Start Date for 2019-2020 School Year Changed to August 19th, 2019**

The board approved the Preschool Start Date for 2019-2020 School Year Changed to August 19th, 2019, as presented.

**IV.III. Thornwilde Lifetouch Agreement for Yearbook Sales 2019-2020**

The board approved the Thornwilde Lifetouch Agreement for Yearbook Sales 2019-2020, as presented.

**IV.JJJ. Contract Conner High School Prom at Receptions**

The board approved the Contract Conner High School Prom at Receptions April 25, 2020, as presented.

**V. RECOMMENDED ACTION - OLD BUSINESS**

**V.A. No Old Business**

**VI. RECOMMENDED ACTION - NEW BUSINESS**

**VI.A. Memorandum of Agreement between Boone County Schools and TE21, Inc. Case Assessment Tool**  Dr. Randy Poe, Superintendent, recommended the board to approve the Memorandum of Agreement between Boone County Schools and TE21, Inc Case Assessment Tool in the amount of $776, 269.00, as presented.

1. A motion was made by Maria Brown, seconded by Julia Pile, to approve the Memorandum of Agreement between Boone County schools and TE21, Inc. Case Assessment Tool in the amount of $776,269.00, as presented. Troy Fryman, Karen Byrd, Maria Brown, Matt McIntire, and Julia Pile voted, “aye” MOTION: The motion passed 5-0.

**VI.B. Annual Board Policy Update - First Reading**

Dr. Randy Poe, Superintendent, recommended the board to approves the Annual Board Policy Update - First Reading, as presented.

1. A motion was made by Maria Brown, seconded by Julia Pile to approve the Annual Policy Update- First Reading, as presented. Troy Fryman, Karen Byrd, Maria Brown, Matt McIntire and Julia Pile voted, “aye” MOTION: The motion passed 5-0.

**VII. SUPERINTENDENT'S REPORT**

* Dr. Randy Poe announced the 2019 Leadership Conference July 25th and 26th at the Florence Baptist Event Space.
* Dr. Randy Poe announced the 2019 Boone Business Association Annual Golf Outing will be Friday, August 2nd at Boone Links with funds in support of the Alternative Center and the coats, gloves and hats program for Boone County Schools.

**VIII. INFORMATION, PROPOSALS, COMMUNICATIONS**

VIII.A. Human Resource Actions

VIII.B. Worker's Compensation Claims

VIII.C. Overtime Report

VIII.D. Construction Status Report

VIII.E. Energy Management Report

VIII.F. Annual Board Procedures Update

* Dr. Randy Poe attended the 2019 PTA Conference as the keynote speaker on July 19th in Lexington.
* The board announced Tim Schlotman, Principal at Boone County High School, was honored at the PTA conference as the PTA Outstanding Educator.
* Karen Byrd, Chairperson, announced the KSBA Regional Meeting will be on Sept. 23 with more information to follow.

**IX. AUDIENCE OF CITIZENS**

Laura Nix, Education Major student from University of the Cumberlands.

**X. CLOSED EXECUTIVE SESSION PER KRS 61.810 (1) (K)**

**X.A. Closed Executive Session PER KRS 61.810, Section (1)(k) Superintendent Evaluation**

1. On a motion by Matt McIntire and a second by Maria Brown, the board went into closed session to have a preliminary discussion relating to the evaluation of the superintendent pursuant to KRS 61.810, Section (1)(k), meetings specified by law to be conducted in private which is pursuant to KRS 156.557, Section 4 preliminary discussions of superintendent's evaluation. Troy Fryman, Karen Byrd, Maria Brown, Julia Pile and Matt McIntire voted, “aye” MOTION: The motion passed 5-0.

The meeting was adjourned to closed session at approximately 8:48 pm.

The board returned from closed executive session at approximately 11:00 pm.

No action was taken in the closed session.

1. After a thorough discussion a motion was made by Matt McIntire, seconded by Maria Brown, for the board to approve the summative evaluation of the superintendent as Excellent. Troy Fryman, Karen Byrd, Julia Pile, Maria Brown and Matt McIntire voted, “aye” MOTION: The motion passed 5-0.

Karen Byrd, Chairperson read the summary evaluation as Excellent, The Boone County Board is extremely pleased with the excellent performance found in this evaluation of Dr. Poe. The Board and Dr. Poe will be formulating goals and addressing opportunities to further the educational excellence of all students.

**XI. ADJOURN**

1. A motion was made by Maria Brown, seconded by Matt McIntiree, to adjourn the meeting. Karen Byrd, Maria Brown, Julia Brown, Matt McIntire and Troy Fryman voted, “aye” MOTION: The motion passed 5-0.

Meeting was adjourned at approximately 11:05 pm.

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Karen Byrd /Chairperson

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Karen Evans/Secretary