



Submitted For
Approval: 8/06/2019
Effective: 8/07/2019

JOB TITLE:	COORDINATOR VIOLENCE PREVENTION
DIVISION:	ACADEMIC SERVICES
SALARY SCHEDULE/GRADE:	MHP/MHP
WORK YEAR:	195 DAYS
FLSA STATUS:	EXEMPT
JOB CLASS CODE:	8299
BARGAINING UNIT:	CLA1

SCOPE OF RESPONSIBILITIES
Promotes health and wellness of students by assuming responsibility for providing evidence based interventions at the individual and group level, engaging families, coordinating with community partners, and providing training collaboration and consultation for school and community personnel/care providers. The Coordinator Violence Prevention will specifically focus their support on gun involved youth, youth experience trauma due to violence, and youth or victims of youth threatening violence.

PERFORMANCE RESPONSIBILITIES & EVALUATION CRITERIA
Provides training, consultation and other support to administrators, teachers, school-based leadership and community teams to facilitate the design, coordination, and implementation of trauma informed responses to violence and youth engaged in or victimized by violence
Supports schools in designing and implementing effective restorative plans for students who have threatened violence, been in possession of a weapon, or students victimized by violence
Collaborates with the Louisville Metro Office of Safe and Healthy Neighborhoods Centers and community violence prevention partners to provide wrap-around supports to students and families experiencing trauma due to domestic or gun violence
Monitors the fidelity of implementation of District and School threat assessment practices
Identifies professional learning needs for both school and district personnel and coordinates trainings as needed as related to Trauma Informed Care, "Red Flag" analysis of students in crisis, and referrals for assistance
Encourages and models skillful use of data to inform decision-making as related to violence prevention and youth empowerment through early intervention and prevention of retaliation
Maintains cooperative and positive working relationships with school and District staff
Collaborates closely with other District staff to ensure student related trauma is handled properly as it relates to students they are serving
Serves as requested on District committees
Performs other duties as assigned by supervisor
Completes all trainings and other compliance requirements as assigned and by the designated deadline

PHYSICAL DEMANDS
This work is primarily sedentary. The work at times requires bending, squatting, crawling, climbing, reaching with the ability to lift, carry, push or pull light weights. The work requires the use of hands for simple grasping and fine manipulations.

MINIMUM QUALIFICATIONS
KY (EPSB) credential in Social Work, School Counseling, or School Psychology, or Fully KY Licensed Professional Counselor or Licensed Clinical Social Worker or KY Licensed Clinical Psychologist that does not require clinical supervision to perform responsibilities listed above
Ability to work well with others
Effective communication skills

DESIRABLE QUALIFICATIONS
Three (3) years successful experience providing mental health and/or behavioral support with school-aged children
Experience in crisis intervention and counseling
Experience working with children exposed to trauma
Experience in diverse workplace