

Audit and Risk Management Advisory Committee
Jefferson County Public Schools
VanHoose Education Center
May 15, 2019 Minutes

ARMAC Members Present: Chairperson James Rose, Pedro Bryant, Dr. Keith Davis, Dr. Sarah Moyer (via teleconference), and Dr. Lois Adams-Rodgers

Public Present: none

JCPS Staff Present: Amy Dennes, Kevin Brown, Scott Hooper, Trisha Gallagher, Jodell Renn, Greg Crump, Chalynn Comage and Shari Mattingly

Board Members Present: none

Mr. Rose called the meeting of the Audit and Risk Management Advisory Committee (ARMAC) to order at 2:00 pm. A quorum was present.

Approval of Minutes

Dr. Lois Adams-Rodgers made a motion to accept the minutes of the April 17, 2019 meeting. The motion was seconded by Dr. Keith Davis. The minutes were approved by a unanimous voice vote.

Introductory Comments

Mr. Rose reviewed the meeting agenda with those present.

KDE Corrective Action Plan Update – Amy Dennes, Chief of Staff

Ms. Dennes shared the corrective action plan (CAP) update that had been presented to the Kentucky Board of Education (KBOE) on April 10th. The District is working on CAPs covering 10 areas, two of which were discussed in more detail at the KBOE meeting. At the April 10th meeting, Dr. Pollio provided a CAP update on Operations and Individuals with Disabilities Education Act (IDEA) areas. Twenty-six percent of the CAP actions are considered fully implemented (established). Most of the action items involve ongoing oversight and continuous monitoring and are in a status considered “developing” and will move to “established” when the process is in place and getting the desired results. The percentage of CAP items considered established has continued on an upward trend since December.

Ms. Dennes provided the following updates:

- Implementing a summer program entitled the “Backpack League”
 - JCPS staff submitted proposals for programming that is interactive and creatively incorporates numeracy and literacy
 - District and Community sponsored programming is being planned. The process of hiring teachers and recruiting community partners is underway.

- Approximately 1,000 students in 3rd – 6th grade are currently enrolled in the JCPS sponsored program.
 - A 4-week summer Professional Development will be held at Male High School, focusing on grades 3 through 6.
- Approximately 2,600 are enrolled in Community sponsored events where JCPS will provide teachers to help with programs to support numeracy and literacy.
 - Sites are located throughout the community
- Operations CAP Outcomes
 - Approval of the construction of four new schools (3 elementary, 1 middle).
 - Shawnee High School has been approved for a complete renovation.
 - Targeted behavior strategies or “one pagers” have been provided to bus drivers to assist them in dealing with difficult students, and will be included in overall bus driver training.
 - 1100 site visits performed to monitor compliance with nutrition services requirements.
- IDEA CAP Outcomes
 - New Chief of ECE, Kim Chevalier began employment on May 8, 2019.
 - Monitoring procedures implemented.
 - ECE Implementation coaches will be hired for every school. A pilot in 25 schools showed good results, i.e. less mistakes.
 - 100 percent principals and assistant principals signed commitment to fulfilling IDEA requirements.
 - Reduction in suspensions.
 - Increases in ECE students meeting MAP reading/math growth benchmarks.

Exception Child Education (ECE) Overview – Scott Hooper, Director of ECE, and Trisha Gallagher, Specialist, ECE

Dr. Hooper presented an overview of the ECE department. ECE enrollment is approximately 12 percent of the total student population at JCPS. The fastest growing categories of ECE enrollment are Autism and Other Health Impairments. JCPS serves ECE students’ ages 3 – 21 years old from Jefferson County, regardless of where they attend school, by law JCPS must provide services to all ECE students in Jefferson County. ECE students are identified through several avenues. Dr. Hooper shared that the district is very successful reaching these students throughout the community (day cares, parents, teachers, and other concerned individuals). However, every year an average of 10 students are enrolled who have issues and no school experience, and they must be quickly assessed. JCPS works extremely hard to convince a parent who does not give consent for services. There are people who act as advocates for parents who are reluctant to obtain the necessary services. A Local Education Agency (LEA) representative is a required team member of each students Individualized Education Program (IEP). A LEA may initiate a referral for services if there is a basis of knowledge. A LEA also ensures the IEP from each child’s Admissions and Release Committee (ARC) are followed.

JCPS offers a continuum of services for ECE students through instruction in regular classes; special classes; special schools; home instructions and instruction in hospitals and institutions. The goal is to support the students in the least restrictive environment and keep them in typical classrooms as much as possible.

KDE reviews documentation of 200 ECE students each year. Systems are needed to ensure monitoring is effectively implemented. JCPS has created systems to help ensure students are getting the services they need.

New Business

Mr. Rose suggested teacher development as a future topic, specifically looking at teacher onboarding.

Follow Up Items

Dr. Lois Adams-Rodgers noted there is much more about the topic to discuss and suggested that future meetings continue the conversation and deeper dive into metrics and outcomes.

Adjournment

Dr. Lois Adams-Rodgers made a motion to adjourn the meeting seconded by Mr. Pedro Bryant. The meeting adjourned at 4:14 pm.