M E M O R A N D U M

**TO: RANDY POE, SUPERINTENDENT**

 **KAREN BYRD, CHAIRPERSON**

 **BOARD MEMBERS**

**FROM: DR. JIM DETWILER, DEPUTY SUPERINTENDENT/CAO**

**MS. LINDA BLACK, DIRECTOR ELEMENTARY T&L**

**DATE: JULY 3, 2019**

**RE: MEMORANDUM OF AGREEMENT WITH KAGAN PROFESSIONAL DEVELOPMENT AND NEW HAVEN ELEMENTARY SCHOOL**

Attached is a memorandum of agreement between New Haven Elementary School and Kagan Professional Development for consulting and training workshop to be held November 5, 2019.

I recommend the Board approve this memorandum of agreement as presented.

**Dr. James Detwiler**

**Deputy Superintendent/CAO**