**Regular Meeting Boone County Board of Education**

**June 13, 2019 7:30 PM**

**Ralph Rush Professional Development Center**

**99 Center Street**

**Florence, Kentucky 41042**

**I. CALL TO ORDER**

The Regular meeting of the Boone County Schools Board of Education June 13, 2019 was called to order by Chairperson Karen Byrd at the Ralph Rush Staff Development Center.

**Attendance Taken at 7:30 PM:**

Present Board Members:

Dr. Maria Brown

Ms. Karen Byrd

Mr. Troy Fryman

Mrs. Julia Pile

Absent Board Members:

Mr. Matt McIntire

Gerry Dusing attended as Board Attorney

Karen Evans, Board Secretary, recorded the minutes.

**II. PLEDGE TO THE FLAG**

The Pledge to the Flag will be led by Karen Byrd, Chairperson.

**III. GOOD NEWS**

III.A. The board recognized the PTA Outstanding Administrator selection of Tim Schlotman, Boone County High School .

III.B. The board recognized KYSPRA OASIS (Outstanding Achievement in School Information Services) Award Recipient Recognition.

Kristen Franks from Camp Ernst Middle School received Second Place in the photography/videography category for the "Blazer Breaking News".

Chad Brady, District Media Systems Coordinator and Webmaster, was awarded First Place for Innovations in Communications for the CERKL newsletter "Your Boone County" and Online/ Electronic Communications for "Boone County Schools"; Second Place in the photography/videography category for "Leader In Me", "Equine Therapy", "Imagineering", "Personalizing Learning", "Orange Frog"; and Honorable Mention for "Stars of Hope".

Barbara Brady, District Coordinator of School/ Community Relations,"; received First Place, Feature Article/News Release for "Conner High School Student Appointed to U.S. Senate Page Post"; and in Feature Photography for "First Day of School". Barbara was also awarded Second Place for electronic Newsletter "Youth Mental Health".

Brandy Kahrs, Community Education Generalist, collaborating with Kathy Reutman received First Place in Internal Communication for "In the Loop" and in partnership with Christen Morgan and Kathy Reutman also received First Place in the category of Community Engagement Programs, "Linking Together" Youth Mental Health Summit.

III.C. Congratulations to Dr. Geniene Delahunty, for being promoted to Director of Language Learners.

III.D. Congratulations to Dr. Jason Radford, Jason has been promoted to Assistant Superintendent School and System Improvement.

**IV. RECOMMENDED ACTION - CONSENT AGENDA**

Dr. Randy Poe, Superintendent, recommended the following Consent Agenda items A- VVV for Board approval, as presented.

1. A motion was made by Maria Brown, seconded by Troy Fryman, to approve the consent agenda items A-VVV, as presented. Troy Fryman, Karen Byrd, Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**IV.A. Minutes of the regular board meeting of May 9th, 2019**

The board approved the minutes of the regular board meeting of May 9th 2019, as presented.

**IV.B. Bill List**

**IV.C. Treasurer's Report-**Report was given by Mrs. Linda Schild

**IV.D. Leaves of Absence**

The following persons submitted leave of absence requests were approved:

**Recommended by Principal/Supervisor for approval:**

Cathers, Megan, Teacher @ RA Jones MS 5/3/2019 – 5/17/2019

Ketron, Ashiana, Para Ed @ Ryle HS 4/18/2019 – 5/3/2019

Wilson, Kate, Food Service Supervisor @ District Office 5/6/2019 – 8/2/2019

**Not Recommended by Principal/Supervisor for approval:**

None

**Amended Leaves:**

Jozsa, Tracey, Speech Pathologist @ District Wide 1/24/2019 – 5/14/2019

**Cancelled Leaves:**

None

**IV.E. KASA and AASA Membership Invoice**

The board approved the KASA and AASA Membership Invoice for Randy Poe for the 19-20 school year in the amount of $1587.50, as presented.

**IV.F. BOE Board Meeting Dates for 2019-2020**

The board approved the BOE Board Meeting Dates for 2019-2020, as presented.

**IV.G. Kentucky Chamber Membership 2019-2020**

The board approved the Kentucky Chamber Membership 2019-2020, as presented.

**IV.H. Rotary Club of Florence Dues July to December 2019**

The board approved the Rotary Club of Florence Dues July to December 2019, as presented.

**IV.I. Memorandum of Agreement Between Academic Edge and Boone County Schools**

The board approved the Memorandum of Agreement Between Academic Edge and Boone County Schools, as presented.

**IV.J. Memorandum of Agreement between Instructure, Inc. and Boone County Schools**

The board approved the Memorandum of Agreement between Instructure, Inc. and Boone County Schools, as presented.

**IV.K. Memorandum of Agreement between EPREP, Inc. and Boone County Schools**

The board approved the Memorandum of Agreement between EPREP, Inc. and Boone County Schools, as presented.

**IV.L. Board Resolution for the New Skills for Youth Grant from Kentucky Department of Education**

The board approved the Board Resolution for the New Skills for Youth Grant from Kentucky Department of Education, as presented.

**IV.M. Memorandum of Agreement between Behaviorflip and Ballyshannon Middle School**

The board approved the Memorandum of Agreement between Behaviorflip and Ballyshannon Middle School, as presented.

**IV.N. Ignite Appraisal for Kenton Academies per MOU**

The board approved the Ignite Appraisal for Kenton Academies per MOU, as presented.

**IV.O. Memorandum of Agreement between PBIS Rewards and Conner High School**

The board approved the Memorandum of Agreement between PBIS Rewards and Conner High School, as presented.

**IV.P. Memorandum of Agreement between AdvancED, Inc. and Boone County Schools**

The board approved the Memorandum of Agreement between AdvancED, Inc. and Boone County Schools, as presented.

**IV.Q. Memorandum of Agreement with Kagan Professional Development and Goodridge Elementary School**

The board approved the Memorandum of Agreement with Kagan Professional Development and Goodridge Elementary School, as presented.

**IV.R. Memorandum of Agreement with Teachers' Curriculum Institute and Florence Elementary School**

The board approved the Memorandum of Agreement with Teachers' Curriculum Institute and Florence Elementary School, as presented.

**IV.S. Memorandum of Agreement with Bauer Educational Enterprises, LLC and Collins Elementary School**

The board approved the Memorandum of Agreement with Bauer Educational Enterprises, LLC and Collins Elementary School, as presented.

**IV.T. Memorandum of Agreement with Scientific Learning**

The board approved the Memorandum of Agreement with Scientific Learning, as presented.

**IV.U. Memorandum of Agreement between Academic Edge and Boone County Schools**

The board approved the Memorandum of Agreement between Academic Edge and Boone County Schools, as presented.

**IV.V. Memorandum of Agreement between Boone County Schools and Battelle for Kids- EdLeader21**

The board approved the Memorandum of Agreement between Boone County Schools and Battelle for Kids- EdLeader21, as presented.

**IV.W. Memorandum of Agreement between Edgenuity and Boone County Schools**

The board approved the Memorandum of Agreement between Edgenuity and Boone County Schools, as presented.

**IV.X. Memorandum of Agreement between Dreambox Learning and Boone County Schools**

The board approved the Memorandum of Agreement between Dreambox Learning and Boone County Schools, as presented.

**IV.Y. Memorandum of Agreement between Boone County Schools and Ellevation, Inc.**

The board approved the Memorandum of Agreement between Boone County Schools and Ellevation, Inc. , as presented.

**IV.Z. Memorandum of Agreement between Commonwealth of Kentucky-KDE Read to Achieve Grant and Boone County Schools**

The board approved the Memorandum of Agreement between Commonwealth of Kentucky-KDE Read to Achieve Grant and Boone County Schools, as presented.

**IV.AA. Cooper High School Textbook Purchases**

The board approved the Cooper High School Textbook Purchases, as presented

**IV.BB. New Haven Elementary School Textbook Purchases**

The board approved the New Haven Elementary School Textbook Purchases, as presented.

**IV.CC. School Resource Officer Agreement 2019-2020**

The board approved the School Resource Officer Agreement 2019-2020, as presented.

**IV.DD. Quotation for Support Renewal with Tools4Ever**

The board approved the Quotation for Support Renewal with Tools4Ever, as presented.

**IV.EE. Change Order #5-Bid Package #2- Ignite Renovation BG#17-279**

The board approved the Change Order #5-Bid Package #2- Ignite Renovation BG#17-279, as presented.

**IV.FF. Bid Award and revised BG-1 for Bus Maintenance- Addition BG#19-103**

The board approved the Bid Award and revised BG-1 for Bus Maintenance- Addition BG#19-103, as presented.

**IV.GG. Bidding Documents and BG-3 for Steeplechase Elementary School Bid Package #1- Demolition, BG#19-078**

The board approved the Bidding Documents and BG-3 for Steeplechase Elementary School Bid Package #1- Demolition, BG#19-078, as presented.

**IV.HH. Bus Purchase**

The board approved the Bus Purchase, as presented.

**IV.II. BSN Sports All School Program Agreement with Conner High School**

The board approved the BSN Sports All School Program Agreement with Conner High School, as presented.

**IV.JJ. GMS Lifetouch Agreement for Yearbook Sales**

The board approved the GMS Lifetouch Agreement for Yearbook Sales, as presented.

**IV.KK. Bid Award and revised BG-1 for Access Controls BG#19-194**

The board approved the Bid Award and revised BG-1 for Access Controls BG#19-194 to Schiller Hardware.

**IV.LL. Bid Awards and revised BG-1 for the Dumpster Enclosure BG#19-146**

The board approved the Bid Award and revised BG-1 for the Dumpster Enclosure BG#19-146 to Millay and Company.

**IV.MM. Bid Award and revised BG-1 for District Office Roof and Roof Screens BG#19-142**

No bids were accepted due to bids being too high.

**IV.NN. Modular Classroom Lease Agreement with Tri-State Building**

The board approved the Modular Classroom Lease Agreement with Tri-State Building, as presented.

**IV.OO. Bid Award and Revised BG-1 for Playground Barriers BG#19-145**

The board approved the Bid Award and Revised BG-1 for Playground Barriers BG#19-145 to Kramer & Feldman.

**IV.PP. Interagency Agreement between Mebs and Associates and the Boone County Schools 2019-2020**

The board approved the Interagency Agreement between Mebs and Associates and the Boone County Schools 2019-2020, as presented.

**IV.QQ. Memorandum of Understanding between the Family Nurturing Center and the Boone County Schools**

The board approved the Memorandum of Understanding between the Family Nurturing Center and the Boone County Schools, as presented.

**IV.RR. Memorandum of Understanding between the Boone County Schools and the Boone County Early Learning Fund Partners**

The board approved the Memorandum of Understanding between the Boone County Schools and the Boone County Early Learning Fund Partners, as presented.

**IV.SS. Annual Memorandum of Agreement with Northkey Community Care**

The board approved the Annual Memorandum of Agreement with Northkey Community Care, as presented.

**IV.TT. Catholic Charities Contract for Services with Boone County High School 2019-2020 School Based Counseling Program and Business Association Agreement**

The board approved the Catholic Charities Contract for Services with Boone County High School 2019-2020 School Based Counseling Program and Business Association Agreement, as presented.

**IV.UU. Request for Approval of FY 20 FRYSC Contract**

The board approved the Request for Approval of FY 20 FRYSC Contract, as presented.

**IV.VV. New Job Descriptions**

The board approved the New Job Descriptions, as presented.

**IV.WW. Para-Educator Job Descriptions**

The board approved the Para-Educator Job Descriptions, as presented.

**IV.XX. Job Description Modification-"Social Worker"**

The board approved the Job Description Modification-"Social Worker", as presented.

**IV.YY. Job Description Modification- "Technology Resource Teacher"**

The board approved the Job Description Modification- "Technology Resource Teacher",as presented.

**IV.ZZ. Insurance Policy Renewals**

The board approved the Insurance Policy Renewals, as presented.

**IV.AAA. Declaration as Surplus: Text Books**

The board approved the Declaration as Surplus: Text Books, as presented.

**IV.BBB. Renewal of Website and Web Hosting Agreement**

The board approved the Renewal of Website and Web Hosting Agreement, as presented.

**IV.CCC. Depository Services Renewal**

The board approved the Depository Services Renewal, as presented.

**IV.DDD. Vision Insurance Request for Proposals**

The board approved the Vision Insurance Request for Proposals, as presented.

**IV.EEE. Dental Insurance Request for Proposal**

The board approved the Dental Insurance Request for Proposal , as presented.

**IV.FFF. Computers for Gray Middle School Teachers**

The board approved the Computers for Gray Middle School Teachers, as presented.

**IV.GGG. Cafeteria Signage for Ignite Institute and Ballyshannon Middle School**

The board approved the Cafeteria Signage for Ignite Institute and Ballyshannon Middle School, as presented.

**IV.HHH. Escrow for Sick Leave Buyout**

The board approved the Escrow for Sick Leave Buyout, as presented.

**IV.III. Food Services: Smallwares Bid**

The board approved the Food Services: Smallwares Bid, as presented.

**IV.JJJ. Declaration as Surplus: Technology and Other Equipment**

The board approved the Declaration as Surplus: Technology and Other Equipment, as presented.

**IV.KKK. Goodridge Elementary School Copier Lease and Maintenance Agreement**

The board approved the Goodridge Elementary School Copier Lease and Maintenance Agreement, as presented.

**IV.LLL. KSBA Contract for Medicaid Training and Billing Services**

The board approved the KSBA Contract for Medicaid Training and Billing Services, as presented.

**IV.MMM. Field Trips**

The board approved the following Field Trips, as presented.

|  |  |  |  |
| --- | --- | --- | --- |
| **School** | **Date Of Trip** | **Location** | **Reason** |
| Ryle High School | 6/28/19-7/3/19 | San Antonio, TX | FBLA Conference |
| Ryle High School | 11/1/19-12/6/19 | TBD | Possible Football Playoff |
| Camp Ernst Middle | 3/26/20-3/29-20 | Washington, DC | DC, Mount Vernon & Flight 93 Memorial |

**IV.NNN. Approval of BG-4 Boone County Schools- Paving Improvements 2018 BG#18-233**

The board approved the Approval of BG-4 Boone County Schools- Paving Improvements 2018 BG#18-233, as presented.

**IV.OOO. Approval of BG-4 Ockerman Elementary-Flooring Replacement BG#18-100**

The board approved the Approval of BG-4 Ockerman Elementary-Flooring Replacement BG#18-100, as presented.

**IV.PPP. Approval of BG-4 Technology Center-Ventilation System BG#18-177**

The board approved the Approval of BG-4 Technology Center-Ventilation System BG#18-177, as presented.

**IV.QQQ. Approval of BG-4 Stephens Campus Bus Garage/Facility Management- Generators BG#17-280**

The board approved the Approval of BG-4 Stephens Campus Bus Garage/Facility Management- Generators BG#17-280, as presented.

**IV.RRR. Yearly Renewal Forms for National School Lunch Program 2019-2020**

The board approved the Yearly Renewal Forms for National School Lunch Program 2019-2020, as presented.

**IV.SSS. Indirect Cost Rates for the 2019-20 Fiscal Year**

The board approved the Indirect Cost Rates for the 2019-20 Fiscal Year, as presented.

**IV.TTT. Revised BG-1 for Steeplechase Elementary School BG#19-078**

The board approved the Revised BG-1 for Steeplechase Elementary School grading BG#19-078, as presented.

**IV.UUU. Settlement of Due Process Case [IWOV-DMS.FID576791]**

The board approved the Settlement of Due Process Case [IWOV-DMS.FID576791], as presented.

**IV.VVV. BG-4 Mobile Classrooms Cooper and Cooper High Schools BG #18-309.**

The board approved the BG-4 Mobile Classrooms Cooper and Cooper High Schools BG #18-309, as presented.

Brief summary of discussions:

Julia Pile asked about the LSS construction projects to Mike Poiry and Linda Schild and when that would be done. Mike Poiry updated the board on all construction in the Superintendent report.

Julia Pile asked what the plan for Chrome Books in High School, Dr. Poe explained the 3thru 8 plan with any books replaced do go to the High School students on a need basis. A few years ago the High School principals asked for a Career & College Coach with the budget money and each received one. Ms. Pile asked about the outdoor access wifi plan at RA Jones and BMS, Mary Rankin explained the plan is being worked on at this time to place those access points and the budget constraints in doing so. Ms. Pile discussed the duplication of work on the administration side plan and the evaluation of system if there is one, Mary Ann Ranking spoke…Yes, that after the audit Jason and the APQC team are working to not duplicate services and work is actively being done in this area.

**V. RECOMMENDED ACTION-OLD BUSINESS**

No Old Business.

**VI. RECOMMENDED ACTION - NEW BUSINESS**

**VI.A. Boone County Schools 2019-2020 Code of Conduct**

Dr. Randy Poe, Superintendent, recommended the board approve the Boone County Schools 2019-2020 Code of Conduct, as presented.

1. A motion was made by Maria Brown, seconded by Troy Fryman, to approve the Boone County Schools 2019-2020 Code of Conduct, as presented. Troy Fryman, Karen Byrd, Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**VI.B. District Technology Plan 2019-2020**

Dr. Randy Poe, Superintendent, recommended the board approved the District Technology Plan 2019-2020, as presented.

1. A motion was made by Maria Brown, seconded by Troy Fryman, to approve District Technology Plan 2019-2020, as presented. Maria Brown, Karen Byrd, Maria Brown, and Julia Pile voted, “aye” MOTION: The motion passed 4-0.

**VII. SUPERINTENDENT'S REPORT**

* Michael Poiry, Assistant Superintendent of Operations, reported to the board on the construction status report and updates on the districts summer projects.

Dr. Poe informed the board of the Boone Leadership Conference that will be held on July 25th & 26th with more specific details to come.

**VIII. INFORMATION, PROPOSALS, COMMUNICATIONS**

VIII.A. Human Resource Actions

VIII.B. Worker's Compensation Claims

VIII.C. Overtime Report

VIII.D. Construction Status Report

VIII.E. Energy Management Report

VIII.F. NKCES Intent to Participate Letter 19-20

**IX. AUDIENCE OF CITIZENS**

* Ms. Bev Reno, grandparent and former parent of students in the district, reviewed Commissioner Lewis report in the newspaper concerning the status of the underperforming schools and asked what the board was doing about Collins and RAJones. Dr. Poe reviewed the last years work in addressing the issues raised from Ms. Reno, the new department which Dr. Jason Radford will oversee of System Improvement to directly address our schools that need help in areas and the analysis of exactly what the board has put in place. Dr. Poe, Dr. Radford, Dr. Detwiler, Bill Hogan and Ryan Montogomery, new principal of RAJones, each spoke on behalf of the work they each are doing and the district work towards improvement of Collins and RAJones, along with other schools in our district.

**X. CLOSED EXECUTIVE SESSION PER KRS 61.810**

No closed session

**XI. ADJOURN**

1. A motion was made by Maria Brown, seconded by Julia Pile, to adjourn the meeting. Karen Byrd, Maria Brown, Julia Brown and Troy Fryman voted, “aye” MOTION: The motion passed 4-0.

Meeting was adjourned at approximately 9:19 pm

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Karen Byrd /Chairperson

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Karen Evans/Secretary